



CEMETERY AND TOWN HALL COMMITTEE

Minutes of a Committee meeting held on

Thursday 8th June 2022 in the Town Hall, 1 High Street,
Cullompton, EX15 1AB

Present

Chair: Councillor Mike Thompson

Committee Members: Councillors: J Buczkowski (Ex-Officio), C Snow, R Dietrich, S Holvey, J Johns

In Attendance:

Note: Councillors attending by remote access are not able to participate nor vote in the meeting

Councillors:

Officers J Norris (Town Clerk)

No members of the public attended the meeting.

1.	<p>Election of Committee Chair To elect the Committee Chair for the civic year 2022 – 2023.</p> <p>The Mayor took the Chair for this agenda item,</p> <p>RESOLVED that Cllr Thompson be elected as Chair for the civic year</p>
2.	<p>Chair's Announcements The Chair may make announcements relevant to the work of the Committee. Note: announcements are for information only and not for debate, discussion or questioning.</p> <p>I served on Cttee before, there has been lots of issues raised previously – perhaps set an example and get the Council to address a few matters</p>
3.	<p>Apologies for Absence To receive apologies for absence from Councillors unable to attend the meeting.</p> <p>L Knight</p>

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4.	<p>Declarations of Interests</p> <p>To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.</p> <p>Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.</p> <p>SH – item 10 – personal interest – family friend was asked to give a quotation</p>
5.	<p>Public Participation</p> <p>To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission).</p> <p>None</p>
6.	<p>Minutes</p> <p>To confirm the Minutes of the meeting held on 5th May 2022 as a correct record. (Supporting Paper A)</p> <p>RESOLVED – TO CONFIRM AS A CORRECT RECORD JJ & JB</p>
7.	<p>Action List</p> <p>To receive and review the Action List relating to the Cemetery & Town Hall Committee. (Supporting Paper B)</p> <p>CS – 10, 11</p> <p>Signage - was about conformity / consistency and respectful signs - uniform branding - logo and type face - calibre talk to Steve</p> <ul style="list-style-type: none"> • get some corex signs e.g. area closed with logo • opening times • CCTV – cameras, welfare unit by the seats, , door of the welfare unit pointing toward s the chapel - is it in operational use • Toilet opening times <p>Tiverton Rd fence</p> <p>PATHWAYS - TAKE ON CEMETREY UPDATE REPORT</p>
8.	<p>Financial Monitoring</p> <p>To receive and review information about financial matters pertaining to the Cemetery and Town Hall Committee including income, expenditure and commitments. (Supporting Paper C)</p>

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	<p>Would like nominal ledger reports for any expd</p>
9.	<p>Emergency Egress from the Town Hall To consider an extract from a recent health and safety report regarding the emergency egress from the Town Hall. (Supporting Paper D)</p> <p>Would we need planning permission - conservation area? Flashing light may have health implications – need to check?</p> <p>RESOLVED send report to MDDC and ask for their clarification of position</p>
10.	<p>Cemetery Update To consider an update on recent projects and activities regarding the Cemetery. (Supporting Paper E)</p> <p>Ask for police to pay attention to the cemetery when on patrol</p> <p>(metal bench needs to be bolted – top of new cemetery) Fence all the way around needs inspection and report back Welfare unit gable ends peeling Grass cutting - At least 40 ant hills in the old cemetery. Close to the boundary walls needs more attention; can the new cemetery be cut shorter</p> <p>New cemetery – graves levelled after 6 months – CTC policy?</p> <p>RESOLVED (i) ratify TC awarding of contract for grass cutting</p> <p>Ask Steve about sharing screen i.e. photos on USB</p> <p>Future agenda item -</p> <ul style="list-style-type: none">• re publicity for purchasing / maintenance perhaps working with undertaking• offering a maintenance service <p>Budd – put on action list for chair to do some research into local family & report back Cemetery checklist – to be sent to Chair Are there any springs in the cemetery?</p> <p>Quotation document – Can we check if the existing plaster may be a contributory factor – lime mortar? No 3 Stabilise interior brickwork – change to "material"</p> <p>RESOLVED ? Remove the remaining aggregate / site cleared then can be paid; - on MTs photos</p>

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11.	Members' Questions This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee. Note: questions are to be for the purpose of obtaining information and not for debate or discussion. CS – columbaria be looked at in the future

Meeting closed at 20: 17

DRAFT