



Minutes of a meeting of the Gift of A. Burrow for Allotments Trustees held on Tuesday 22 January 2021 at 6:00pm

Membership: Councillors E Andrews, J Buczkowski, M Dale, R Dietrich.

Present: Councillors R Dietrich (Chair), J Buczkowski, M Rowe.

Councillor M Rowe was co-opted to the Board for this meeting only in order to achieve a quorum.

1. Apologies

Apologies for absence were received and accepted from Councillor E Andrews.

2. Declarations under the Code of Conduct

Members are reminded of the requirement to declare any interest, including the type of interest and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

None declared.

3. Public Participation

15 minutes is set aside at the beginning of the meeting to enable members of the public to raise matters which are relevant to the work of the Committee. Up to 3 minutes is allowed per person. It may not be possible to reply straightaway and the question may only be noted and a written response sent at a later date.

None present.

5. Minutes

To approve the Minutes of the meeting held on 1 December 2020 (Supporting Paper A).

With some small amendments, it was **Resolved** that the minutes of the meeting held on 1 December 2020 were adopted as a true and correct record of the meeting and signed as such.

6. Allotment Finances

To receive report detailing financial position.

Resolved that the statement of the financial position of the Charity is noted.

It was considered that the financial statement should contain more detail including any bills that are outstanding.

7. Allotment Association

To receive an update from the Allotment Association and to receive matters for consideration at a future meeting.

The issues raised by the Allotment Association were noted. The condition of the footpaths will be inspected by the Trustees with letters to those who are undermining the pathways as appropriate. Councillor J Buczkowski will undertake to conduct a visit to the allotments and take pictures for consideration.

8. Maintenance Matters

To consider maintenance requirements at Burrow's Field including:

Footpaths. There are some instances of cultivation of allotment plots causing a relatively significant hazard to footing in some places (Supporting Paper C).

The matter of the condition of footpaths will be kept under review by carrying out routine inspections as necessary.

9. To consider the Charitable Objective of Gift of A Burrow for Allotments

To consider the Charitable Objectives of the Gift of A Burrow for Allotments Charity (Supporting Paper D).

This item is deferred until the next meeting and this meeting will concentrate on Governance.

Councillor J Buczkowski stated that he had some matters to put before the Trustees and that the discussion would likely take more time than was available at this time. It was:

Resolved that the next meeting of the Gift of A Burrow for Allotments Trustees would concentrate solely on matters of governance.

10. Date of Next Meeting

To confirm the date of the next meeting.