



**Minutes of a meeting of the Gift of A. Burrow for Allotments Sub-Committee held on Thursday 20<sup>th</sup> February 2020 at 6.00pm at the Town Hall**

**Members:** Councillors: Eileen Andrews, Will Jones, Janet Johns (Chair), Russell Murch, Ian Morton, Michelle Rowe & Lloyd Knight (Ex-officio)

**Present:** Councillors: Janet Johns (Chair), Will Jones, Lloyd Knight, Ian Morton and Russell Murch

**Also Present:** Mr. & Mrs. Thorne (Allotment tenants)

**Clerk:** Maria Weston (Deputy Town Clerk)

It is noted that this meeting is being recorded.

- 1. APOLOGIES:** Received and accepted from Cllr. Michelle Rowe (personal)
- 2. DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** None.
- 3. PUBLIC QUESTION TIME: To receive questions from members of the public present at the meeting.**

Mr. & Mrs. Thorne spoke about the condition of some of the pathways within the site and asked if the Council could incorporate pathway checks as part of its planned Allotment inspections. The Clerk advised that the paths would be part of any checks undertaken. Discussion ensued.

NOTE: Clerk is to investigate the costings for mesh provision to re-inforce the pathways to negate any deterioration
- 4. MINUTES:** To approve the Minutes of the previous meeting held on 16<sup>th</sup> January 2020.

**RESOLVED:** The Minutes of the meeting held on 16<sup>th</sup> January 2020 are approved and signed as a true record of the meeting.  
Proposed: Cllr. Morton Seconded: Cllr. Jones Vote: 3 no. in favour, 1 no. abstention (as not present at the meeting)
- 5. ALLOTMENT TENANTS (NON-ASSOCIATION):** To consider any matters that tenants' wish to bring to the attention of the Trustees. None (covered at Agenda item 3 - Public Question Time)
- 6. CULLOMPTON ALLOTMENT ASSOCIATION:** To consider any matters that the Allotment Association wish to bring to the attention of the Trustees.
  - To- re-consider the collection of the CAA's subscription fees.

The Clerk advised that there had been no formal request made to consider the collection of the Cullompton Allotment Association fees, that there was no requirement to discuss this item at this time. It was:

**RESOLVED:** The Gift of A. Burrows for Allotments Committee recognises that it has acted, unknowingly and following discussions, outside of its remit in relation to the collection of the Cullompton Allotment Association subscription fees (on its behalf). Accordingly, any decisions made in relation to this are deemed null and void.

Proposed: Cllr. Morton    Seconded: Cllr. Jones    Vote: All in favour

- 7. CULLOMPTON ALLOTMENT ASSOCIATION:** To receive report detailing financial position.  
Noted.

NOTE: The Clerk is to establish the procedure that is followed by the Council if an allotment plot rent is not paid.

- 8. ALLOTMENT INSPECTIONS:** To receive report and to agree inspectors timetable.

**RESOLVED:** That Allotment inspections for the Gift of A. Burrows site are carried out every 2 no. months by at least 1 no. Councillor and 1 no. Council Officer.

Proposed: Cllr. Johns    Seconded: Cllr. Jones    Vote: All in favour

- 9. CORRESPONDENCE:** Any correspondence received after the date of this agenda. None.

- 10. DATE & TIME OF NEXT MEETING:** Agreed as Thursday 19<sup>th</sup> March 2020

*With no further business, the Chair thanked attendees and closed the meeting @ 6:40pm*

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It is certified these Minutes are a true and accurate record of the meeting:

Signed: .....

Name: .....

Date: ...../...../2020