

APPENDIX A



Minutes of a meeting of the Trustees of Gift of A Burrow for Allotments held on Tuesday 10 July 2018 at 6.30pm at the Hayridge Centre, Cullompton

Trustees: Town Mayor Cllr Iain Emmett and Cllrs Rachel Sinclair, Eileen Andrews, James Buczkowski and Daniel Barnes

Present: Cllr James Buczkowski (In the chair) and Cllrs: Eileen Andrews, Iain Emmett, Janet Johns, Will Jones and Liza Oxford-Booth

Also in attendance: John Wright, Nigel Middlewick and Teresa Fisher (Cullompton Allotment Association) and Judy Morris – Clerk

1. **APOLOGIES:** None
2. **CHAIRMAN:** Cllr James Buczkowski was appointed Chairman for the meeting. Proposed Cllr Eileen Andrews, seconded Cllr Iain Emmett.
3. **MINUTES:** The Minutes of the previous meeting held on 29 November were approved. Proposed Cllr Iain Emmett, seconded Cllr James Buczkowski.
4. **CULLOMPTON ALLOTMENT ASSOCIATION: To consider any matters that the Allotment Association wish to bring to the attention of the trustees:**

John Wright explained the Allotment Association's concerns about allotments in a poor condition and requested that Council representatives carried out one-off plot inspections if/when the Allotment Association feel that there is a need for a plot to be looked at. He asked that the Council considers spraying a weed killer such as Round-Up on plots which have become overgrown

It was explained that an inspection was carried out about two months ago and warning letters had been issued.

AGREED: 1. That the 1st warning letter is amended to include a statement that "that if the condition of the plot doesn't improve immediately that the Council reserves the right to spray with weedkiller"

2. Council representatives will carry out a further inspection before September 2018.

5. UPDATE REPORT: A report was circulated with the agenda and discussion included:

- (i) **Judging:** It was noted that the judging of allotment plots had been completed. As this competition is only open to members of the Allotment Association it was suggested that the Council organises a competition which is open to all allotment tenants on all the Cullompton allotment sites managed by the Town Council.
- (ii) **AGREED:** That an item is included on the agenda for the next meeting to consider organising a competition for all allotment tenants.
- (iii) **Hedge:** Council representatives will take a look at the hedge between the allotment field and the recreation field and also the hedge at the front of the allotment field bordering Tiverton Road to assess what work is required. The Allotment Association will also provide feedback about what work needs doing in order to write a specification for work to be carried out in the autumn/winter.
- (iv) **Vermin boxes:** It was explained that the Town Council had purchased traps whereas the Allotment Association would prefer bait boxes. Allotment Association to purchase the boxes for reimbursement from the trust's funds.

6. FINANCE: To approve Income and Expenditure accounts 2017.18

AGREED: That the Income and Expenditure account for 2017.18 is approved. Proposed Cllr Iain Emmett, seconded Cllr Eileen Andrews.

NOTE: The Accounts will be audited and then posted on the Charity Commission website.

7. ANY OTHER MATTERS RELATING TO TIVERTON ROAD ALLOTMENTS: None

8. DATE AND TIME OF NEXT MEETING: 14 August at 6pm (this was later amended to Thursday 16 August at 7pm at the Town Hall).

SIGNED: _____ DATE: _____