



## Planning and Licensing Committee

held on

**Thursday 23 August 2018 commencing at 6pm in Cullompton Town Hall**

Membership: Councillors Eileen Andrews, Daniel Barnes, Iain Emmett, Gordon Guest, Kathryn Haslett, Janet Johns, Lloyd Knight.

Those present: Councillors Gordon Guest (Chair), Kathryn Haslett, Iain Emmett, Janet Johns, Lloyd Knight, Eileen Andrews\*.

Councillor James Buczkowski\*.

The Assistant Town Clerk (Clerk).

*\*For part of the meeting only.*

### DRAFT MINUTES

42. **Apologies:** To receive apologies for absence. None received.
43. **Declarations of Interests:** To receive declarations of disclosable pecuniary interests and personal interests. None declared.
44. **Minutes:** The Minutes of the Planning and Licensing Committee meeting held on 9 August 2018 were adopted as a true and correct record of the meeting and signed as such. Proposed Councillor Kathryn Haslett, seconded Councillor Janet Johns.
45. **Public Question Time:** To accept questions from members of the public present at the meeting. None present.
46. **Planning and Licensing Matters:**
  - a. To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#) and listed at Appendix A.
  - b. To receive planning determinations and consider any other planning matter brought forward at the discretion of the Chair, including to review the Neighbourhood Plan policy document. See Minute 47b.
  - c. To consider applications from neighbouring Parishes.

*\*Councillor Eileen Andrews arrived at the meeting in company with Councillor James Buczkowski.*

#### 47. **Neighbourhood Plan:**

- a. To consider the quotation from Paul Weston for Community Consultant support in the production of the Neighbourhood Plan.

Paul Weston has produced a work sheet of the matters that require his attention until the end of February 2019 and the aim is to get the NHP document completed and consulted upon by December 2019. Thereafter, the plan will go to MDDC and the Planning Inspector for comment prior to a public referendum and, dependent on the result of the referendum, adoption by the council.

It was noted that the quotation supplied is for a continuation of the contract which has been delayed for various reasons and that the rates being charged by Mr Weston remain unchanged since the commencement of the process.

Councillor Kathryn Haslett noted that there would be a considerable sum of work, in terms of time and money, required for another individual to catch up on the 5 years of work that has already been done.

It was also noted that Mr Weston was appointed by Government, via Locality, to complete the NHP and, whilst the Chair isn't an employment contract specialist, his interpretation is that Locality would be asking very serious questions if the council decided to change their Community Consultation at this late stage of the NHP process.

On questioning, Councillor Gordon Guest responded that there are only minor costs other than the Consultant's fees and the Regulation 14 consultation that is required to take place. Other costs, however, remain unknown at this stage. For example, the changes that may be required as a result of the Regulation 14 consultation and comments and changes required by MDDC and the Planning Inspector.

The Assistant Town Clerk has established that the cost of the public referendum will not fall to the council or the NHP but will be met by central Government via Mid Devon District Council.

**RECOMMENDATION:** That Paul Weston is contracted to be the Community Consultant in support of the Neighbourhood Plan until the end of the current Financial Year at a cost of £7,650.00 for an estimated 17 day work package paid as invoiced in two instalments. This contract will be reviewed at the end of the Financial Year should further Community Consultant work be required. Proposed Councillor Gordon Guest, seconded Councillor Kathryn Haslett. Unanimous.

- b. To receive an update. Gordon Guest talked through the mostly cosmetic changes that had been made to the NHP document and there were no objections to these changes given that the content of the plan had not changed and the substantive content of the policies remained unchanged.

48. **Correspondence:** To receive any correspondence received after the dispatch of this Agenda. None received.

49. **Date and time of the next meeting:** To confirm the date and time of the next meeting as Thursday 13 September 2018 commencing at 6pm. Gordon Guest has apologised in advance.

**APPENDIX A****PLANNING LIST FOR THE MEETING OF THE PLANNING AND LICENSING COMMITTEE ON 23 AUGUST 2018**

<b>Application Number</b>	<b>Expected Decision Level</b>	<b>Applicant</b>	<b>Agent</b>	<b>Proposal</b>	<b>Cullompton Town Council Comment and Recommendation</b>
<a href="#">18/01191/HOUSE</a>	DEL	Mr P Parker, 17 Oak Drive, Cullompton, Devon, EX15 1NW	Mr Paul Jary	Erection of single storey side and two storey rear extensions at 17 Oak Drive, Cullompton	Recommend grant permission