



MINUTES

of the

Market Committee meeting

held on

Wednesday 27 September 2017 commencing at 2.15pm

at Cullompton Town Hall

PRESENT: Cllr Eileen Andrews (in the chair), Cllr Iain Emmett, Cllr James Buczkowski, Dorothy Anderson (Farmers' Market), Naomi Lihou and Paul Gear (Street Market) and Alan Ottey (Tiverton Town Centre and Market Manager)

Judy Morris (Town Clerk)

1. **Apologies:** None
2. **Declarations of Interest:** None.
3. **Public question time:** None
4. **Minutes:** The Minutes of the previous meeting held on 23 August 2017 were approved and signed as a correct record. Proposed Cllr Iain Emmett, seconded Dorothy Anderson.
6. **Finance: To review Income & Expenditure:** The Income and Expenditure report was discussed and noted. Proposed Cllr James Buczkowski, seconded Cllr Iain Emmett.
7. **Street Market: To receive update report, including update on purchase of replacement gazebos:** Clerk reported that she had only been able to find one company that makes a 3mx2m blue & yellow stripe gazebo. They have offered to demonstrate their product, including a unique rigging tool, to the Council staff and anyone else that would like to attend. This demonstration has been arranged for Monday 16 October at 10am.
8. **Farmers Market: Update report:** Dorothy Anderson reported that a pop-up market will be in Mole Valley Farmer's car park on 30th September.

Discussion about arrangements for the Farmers Market on 11 November as this is Armistice Day. Will need to ensure that the War Memorial area is kept clear.

9. **Premises Licence:** The current licence is in the name of Cullompton Farmers' Market and the designated premises supervisor is Mr William Barnaby Carlyle Butterfield. The licence is for the supply of alcohol only between 9am and 2pm Wednesdays and Saturdays.

At present there is no requirement to use the licence for the Wednesday Street Market. It is generally just required for the sale of bottled cider at the Farmers' Market on the second Saturday of each month when Mr Butterfield attends.

One of the stallholders at the Farmers' Market on 14 October has applied for a Temporary Event Notice (TEN) due to this being the Food & Drink Festival and the stalls will remain after 2pm. Liaising with the Farmers' Market re changes to the current Premises Licence but need to find someone that holds a current personal licence.

10. Any other market matters

(a) Entertainment: The Market Development Group arranged street buskers which went down well with customers.

RESOLVED: That street entertainment such as buskers are organised on Wednesday mornings, fortnightly, at the outdoor market. Cost to be in the region of £40 per session.

Naomi Lihou and Paul Gear left the meeting.

RESOLVED: That, due to the commercially sensitive nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public are requested to leave at this point and the next section of the meeting is conducted in private.

11. Street Market development tender: To consider tentative submission and agree way forward: Clerk reported that the Market Development Group had resubmitted their tender and have asked the Committee to consider extending their contract for a further six months.

Discussion ensued, it was felt that the Committee first needs to prepare a strategy or long term vision for the town centre and the town centre markets before making any decisions about committing funds. It was suggested that the Committee looks at the Tiverton Town Centre strategy.

RESOLVED: That, before the Committee commits any funding to employing anyone to develop the market further, it prepares a long term strategy in order to understand the most effective way to ensure that the street market achieves its aim of improving the long term viability of the town centre.

12. To agree date and time of next meeting: Wednesday 15 November at 2pm

Chairman's signature:

Date: