



MINUTES OF THE RESOURCES COMMITTEE
HELD ON THURSDAY 14 JULY 2022
IN THE TOWN HALL, CULLOMPTON AT 7:00PM

PRESENT: Councillors: Lloyd Knight (Chairman), Ian Findlay, Mike Thompson,
Christopher Snow, James Buczkowski, Kate Haslett

IN ATTENDANCE: Councillors: None
Public: None

OFFICERS PRESENT: Francesca Pridding (Locum Town Clerk)

R 232. APOLOGIES:

Councillors Shaun Holvey (Apologies had been tendered but Clerk was unaware during the meeting and reported none)

R 233. DECLARATION OF INTEREST

Councillor Findlay, Item 10, Related to the Admin Assistant

R 234. ELECTION OF VICE-CHAIRMAN

Nominations were received and seconded for Councillors Thompson and Findlay. Following a show of hands, Councillor Findlay was elected Vice-Chairman of the Resources Committee.

R 235. RESOURCES ACTION LIST

A review of the Action List took place and it was decided to place a High Priority on the Staffing Review and IT Review Actions.

The Emergency Contacts Action was confirmed as a Low Priority.

R 236. FINANCIAL MONITORING

Motion to receive and approve the Finance Report from the RFO with detailed YTD income and expenditure figures for all relevant committees and bank reconciliation.

RESOLVED:

To receive and approve the report with Councillor Buczkowski proposing and Councillor Haslett seconding the Motion.

Further information was requested in relation to Codes 4122, 1835, 4035. And the production of a month by month Income and Expenditure Report.

More information regarding the Council's mobile phones was requested and an investigation into the expenditure on the toilet cleaning in the town.



R 237. FINANCIAL REGULATIONS

Motion to review and recommend amendments to the Financial Regulations of Cullompton Town Council

RESOLVED: To amend the Motion and refer the matter to the Governance Committee, with Councillor Buczkowski proposing and Councillor Lloyd seconding the amendment.

RESOLVED: To approve with Councillor Knight proposing and Councillor Haslett seconding the amended Motion

R 238. PAYMENT PROCESS

Motion to recommend a new payment process the Council to reflect recommended amendments to the Financial Regulations

RESOLVED: To amend the Motion and refer the matter to the Governance Committee with a recommendation that an upper limit on expenditure be employed in the process, with Councillor Buczkowski proposing and Councillor Haslett seconding the amendment.

RESOLVED: To approve with Councillor Buczkowski proposing and Councillor Haslett seconding the amended Motion

R 239. PUBLIC PARTICIPATION

Motion to exclude press and public in accordance with Section 12A of the Public Bodies (Admission to Meetings) Act, 1960

Public Bodies (Admission to Meetings) Act 1960

In accordance with Public Bodies Admission to Meetings Act - Local Government (Access to Information) Act (1985) Schedule 12A, parts 1.1 and 4.14, public and press are therefore excluded from this part of the meeting.

RESOLVED: To approve with Councillor Knight proposing and Councillor Haslett seconding the Motion

A request as made for a recorded vote on this matter and the votes were received as below

FOR

Lloyd Knight

Kate Haslett

James Buczkowski

Ian Findlay

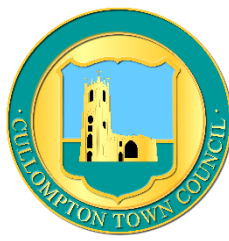
AGAINST:

Mike Thompson

Christopher Snow

ABSTAINING:

None



R 240. STAFF CONTRACTS

Motion to make recommendations to Council regarding the terms of current staff contracts particularly in relation to the overtime arrangements relating to the Outdoor staff

RESOLVED: To amend the Motion and bring Staff Handbook in line with legal requirements and remove reference to Overtime Pay with Councillor Buczkowski proposing and Councillor Knight seconding the amended Motion

Motion to make recommendations to Council regarding the appointment and recruitment of

Admin Assistant

Town Clerk

The Chairman of the Meeting changed the order of matters to be discussed to allow Councillor Haslett to remain for discussion of the Town Clerk post

RECOMMENDATION: To consider remedies to the fact of a lack of applicants for the post of Town Clerk to include salary increase, re-location package and head-hunting with Councillor Buczkowski proposing and Councillor Haslett seconding the Motion

Councillor Findlay left the meeting

RESOLVED: To offer the current Admin Assistant a permanent contract of employment with Councillor Buczkowski proposing and Councillor Haslett seconding the Motion

The meeting was declared closed at 8:33 pm