



TOWN CENTRE AND ECONOMIC DEVELOPMENT COMMITTEE

Minutes of a Committee meeting held on Monday 31st January 2022 at 19.00hrs in
the Town Hall, 1 High Street, Cullompton, EX15 1AB

Present:

Chair: Councillor K Haslett

Committee Members: Councillors Johns and Snow

In Attendance

Note: Councillors attending by remote access are not able to participate nor vote in the meeting but may raise questions during the agenda item for Members' Questions

Councillors: J Buczkowski

Officers: J Norris (Town Clerk)

1 member of the press by remote attendance

TCED 208 As the number of Councillors on the Committee at the meeting was below the level required for a quorum Councillor Snow, in accordance with the Scheme of Delegation, was co-opted to the Committee for the duration of the meeting.

TCED 209 **RESOLVED** that, in the absence of the Committee Chair, and there being no Committee Vice-Chair, Cllr Haslett be elected as Chair for the duration of the meeting.

TCED 210 **Chair's Announcements**

There were no Chair's announcements.

TCED 211 **Apologies For Absence**

Apologies for absence were received from Councillors Andrews and Buczkowski.

TCED 212. **Declarations Of Interests**

No declarations of interest were made at this stage of the meeting.

Councillor Haslett subsequently declared a personal Interest in Agenda No 14 Double Yellow Lines – New Street as the proposed location is situated at the end of the road where she lives.

TCED 213. **Public Participation**

This agenda item allows members of the public present at the meeting to raise matters which are relevant to the work of the Committee.

No matters were raised nor questions asked.

TCED Minutes

214. Consideration was given to the draft Minutes of the meeting held on 29 November 2021. (Supporting Paper A to the Agenda)

RESOLVED to confirm the Draft Minutes of the meeting held on 29 November 2021 as a correct record

TCED Action List

215. The Action List relating to the Town Centre and Economic Development Committee was received and reviewed. (Supporting Paper B to the Agenda)

TCED Market Updates

216. (i) to receive an oral report from the weekly market representative including an update on recent markets and any matters that the stallholders wish to bring to the attention of the Committee.

No representative was present but they had sent an email saying that traders were enjoying the January break

(ii) to receive an oral report from the Farmers' Market representative including an update on recent markets and any matters that the stallholders wish to bring to the attention of the Committee.

No representative was present, but a written report had been submitted and circulated prior to the meeting.

TCED CVIB Update

217. No representative was present.

TCED Financial Matters

218. Information about the Town Centre and Economic Development Committee income, expenditure and commitments, compared to the 2021/22 budget estimates was received and reviewed. (Supporting Paper C to the Agenda)

TCED Outdoor and Maintenance Team Supervisor's Monthly Report

219. Consideration was given to a report from the Outdoor and Maintenance Team Supervisor about recent and planned work (Supporting Paper D to the Agenda).

The Town Clerk was requested to thank the Outdoor team for the work that had led to the compliments referred to in the report.

TCED Welcome Back Fund

220. Consideration was given to project suggestions and which ideas should be pursued. (Supporting Paper E to the Agenda)

RESOLVED

(i) that the following projects should be actively pursued:

- St Andrews Car Park Information Board
- Cleaning the pavements with a hot washer and clearing the gullies in High Street and Fore Street
- Flag Festival

- Enhancing the planter area near the War Memorial by the addition of seats and a mural area.
- (ii) That delegated authority is given to the Town Clerk to pursue and implement the above mentioned projects provided that the Committee is kept informed of progress and there is an update report presented to the February committee meeting.

TCED Anti-Social Behaviour and Crime In Cullompton

221. Information about anti-social behaviour and crime in Cullompton and related actions was considered. (Supporting Paper F to the Agenda)

The Mayor reported that the Neighbourhood beat Manager was willing to come to a meeting if it was to discuss a specific matter.

Councillors were asked to provide information about the issues being reported to them e.g. issue type, location, date and time of problem.

The Town Clerk was asked to put an item on the next Town Council agenda so any issues could be reported.

TCED Town Entry Sign - Willand Road

222. Consideration was given to the design of the sign to be put on Willand Road and confirm the expenditure coding. (Supporting Paper G to the Agenda)

RESOLVED

- (i) That the signs has the wording “market town of Cullompton” plus the symbols for a house of historic or architectural interest and a church of historic or architectural interest plus, if possible and appropriate a symbol depicting a wool sack
- (ii) That the cost of the sign and installation be coded to the town maintenance budget (4120)

TCED Double Yellow Lines – New Road

223. Consideration was given to the provision of double yellow lines in part of New Street) (Supporting Paper H to the Agenda)

Note: 20:07 Cllr Haslett declared a personal interest in the agenda item as the location under discussion is situated at the end of the road where she lives

It was agreed not to comment further on the proposal but that the Council’s view would be reconsidered if any new proposal was received.

TCED Farmers Market Planning Permission

224. Consideration was given to the draft planning application for the Farmers Market. (Supporting Paper I to the Agenda)

RESOLVED to submit the draft planning application as presented subject to checking the operating times with the Farmers Market to provide sufficient flexibility for special events.

TCED Verges – Grass Cutting and Weed Spraying

225. Consideration was given to a response from Mid Devon District Council regarding the costs of grass cutting and weed spraying and agree the way forward. (Supporting Paper J to the Agenda)

RESOLVED

- (i) To pay Mid Devon District Council to cut the verges as previously, with the exception of Millennium Way, South side of Swallow Way, north side of Honiton Road and the west side of Willand Road, the cut to be undertaken in March 2022 at a cost of £582.35excl VAT
- (ii) That the Town Council pay for the cost of cutting verges as previously, with the exception of Millennium Way, South side of Swallow Way, north side of Honiton Road and the west side of Willand Road, for 2022/2023 at a cost of £2911.75 excl VAT for five cuts during the year.

TCED Complaints Log

226. There were no comments nor complaints received regarding matters that fall within the Committee's remit since the last report to the Committee in November 2021. (Supporting Paper K to the Agenda)

TCED Members Questions

227. This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

No matters were raised.

The meeting closed 20:27hrs