



## **Planning and Licensing Committee**

be held on

**Thursday 9 June 2016 commencing at 6.00pm at Cullompton Town Hall**

Membership: Councillors Eileen Andrews, Anthony Buczkowski, Gordon Guest, Janet Johns, Christopher Standford, Kate Haslett, Deborah Christopher.

Those present: Councillor Gordon Guest, Kathryn Haslett, Janet Johns, Chris Standford.

The Assistant Town Clerk (Clerk).

Mr Ashley Hellier (a member of the public).

## **DRAFT MINUTES**

1. **Apologies:** There were no apologies for absence received.
2. **Elections:**
  - i. To elect a Chairman of the Planning and Licensing Committee for the Civic Year 2016/2017.  
  
Councillor Gordon Guest was elected Chairman of the Planning and Licensing Committee for the Civic Year 2016/2017. Proposed Chris Standford, seconded Councillor Kathryn Haslett.
  - ii. To elect a Vice-Chairman of the Planning and Licensing Committee for the Civic Year 2016/2017.  
  
Councillor Janet Johns was elected Vice-Chairman of the Planning and Licensing Committee for the Civic Year 2016/2017. Proposed Councillor Kathryn Haslett, seconded Councillor Gordon Guest.

3. **Terms of Reference:** To review the Terms of Reference of the Planning and Licensing Committee (Appendix A).

**RECOMMENDED:** That the Terms of Reference for the Planning remain as detailed in the Scheme of Delegation and read as follows:

- i. The Committee shall meet twice a month with the Chairman having discretion to call extraordinary meetings as required.
- ii. To respond to all planning and licensing applications where the Council is consulted having due regard for:
  - The National Planning Policy Framework.
  - The Planning Authority's Local Plan.
  - The Conservation Area Management Plan.
  - The view of parishioners as appropriate.
  - All other information and advice that may be available.
- iii. To represent the council at meetings of Mid Devon District Council's Planning & Licencing Committees and to make written or verbal representation on behalf of the council in the event of a planning or licencing application being appealed.
- iv. The Chairman shall refer any major or contentious planning application to the council for consideration.
- v. To advise the Council as required on all matters associated with the Local Development Plan and any other planning consultation documents.
- vi. To oversee the production and implementation of a Neighbourhood Plan.

Proposed Councillor Gordon Guest, seconded Councillor Kathryn Haslett.

4. **Declarations of Interests:** There were no declarations of disclosable pecuniary interests and personal interests made.
5. **Minutes:** The Minutes of the Planning and Licensing Committee meeting held on 26 May 2016 were adopted as a true and correct record of the meeting and signed as such. Proposed Councillor Janet Johns, seconded Councillor Kathryn Haslett.
6. **Public question time:** The member of the public present had no questions so this section of the meeting did not take place.
7. **Planning and Licensing matters:**
- a. To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#). There were no planning applications to consider.
  - b. To receive planning determinations and consider any other planning matters brought forward at the discretion of the Chair. None.
  - c. To consider applications for neighbouring parishes. None.
8. **Neighbourhood Plan Update:** To receive an update on the Neighbourhood Plan. A written report was circulated by Councillor Gordon Guest.

Councillor Janet Johns raised the issue of a lack of local shopping facilities in the larger new developments for the convenience of residents. Councillor Gordon Guest suggested that

the NW Extension should be and the Eastern Extension will be better serviced by convenience stores.

9. **Street Naming:** To consider 2 street names for the development of 100 dwellings on the site of the former Cummings Nursery.

**RESOLVED:** That the two streets at the development of 100 dwellings on the site of the former Cummings Nursery are named Cummings Road and Greenhouse Lane. Proposed Councillor Janet Johns, seconded Councillor Kathryn Haslett.

10. **Council Housing:** To receive information and to form a view on the proposed building of Council housing in Mid Devon (Councillor Eileen Andrews). In the absence of Eileen Andrews, this item was not discussed.

11. **Correspondence:** Any correspondence received after the despatch of this Agenda.

12. **Date and time of the next meeting:** To confirm the date and time of the next Planning Committee meeting as Thursday 30 June 2016 commencing at 6pm. Apologies from Gordon Guest and Chris Standford.