



# TOWN CENTRE AND ECONOMIC DEVELOPMENT COMMITTEE

Minutes of a Committee meeting held on Monday 25<sup>th</sup> January 2021 at 19.00hrs.  
Meeting held with remote attendance

**Present**

**Chair:** Councillor M Smith

**Committee Members:** Councillors: J Buzckowski, K Haslett, J Johns and J Lochhead

**In Attendance:**

**Councillors: Officers:** J Norris (Town Clerk), M Weston (Deputy Town Clerk)

Weekly Market Representative: S Robinson

Farmers Market Representative: S Jones

No members of the public attended the meeting

**TCED 59. Chair's Announcements**

The Chair said that the Town Council had been informed that 19 High Street, Cullompton has been sold to another party and that he would like a future agenda item regarding a way forward should a similar opportunity arise in the future.

**TCED 60. Apologies For Absence**

An apology for absence was received from Cllr Andrews.

**TCED 61. Declarations of Interests**

No declarations of interest were made regarding any items on the Agenda.

**TCED 62. Public Participation**

This agenda item allows members of the public present at the meeting to raise matters which are relevant to the work of the Committee.

No matters were raised

**TCED 63. Minutes**

Consideration was given to the draft Minutes of the meeting held on 30 November 2020 (Supporting Paper A to the Agenda)

**RESOLVED** that the draft Minutes of the meeting held on 30 November 2020 be confirmed as a correct record.

**TCED 64. Action List**

The Action List relating to the Town Centre and Economic Development Committee was reviewed and the actions and completed items noted. (Supporting Paper B to the Agenda)

It was informally agreed that no further action should be taken about the possibility of having *barriers* between the parking and pedestrian areas in the Higher Bullring.

**TCED 65. Appointment of Committee Vice-Chair**

The appointment of a Committee Vice-Chair for the remainder of the municipal year was considered.

**RESOLVED** that Cllr Lochhead be appointed as the Committee's Vice-Chair for the remainder of the municipal year.

**TCED 66. Financial Matters**

Information about the Town Centre and Economic Development Committee income, expenditure and commitments, compared to the 2020/21 budget estimates was reviewed. (Supporting Paper C to the Agenda )

**RESOLVED** to accept the Income and Expenditure account for the Committee.

**TCED 67. Market Updates**

- (i) An oral report was received from the weekly market representative, the report included:
- Ideas for assisting the smooth re-opening of the weekly market were made including having a Marshall to assist with customer flow.
  - The traders have been contacted by the Deputy Town Clerk regarding likely dates to resume the market.
  - PAT testing – a potential contractor was suggested
  - Any COVID Guidelines and restrictions in place at the time the market resumes will need to be complied with
  - risk mitigations may include a one-way system

The Town Council will encourage the traders to resume the market in February and then when restrictions are lifted organise a re-launch with a mini festival possibly around the Easter holiday

- (ii) An oral report was received from the Farmers' Market representative, the report included:
- The Farmers Market will be open this Saturday but there will be a reduced number of traders, and it is also offering the box scheme
  - There will be a 1 way system and the stalls will be turned around to assist with social distancing
  - The Farmers Market will feature in a BBC television programme "Farmers Showdown" on 26.01.20

**TCED 68. Outdoor Team Report**

A report from the Outdoor Team about recent and planned work was noted. (Supporting Paper D to the Agenda)

**TCED 69 St Andrew's Car Park - Charges**

Consideration was given to the reinstatement of charges for parking in St Andrew's Car Park, taking into account any relevant restrictions and advice pertaining to the COVID 19 Pandemic.

**RESOLVED** that the car park remains free of charge until such time as it can resume its role as a shoppers car park.

**TCED 70. Committee Terms Of Reference – Committee Membership – Culm Valley In Business**

Consideration was given to making a recommendation to the Town Council that Culm Valley In Business has a representative on the Town Centre and Economic Development Committee and that the representative may participate in a meeting as a Committee member but will not have any voting rights (as the Committee has delegated authority to deal with some financial matters).

**RESOLVED to RECOMMEND TO COUNCIL** that Culm Valley In Business has a representative on the Town Centre and Economic Development Committee and that the representative may participate in a meeting as a Committee member but will not have any voting rights (as the Committee has delegated authority to deal with some financial matters).

**TCED 71. Members Questions**

This agenda item gives Councillors an opportunity to ask questions which are relevant to the work of the Committee.

- A request was made to put floral arrangements on agenda for future meeting
- The role of the Committee in relation to the Heritage Action Zone was raised
- The appearance and maintenance of 28 roundabout was requested as a future agenda item– put something on a future agenda

The meeting closed at 20:02hrs