

# AGENDA

## Cemetery & Town Hall Committee 4<sup>th</sup> February 2021

**Committee Membership:** Councillors: Eileen Andrews, James Buczkowski (ex-officio), Matthew Dale, Robert Dietrich (Vice-Chair), Kate Haslett (ex-officio), Janet Johns, Lloyd Knight and Michelle Rowe (Chair)

**PUBLIC PARTICIPATION:** 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to the Committee to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

**1. Chairman's Announcements:**

The Chairman may make announcements relevant to the work of the Committee

Note: announcements are for information only and not for debate, discussion or questioning.

(Supporting Paper A refers and has been circulated for ease of reference)

**2. Apologies for Absence:**

To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interests**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**4. Public Participation:**

To allow members of the public present at the meeting to raise matters which are relevant to the work of the committee; up to 3 minutes will be allowed for each person.

**5. Minutes:**

- i. To receive the Minutes of the meeting held on 5<sup>th</sup> November 2020 approved by the Committee on 3<sup>rd</sup> December 2020 and to consider a subsequent amendment to these (Supporting Paper B)
- ii. To confirm the Minutes of the meeting held on 3<sup>rd</sup> December 2020 as a correct record (Supporting paper C)

**6. Financial Monitoring:**

To receive and review information about the Cemetery & Town Hall Committee income, expenditure and commitments, compared to the 2020/21 budget estimates.

(Supporting Papers - D: Income & Expenditure, E: Financial Graphs)

- 7. Action List:**  
To note and to review the Action List as applies to the Cemetery & Town Hall Committee (Cemetery & Town Hall: Supporting Paper F)
- 8. Committee Work Plan:**  
To note and to review the Committees 3 year Forward Work Plan and Status Report (Supporting Papers G1 – 3 Year Plan & G2: Status Report)
- 9. Cemetery Update:**  
To receive and to note Cemetery Update Report (Supporting Paper H) and to consider the Committees work plan and timetable for remedial work needed to the listed buildings.
- 10. Exclusion of the Press and Public**  
To consider passing a resolution to exclude the public and press during consideration of:
  - Agenda Item 11 - Town Hall Valuation, on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (financial, subject to negotiation)  
The documents relating to this have been withheld from public circulation and deposit.
- 11. Town Hall Valuation:** To receive information relating to the valuation of Cullompton Town Hall (Supporting Paper I to follow – For Councillor’s only)
- 12. To consider Members Questions:**  
This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.  
Note: questions are to be for the purpose for obtaining information and not for debate nor discussion.

***In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.***

***Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda***