



Town Clerk: Miss Joy Norris MSc ACIS

The Town Hall, 1 High Street, CULLOMPTON, EX15 1AB

town.clerk@cullomptontowncouncil.gov.uk

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Notice is hereby given that a meeting of the **Planning and Licensing Committee** will take place on **Thursday, 11th June 2020** starting at **18:00 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below.

If you are using the internet please use the following link to join the meeting:

<https://zoom.us/j/92067937094> Meeting ID: 920 6793 7094

To use one tap mobile +442080806592,,92067937094# United Kingdom or +443300885830,,92067937094# United Kingdom

To use a landline dial 0208 080 6592 or 0330 088 5830 or 0131 460 1196 or 0203 481 5237 or 0203 481 5240 or 0208 080 6591.

Meeting ID: 920 6793 7094

Members of the public are invited to ask questions or raise issues relevant to the work of the Committee as part of the item on the agenda called Public Participation; The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. If you would like to ask a question or speak, please email enquiries@cullomptontowncouncil.gov.uk 48 hours before the meeting with your first and last names and give a brief outline of what you wish to say.. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

You may find it useful to read the Protocol on Remote Meetings before you join (this can be accessed on the Town Council's website).

The Agenda for the meeting is given below. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice).

Joy Norris
Town Clerk

Date: 5 June 2020

PUBLIC PARTICIPATION: 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to the Committee to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments this Committee makes will be fed into the planning process. Mid Devon District Council is the Planning Authority and will issue the decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process have been completed.

AGENDA

1. **Apologies For Absence**
To receive apologies for absence from Councillors unable to attend the meeting.
2. **Declarations of Interests:**
To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.
Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
3. **Minutes:**
To confirm the minutes of the Planning and Licensing Committee meeting held on 13 February 2020 as a correct record (Appendix A).
4. **Public Participation:**
To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee. Up to 3 minutes will be allowed for each person.
5. **Planning Applications**
The Committee is asked to consider the applications listed below, which have been received for Cullompton, and agree their comments and recommendations to be forwarded to Mid Devon District Council: full details are available to view at the Mid Devon District Council [Planning Portal](#):
 - (a) **8 Tanners Close, Cullompton.** [20/00636/HOUSE](#) – Mr M Rutley. Erection of an extension
 - (b) **Springbourne House, Springbourne Drive, Cullompton** [20/00735/FULL](#) – Mr P Smith.
Variation of Condition 2 of planning permission 19/00711/FULL to allow a revised access plan at.
6. **Planning Determinations made by Mid Devon District Council**
Decisions made by Mid Devon District Council in May 2020 are reported for information.
 - (a) Certificate of lawfulness for the proposed change of use of part of upper ground floor from financial and professional services (Class A2) to residential dwelling (Class C3) at Lloyds House 5 Fore Street Cullompton Devon EX15 1JW
Ref. No: [20/00606/CLP](#) | Status: Decided

- (b) Certificate of lawfulness for the proposed change of use of an agricultural building to a dwelling and associated operational development under Schedule 2, Part 3, Class Q (a) and (b) of the Town and Country Planning (General Permitted Development) (England) Order 2015 at Land and Buildings at NGR 302476 105892 (Knightswood Farm) Cullompton Devon Ref. No: [20/00574/CLP](#) | Status: Decided
- (c) Erection of a 2 storey extension at Acorn Cottage Cullompton Devon EX15 1QQ Ref. No: [20/00476/HOUSE](#) | Status: Decided

7. **Neighbourhood Plan Update**

To receive an update on the Neighbourhood Plan (Appendix B).

8. **Mid Devon District Council Consultation on the draft Design Guide**

To consider the Planning Authority's draft [Design Guide Supplementary Planning Document](#) and to respond to the consultation: due 6 July 2020.

9. **Date and Time of the Next Meeting:**

To confirm the date and time of meetings until 30 September 2020 as

Thursday 25 June 2020

Thursday 7 July 2020

Thursday 23 July 2020

Thursday 13 August 2020

Thursday 27 August 2020

Thursday 10 September 2020

Thursday 24 September 2020

All meetings to start at 18:00hrs

Planning & Licensing Committee Membership:

Councillors E Andrews, G Guest (Chair), K Haslett, J Johns, L Knight, J Lochhart, M Rowe and M Smith

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda.