



**A meeting of the Trustees of Gift of A Burrow for Allotments will be held on
Thursday 16 August 2018 at 7.00pm at the Cullompton Town Hall**

Judy Morris

SIGNED: Mrs Judy Morris (Town Clerk)

DATE: 9 August 2018

Membership: Town Mayor Cllr Iain Emmett, Cllrs Eileen Andrews, Jordann Barge, James Buczkowski, Janet Johns, Will Jones, Liza Oxford-Booth and Rachel Sinclair.

AGENDA

1. **APOLOGIES:** To receive apologies for absence.
2. **CHAIRMAN:** To elect a Chairman.
3. **MINUTES:** To approve the Minutes of the previous meeting held on 10 July 2018 (Appendix A).
4. **ALLOTMENT ASSOCIATION:** To consider any matters that the Allotment Association wishes to bring to the attention of the trustees.
5. **FINANCE:** To receive Income & Expenditure report (Appendix B).
6. **UPDATE REPORT:** To receive report and agree any action required (Appendix C).
7. **CHARITY TRUSTEES:** To confirm arrangements with regard to charity trustees.
8. **BANK SIGNATORIES:** To review banking arrangements and confirm signatories for bank account.
9. **ALLOTMENT RENTS:** To consider any rent increase for 2019/20. Current rent £30 per annum for a full plot and £16 per annum for a half plot.

10. **HEDGE CUTTING:** To consider writing a specification in order to obtain quotes for the reduction of hedge and trees along the hedge between allotment field and recreation field.
11. **SHARED PLOTS:** To consider proposal from the Allotment Association about a shared plot for young families (Appendix D)
12. **Any other matters relating to the Tiverton Road Allotment site.**
13. **Date and time of next meeting:** To confirm the date and time of the next meeting (? Thursday 15 November)

This meeting is open and members of the public are welcome to attend