



All members of the **Market Committee** are hereby summoned to attend a meeting of the
Market Committee
to be held on **Wednesday 12 July 2017 commencing at 2.00pm**
at **Cullompton Town Hall**

Judy Morris

Signed: Mrs Judy Morris, Town Clerk
Date: 5 July 2017

AGENDA

Members of the public are very welcome to attend this meeting.

Membership: Councillors: Eileen Andrews, James Buczkowski, and Iain Emmett
Dorothy Anderson (Cullompton Farmers Market) and Jonathan Baker (Cullompton Street Market)

PUBLIC QUESTION TIME: 15 minutes is set aside at the beginning of the meeting to enable members of the public to bring issues relevant to the Committee to the attention of Councillors. Up to 3 minutes is allowed for each question.

It may not be possible to reply and the question may only be noted. The question will be recorded.

1. **Apologies:** To receive apologies for absence.
2. **Declarations of Interest:** To receive declarations of Interest.
3. **Chairman/Vice-Chairman:** To elect a Chairman and Vice-Chairman for the 2017/18 civic year.
4. **Public question time:** To receive questions from members of the public present at the meeting.
5. **Minutes:** To approve the minutes of the previous meetings held on 10 May 2017 (Appendix A).
6. **Terms of Reference:** To review as follows:
 - To manage, monitor and regulate the Council's market activities

- To control the market finances, subject to the limits of the budget agreed by the Council.
 - To undertake quarterly reviews of market expenditure against the approved budget and to report to the Council highlighting any concerns.
7. **Market Development initiative:** To receive report.
 8. **Finance:** To review Income & Expenditure (Appendix B).
 9. **Street Market:**
 - (i) To consider purchase of cable safety matting for power cables.
 - (ii) To consider purchase of replacement gazebos.
 10. **Farmers Market:** Update report.
 11. **Any other market matters.**
 12. **To agree date and time of next meeting.**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.