

AGENDA

Town Council 22nd June 2022

PUBLIC PARTICIPATION: 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item and must be present in the Town Hall at the meeting or have made their submission in writing prior to the meeting.

1. Mayor's Announcements

The Mayor may make announcements relevant to the work of the Town Council
Note: announcements are for information only and not for debate, discussion or questioning.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interests

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to Cullompton; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission).

5. Minutes

- i) To receive and approve the minutes of the meeting held on 28th April 2022 (Supporting paper A, to follow).
- ii) To receive and approve the minutes of the Annual Town Council meeting held on 26th May 2022 (Supporting paper A1, to follow).
- iii) To receive and approve the minutes of the Extraordinary Town Council meeting held on 13th June 2022 (Supporting paper A2).

6. Action List

To receive and review the Action List relating to the Town Council. (Supporting paper B, to follow).

7. Payments for Approval

To examine and agree the accounts due for payment. (Supporting paper C, to follow).

- 8. Bank signatories**
To approve an additional administration user onto Lloyds bank.
- 9. Internal Audit Report**
To consider the Internal Audit report and the associated recommendations from the Governance Committee. (Supporting paper D).
- 10. Annual Governance Statement 21/22**
To consider and approve the Annual Governance Statement (section 1 of the Annual Return) and the associated recommendations from the Governance Committee. (Supporting paper E)
- 11. Annual Accounting Statements 21/22**
To consider and approve the Annual Accounting Statement (section 2 of the Annual Return) and the associated recommendations from the Governance Committee. (Supporting paper F).
- 12. Exercise of Public Rights**
To confirm the arrangements for the Exercise of Public Rights and publication of Unaudited Annual Governance & Accountability Return. (Supporting paper G).
- 13. Scheme of Delegation / Terms of Reference**
To review the Scheme of Delegation and the associated recommendations from the Governance Committee. (Supporting paper H).
- 14. Future of Cullompton Meeting**
To receive a proposal from Cllr Buczowski that a public meeting is hosted by the town council on 30th July 2022, to which the MP, county, district and town councillors are invited to discuss the future direction of the town.
- 15. Members Questions**
This agenda item is to give councillors an opportunity to ask questions which are relevant to the work of the council.
Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.
- 16. Exclusion of the Press and Public**
To resolve to exclude press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 for items 17 due to matters relating to commercial interests, and item 18 due to matters relating to confidential staffing matters.
- 17. Christmas Light Contract**
To receive and approve a recommendation from the Community Wellbeing Committee on the provision of Christmas lights and resolve that a contract is entered into with the approved contractor. (Confidential supporting paper J).
- 18. Recruitment of Maintenance Supervisor**
To receive a recommendation from the interview panel on the appointment to the post of Maintenance Supervisor and to approve that an offer of employment is made and contract of employment drawn up.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.

Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda