



Town Clerk: Miss Joy Norris MSc ACG

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Notice is hereby given that a meeting of the Community Wellbeing Committee will take place on **Thursday, 17<sup>th</sup> March 2022** starting at **19:00 hrs** in the Town Hall, 1 High Street, Cullompton, EX15 1AB.

The Agenda for the meeting is attached. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice)

Members of the public are invited to ask questions or raise issues relevant to the work of the Committee as part of the item on the agenda called Public Participation; anyone wishing to raise an item during public participation must either be present in the Town Hall for the meeting or email their question to [enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk) it would be helpful if this could be at least 2 working days before the meeting if possible.

If you wish to attend and speak at a meeting it would be helpful if you email or phone with details of your first and last names and a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will help the meeting run as smoothly as possible.

The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

The Town Council is investigating live streaming meetings and relevant links will be available on the Town Council website, however due to technical limitations the Town Council cannot guarantee the availability or quality of this means of attending a meeting.

Joy Norris  
Town Clerk  
Date: 11<sup>th</sup> March 2022

# AGENDA

Community Wellbeing Committee 17<sup>th</sup> March 2022 at 7:00pm

**Committee Membership:** Councillors: E. Andrews, J. Buczkowski, M. Dale (Vice-Chair), G. Guest, K. Haslett (Ex-officio) and J. Johns (Chair)

**PUBLIC PARTICIPATION:** 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item and must be present in the Town Hall at the meeting or have made their submission in writing prior to the meeting.

**1. Chair's Announcements**

The Chair may make announcements relevant to the work of the Committee.

Note: announcements are for information only and not for debate, discussion or questioning.

**2. Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interests**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**4. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission.)

**5. Minutes**

To confirm as a correct record, the Minutes of the meetings held on 17<sup>th</sup> February 2021 (Supporting Paper A)

**6. Action List**

To receive and review the Action List relating to the Community Wellbeing Committee (Supporting Paper B)

**7. Financial Monitoring**

To receive and review information about the Community Wellbeing Committee income, expenditure and commitments, compared to the 2021/22 budget estimates.

- (i) Financial Summary & Graphs (Supporting Paper C)
- (ii) Committee Income & Expenditure – Month 11, February 2022 (Supporting Paper D)
- (iii) Committee Income & Expenditure – Month 12, March 2022 (Supporting Paper E)
- (iv) Nominal Ledger Year-to-date breakdown of Committee Expenses & Income (Supporting Paper F)

(v) Committee Earmarked Reserves (Supporting Paper G)

**8. Outdoor Team Report**

To consider a report from the Outdoor Team about recent and planned work (Supporting Paper H)

**9. Comments & Complaints**

To receive an overview of any comments and complaints received which relate to the Community Wellbeing Committee (Supporting Paper I)

**10. Mayoral Chain**

To consider work required to the Mayoral Chain and the purchase of a commemorative link and commemorative keepsake medallion (Supporting Paper J)

**11. Emergency Planning**

To consider the Town Council's Emergency Planning Arrangements (Supporting Papers: Report – K, Plan - L & Emergency Cupboard Inventory – Supporting Paper M to follow)

**12. Upcott Field Play Area**

To consider works required on the Upcott Field Play Area fencing (Supporting Paper N)

**13. Play Area - Linear Park**

To consider a recommendation from the Resources Committee in relation to the proposed installation of goal posts in Linear Park (Supporting Paper O)

**14. To consider Members Questions**

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose for obtaining information and not for debate nor discussion.

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.  
Members of the public will only be permitted to speak during the Public Participation session listed on the agenda*