



Town Clerk: Miss Joy Norris MSc ACG

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Notice is hereby given that a meeting of the Community Wellbeing Committee will take place on **Thursday, 17th February 2022** starting at **19:00 hrs** in the Town Hall, 1 High Street, Cullompton, EX15 1AB.

The Agenda for the meeting is attached. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice)

Members of the public are invited to ask questions or raise issues relevant to the work of the Committee as part of the item on the agenda called Public Participation; anyone wishing to raise an item during public participation must either be present in the Town Hall for the meeting or email their question to enquiries@cullomptontowncouncil.gov.uk it would be helpful if this could be at least 2 working days before the meeting if possible.

If you wish to attend and speak at a meeting it would be helpful if you email or phone with details of your first and last names and a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will help the meeting run as smoothly as possible.

The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

The Town Council is investigating live streaming meetings and relevant links will be available on the Town Council website, however due to technical limitations the Town Council cannot guarantee the availability or quality of this means of attending a meeting.

A handwritten signature in black ink that reads "Joy Norris". The signature is written in a cursive style with a long horizontal stroke at the end.

Joy Norris
Town Clerk
Date: 11th February 2022

AGENDA

Community Wellbeing Committee 17th February 2022 at 7:00pm

Committee Membership: Councillors: E. Andrews, J. Buczkowski, M. Dale (Vice-Chair), G. Guest, K. Haslett (Ex-officio) and J. Johns (Chair)

PUBLIC PARTICIPATION: 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item and must be present in the Town Hall at the meeting or have made their submission in writing prior to the meeting.

1. Chair's Announcements

The Chair may make announcements relevant to the work of the Committee.

Note: announcements are for information only and not for debate, discussion or questioning.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interests

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission.)

5. Minutes

To confirm as a correct record, the Minutes of the meetings held on 16th December 2021 (Supporting Paper A)

6. Action List

To receive and review the Action List relating to the Community Wellbeing Committee (Supporting Paper B)

7. Financial Monitoring

To receive and review information about the Community Wellbeing Committee income, expenditure and commitments, compared to the 2021/22 budget estimates.

- (i) Financial Summary & Graphs (Supporting Paper C)
- (ii) Committee Income & Expenditure – Month 8 - November 2021 (Supporting Paper D)
- (iii) Committee Income & Expenditure – Month 9 - December 2021 (Supporting Paper E)
- (iv) Committee Income & Expenditure – Month 10 - January 2022 (Supporting Paper F)

- (v) Nominal Ledger Year-to-date breakdown of Committee Expenses & Income (Supporting Paper G)
- (vi) Committee Earmarked Reserves (Supporting Paper H)

8. Outdoor Team Reports

To consider reports from the Outdoor Team about recent and planned work (Supporting Paper I i & I ii)

9. Comments & Complaints

To receive an overview of any comments and complaints received which relate to the Community Wellbeing Committee (Supporting Paper J)

10. Involve Mid-Devon Requests

To consider requests from Involve Mid-Devon in relation to:

- i) a Community Composting Site for Cullompton;
- ii) a Community Orchard initiative;
- iii) a 'landmark' tree for The Queen's Platinum Jubilee.

- and to consider comments in relation to:

- iv) Town Council assistance with the clearance of the Swallow Way Roundabout;
- v) M5 roundabout

(Supporting Paper K)

11. Tree Assessment

To consider information relating to trees at the Top Field Allotment site:

- i) Tree Assessment Update Report (Supporting Paper L);
- ii) Contractors Tree Assessment Report & Plan (Supporting Paper M);

12. Christmas Organisational Learning Working Group; Notes and Recommendations

To consider:

- i) the notes of the Christmas Organisational Learning Working Group meeting held on 2nd February 2022 (Supporting Paper N) and to;
- ii) consider the associated Recommendations (Supporting Paper N1)

13. Public Rights of Way

- i) To consider an update report on Public Rights of Way matters as supplied by Cullompton's Volunteer Parish Paths Co-ordinator (Supporting Paper O)
- ii) To consider the response from Devon County Council (DCC) to the Town Council's correspondence regarding accessibility of Cullompton's Public Rights of Way (Town Council's correspondence: Supporting Paper P & Response from DCC Supporting Paper Q)
- iii) To consider the request from Devon County Council to make comment regarding the Footways B3181 Cullompton to Hele Cross (Supporting Paper R)

14. Tree Planting Initiative

To consider the response from Mid-Devon District Council regarding tree planting provision at Crowbridge Park/Crow Green (Supporting Paper S)

15. Waste Collections Trial – Mid-Devon District Council

To consider an update report in relation to Mid-Devon District Council's Waste Collections Trial (Supporting Paper T)

16. Annual Report & Crier Publication

To consider the Terms of Reference for a Working Group to make recommendations regarding the format and distribution the Town Council's Annual Report and Crier publications and subsequently to compile the content. (Supporting Paper U)

17. Allotment – Haymans Close

To consider a request for a reduced rate for an individual plot on the Haymans Close Allotment Site (Supporting Paper V)

18. Grant Application - Recommendation

To consider the Recommendation from the Resources Committee in relation to a grant application received (Supporting Paper W – Report + Appendix 1 Grants Policy & Supporting Paper W1 -Redacted Grant Application)

19. To consider Members Questions

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose for obtaining information and not for debate nor discussion.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.

Members of the public will only be permitted to speak during the Public Participation session listed on the agenda