



Town Clerk: Miss Joy Norris MSc ACG

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Notice is hereby given that a meeting of the **Town Council** will take place on **Thursday, 27th January 2022** starting at **19:00 hrs** in the Town Hall, 1 High Street, Cullompton, EX15 1AB

The Agenda for the meeting is attached. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice)

Members of the public are invited to ask questions or raise issues relevant to Cullompton as part of the item on the agenda called Public Participation; anyone wishing to raise an item during public participation must either be present in the Town Hall for the meeting or email their question to enquiries@cullomptontowncouncil.gov.uk it would be helpful if this could be at least 2 working days before the meeting if possible.

If you wish to attend and speak at a meeting it would be helpful if you email or phone with details of your first and last names and a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will help the meeting run as smoothly as possible.

The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

The Town Council is investigating live streaming meetings and relevant links will be available on the Town Council website, however due to technical limitations the Town Council cannot guarantee the availability or quality of this means of attending a meeting.

A handwritten signature in black ink that reads "Joy Norris". The signature is written in a cursive style with a long horizontal stroke at the end.

Joy Norris

Town Clerk

Date: 21st January 2022

AGENDA

Town Council 27th January 2022

PUBLIC PARTICIPATION: 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item and must be present in the Town Hall at the meeting or have made their submission in writing prior to the meeting.

1. Mayor's Announcements

The Mayor may make announcements relevant to the work of the Town Council

Note: announcements are for information only and not for debate, discussion or questioning.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interests

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to Cullompton; up to 3 minutes will be allowed for each person. (Please note people must either be present in the Town Hall or have made a written submission.)

5. Minutes

To confirm the draft Minutes of the meeting held on 24th January 2022 as a correct record.

(Supporting Paper A to the Agenda to follow, this supporting paper will not be available until at least 25 January 2022)

6. Action List

To receive and review the Action List relating to the Town Council. (Supporting Paper B)

7. Payments for Approval

To examine and agree the accounts due for payment. (Supporting Paper C)

8. Vote of Thanks

To consider a formal vote of thanks for the work of former Councillors.

9. 2022/2023 Budget

If no decision is reached at the Town Council meeting on 24 January 2022, to consider the Town Council's budget and financial plans for 2022/2023. (Supporting Paper D to the Agenda to follow, this supporting paper will not be available until at least 25 January 2022)

10. 2022/2023 Precept

If no decision is reached at the Town Council meeting on 24 January 2022, to set the Town Council's precept for 2022/2023. (Supporting Paper E to the Agenda to follow, this supporting paper will not be available until at least 25 January 2022)

11. The Queen's Platinum Jubilee in 2022

To consider the arrangements to celebrate the Queen's Platinum Jubilee (Supporting Paper F)

12. Christmas Working Group Organisational Learning

The Community Wellbeing Committee has resolved to set up a Working Group to review the Christmas 2021 event arrangements, with the purpose of identifying any organisational learning; Councillors are invited to volunteer to participate in the Working Group.

13. Youth Services Provision

To receive an update following the Youth Services Working Group meeting scheduled for Friday 14th January 2022, with particular regard to youth service provision with effect from 1 April 2022. (Supporting Paper G)

14. Members Questions

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Council.

Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.

15. Exclusion of the Press and Public

To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of:

- Agenda Item 16, Invoice for Christmas Lights, on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (financial information, items potentially subject to legal advice and negotiation).
- Agenda Item 17, Debtors, on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (financial information, items potentially subject to legal advice and negotiation).

The report relating to this item has been withheld from public circulation and deposit.

16. Invoice for Christmas Lights

To consider the invoice for the Christmas Lights. (Supporting Paper H confidential for Councillors only).

17. Debtors

To consider recommendations from the Resources Committee regarding monies owed to the Town Council. (Supporting Paper I Confidential for Councillors only)

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.

Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda