



**A meeting of the Gift of A. Burrow for Allotments Trustees will be held on
Tuesday 01 December 2020 at 7:00pm**

Membership: Councillors E Andrews, J Buczkowski, M Dale, R Dietrich.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below.

If you are using the internet, please use the following link:

<https://zoom.us/j/99061070321>

Meeting ID: **990 6107 0321**

To use a mobile phone, dial 02080806591,,99061070321# or 02080806592,,99061070321#

To use a landline, dial 0208 080 6591 or 0208 080 6592 or 0330 088 5830 or 0131 460 1196 or 0203 481 5237 or 0203 481 5240 or 0203 901 7895

Meeting ID: **990 6107 0321**

SIGNED: Joy Norris (Town Clerk)

DATE: 23 November 2020

AGENDA

- 1. Elections**
To elect a Chair of Trustees for the remainder of the Civic Year 2020-2021.
- 2. Apologies**
To receive apologies for absence.
- 3. Declarations under the Code of Conduct**
Members are reminded of the requirement to declare any interest, including the type of interest and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4. Public Participation**
15 minutes is set aside at the beginning of the meeting to enable members of the public to raise matters which are relevant to the work of the Committee. Up to 3 minutes is allowed per person. It may not be possible to reply straightaway and the question may only be noted and a written response sent at a later date.

- 5. Minutes**
To approve the Minutes of the meeting held on 19 March 2020 (Supporting Paper A).
- 6. Allotment Finances**
To receive report detailing financial position (Supporting Paper B).
- 7. Allotment Association**
To receive an update from the Allotment Association and to receive matters for consideration at a future meeting.
- 8. Allotment Policy**
To consider Policy matters regarding Burrow's Field.
 - a. To consider the draft Allotment Policy for adoption (Supporting Paper C).
 - b. To consider the draft Allotment Agreement for adoption (Supporting Paper D).
- 9. Allotment Lease to Cullompton Town Council**
To consider whether or not Burrow's Field can be leased to Cullompton Town Council for ease of management and for common Policies to be adopted (Supporting Paper E).
- 10. Date of Next Meeting**
To confirm the date of the next meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend this meeting. Members of the public will only be permitted to speak at the beginning of the meeting during the Public Participation section.
