



Town Clerk: Miss Joy Norris MSc ACIS

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Notice is hereby given that a meeting of the **Town Centre and Economic Development Committee** will take place on **Monday, 29<sup>th</sup> March 2021** starting at **19:00 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below.

If you are using the internet please use the following link:

<https://zoom.us/j/96371246791> Meeting ID: 963 7124 6791 or use this QR code



To use one tap mobile dial 03300885830,,96371246791# or 01314601196,,96371246791#

To use a landline dial To use a landline dial: 0330 088 5830 or 0131 460 1196 or 0203 481 5237 or 0203 481 5240 or 0203 901 7895 or 0208 080 6591 or 208 080 6592  
Meeting ID: 963 7124 6791

Members of the public are invited to ask questions or raise issues relevant to the work of the Committee as part of the item on the agenda called Public Participation; the overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. If you would like to ask a question or speak, please email [enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk) 48 hours before the meeting with your first and last names and give a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

You may find it useful to read the Protocol on Remote Meetings before you join (this can be accessed on the Town Council's website).

The Agenda for the meeting is attached. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice).

A handwritten signature in black ink that reads 'Joy Norris'.

Joy Norris

Town Clerk

Date: 22<sup>nd</sup> March 2021

# AGENDA

## Town Centre And Economic Development Committee 29 March 2021

**Committee Membership:** Councillors: E Andrews, J Buczkowski, K Haslett, I Emmett, J Johns, J Lochhead and M Smith (Chair)

**PUBLIC PARTICIPATION:** 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to the Committee to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

**1. Chair's Announcements**

The Chair may make announcements relevant to the work of the Committee.

Note: announcements are for information only and not for debate, discussion or questioning.

**2. Apologies For Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interests**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**4. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to the work of the Committee; up to 3 minutes will be allowed for each person.

**5. Minutes**

To confirm the Minutes of the meeting held on 22 February 2021 as a correct record (Supporting Paper A)

**6. Action List**

To receive and review the Action List relating to the Town Centre and Economic Development Committee. (Supporting Paper B)

**7. Financial Matters**

- (i) To receive and review information about the Town Centre and Economic Development Committee income, expenditure and commitments, compared to the 2020/21 budget estimates. (Supporting Paper C)

**8. Market Updates**

- (i) to receive an oral report from the weekly market representative including an update on recent markets and any matters that the stallholders wish to bring to the attention of the Committee
- (ii) to receive an oral report from the Farmers' Market representative including an update on recent markets and any matters that the stallholders wish to bring to the attention of the Committee

**9. CVIB Update**

To receive an oral report from the Culm Valley in Business representative including an update on recent events and any matters that the organisation wishes to bring to the attention of the Committee.

**10. Outdoor Team Report**

To consider a report from the Outdoor Team about recent and planned work (Supporting Paper D).

**11. Market Fees**

To consider fees to be charged for market stall with effect from 1 April 2021 and make a recommendation to Council (Supporting Paper E).

**12. Verges Grass Cutting**

A Task and Finish Group was set up at the February Committee to research the locations and frequency of grass cutting for which the Town Council currently makes a contribution towards the cost. The T & F Group has not met, therefore due to time constraints the Committee is asked to ratify continuing with the existing grass cutting regime and request the T & F Group to make recommendations to the Committee about the future regime in time for consideration as part of the 2022/2023 budget setting process.

**13. Members Questions**

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

*Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda*