



Town Clerk: Joy Norris MSc ACIS

The Town Hall, 1 High Street, CULLOMPTON, EX15 1AB  
[town.clerk@cullomptontowncouncil.gov.uk](mailto:town.clerk@cullomptontowncouncil.gov.uk)  
01884 38249

Notice is hereby given that a meeting of the **Planning and Licensing Committee** will take place on **Thursday 1 April 2021** starting at **18:00 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below.

If you are using the internet, please use the following link:

<https://zoom.us/j/92666439415>



Meeting ID: 926 6643 9415

To use one tap mobile, dial 02039017895,,92666439415# or 02080806591,,92666439415#

To use a landline, dial 0203 901 7895 or 0208 080 6591 or 0208 080 6592 or 0330 088 5830 or 0131 460 1196 or 0203 481 5237 or 0203 481 5240

Meeting ID: 926 6643 9415

Members of the public are invited to ask questions or raise issues relevant to the work of the Committee as part of the item on the agenda called Public Participation; The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. If you would like to ask a question or speak, please email [enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk) 48 hours before the meeting with your first and last names and give a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

You may find it useful to read the Protocol on Remote Meetings before you join (this can be accessed on the Town Council's website)

The Agenda for the meeting is attached. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice).

Yours sincerely

Joy Norris  
Town Clerk  
Date: 26 March 2021

# AGENDA

## Planning and Licensing Committee 1 April 2021

**Committee Membership:** Councillors E Andrews, G Guest (Chair), K Haslett, J Johns, J Lochhead and M Smith.

**PUBLIC PARTICIPATION:** 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

1. **Chair's Announcements**

The Chair may make announcements relevant to the work of the Committee.

Note: Announcements are for information only and not for debate, discussion or questioning.

2. **Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

3. **Declarations of Interests**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. **Public Participation**

15 minutes is set aside at the beginning of the meeting to enable members of the public to raise matters which are relevant to the work of the Committee. Up to 3 minutes is allowed for each question. It may not be possible to reply straightaway and the question may only be noted and a written response sent at a later date.

5. **Minutes**

To agree the minutes of the Planning and Licensing Committee meeting held on 25 March 2021 (Supporting Paper A).

6. **Neighbourhood Plan**

To discuss the Neighbourhood Plan Referendum to be held on Thursday 6 May 2021 and the actions required prior to this Referendum.

\*\*\*\*\*

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

*Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda*