



Town Clerk: Miss Joy Norris MSc ACG

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Notice is hereby given that a Meeting of the **Town Council** will take place on **Thursday 25th March 2021** starting at **19:00 hrs**.

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below:

If you are using the internet please use the following link to join the meeting:
<https://zoom.us/j/94597566789> Meeting ID 945 9756 6789 or use this QR code



To use one tap mobile dial 02034815240,,94597566789# or 02039017895,,94597566789#

To use a landline dial 0203 481 5240 or 0203 901 7895 or 0208 080 6591 or 0 208 080 6592 or 0330 088 5830 or 0131 460 1196 or 0203 481 5237

Meeting ID: 945 9756 6789

Members of the public are invited to ask questions or raise issues relevant to Cullompton as part of the item on the agenda called Public Participation; The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. If you would like to ask a question or speak, please email enquiries@cullomptontowncouncil.gov.uk 48 hours before the meeting with your first and last names and give a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

You may find it useful to read the Protocol on Remote Meetings before you join (this can be accessed on the Town Council's website)

The Agenda for the meeting is given below. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice)

pp. Joy Norris
Town Clerk
Date: 19 March 2021

AGENDA

Town Council 25th March 2021

PUBLIC PARTICIPATION: 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

1. Mayor's Announcements

The Mayor may make announcements relevant to the work of the Town Council

Note: announcements are for information only and not for debate, discussion or questioning.

2. Apologies for Absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of Interests

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Public Participation

To allow members of the public present at the meeting to raise matters which are relevant to Cullompton; up to 3 minutes will be allowed for each person.

5. MDDC & DCC Update Report

To receive and to note Cllr. Berry's update report (Supporting Paper A to follow)

6. Minutes

To confirm the Minutes of the meeting held on 28th February 2021 as a correct record.
(Supporting Paper B)

7. Action List

To receive and review the Action List relating to the Town Council. (Supporting Paper C to follow)

8. Recommendation from the Policy, Finance & Personnel Committee – Policy

To consider the recommendation that the draft Whistleblowing Policy is formally adopted by the Town Council (Supporting Paper D)

9. Recommendation from the Policy, Finance and Personnel Committee - Grants

To consider the recommendation that the excess and committed grants (deficit) are settled from the Council's General Reserves Budget (Supporting Paper E)

10. Recommendation from the Community Wellbeing Committee - Allotment Provision

To consider the recommendation from the Community Wellbeing Committee that the Town Council does not look to manage the proposed allotment site at the planned Culm Valley Park Development (near Siskin Chase) (Supporting Paper F)

11. Fees & Charges: Recommendation from Committees

(Supporting Paper G)

To consider:

- i) Community Wellbeing Committee - an increase to allotment fees (Top Field & Haymans Close);
- ii) Cemetery & Town Hall Committee - an increase to cemetery fees (2021-22)

12. Draft Resource & Waste Start: To consider and to agree, the Town Council's view on the new Devon County Council Draft Resource and Waste Strategy (Supporting Paper H)

13. Cullompton Railway Station:

- i) To receive an update following the recent Metro Group meeting (Supporting Paper I)
- ii) To consider and to agree the Town Council's stance regarding the proposed railway station project which is currently being developed for the town and to agree any associated budgetary provision.

14. Payments for Authorisation:

To examine and agree the accounts due for payment (Supporting Paper J to follow)

15. Planning Application – Reserved Matters:

To consider the Town Council's stance regarding the proposed development NGR 301216 106714 (West of Siskin Chase) Colebrooke Lane with a view to submitting its response to Mid-Devon District Council in its capacity as a statutory consultee. (Supporting Paper K)

16. Planning Committee's Terms of Reference:

- i) To receive and to note the Town Councils current Terms of Reference (Supporting Paper L to follow);
- ii) To consider revision of the Planning Committee's Terms of Reference and to
 - a) add full delegated authority for dealing with any matters pertaining to the Culm Garden Village and any planning consultations;
 - b) agree that all Town Councillors automatically become members of the Planning Committee but that the Quorum for this Committee remains as is current, at 3 no.

17. Members Questions

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.

18. Exclusion of the Press and Public

To consider passing a resolution to exclude the public and press during consideration of:

- **Agenda Item 19, Station Road Public WC Facility - on the grounds that publicity would be prejudicial to the public interest by reason of its confidential nature (Personal and Financial Information)**

19. Station Road Public WC Facility: To consider and to agree the terms of the Station Road public convenience sale (Supporting Papers M & N for Committee Members only)

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.

Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda