



Town Clerk: Miss Joy Norris MSc ACG

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Notice is hereby given that a Meeting of the **Town Council** will take place on **Monday 26<sup>th</sup> April 2021** starting at **19:00 hrs.**

The meeting will be held with participants being present through remote attendance by virtue of Statutory Instrument 2020 No 392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The public are welcome to attend this meeting by using the internet, mobile phones or landline phones – please see the links below:

If you are using the internet please use the following link to join the meeting:  
<https://zoom.us/j/94597566789> Meeting ID 945 9756 6789 or use this QR code



To use one tap mobile dial 02034815240,,94597566789# or 02039017895,,94597566789#

To use a landline dial 0203 481 5240 or 0203 901 7895 or 0208 080 6591 or 0 208 080 6592 or 0330 088 5830 or 0131 460 1196 or 0203 481 5237

Meeting ID: 945 9756 6789

Members of the public are invited to ask questions or raise issues relevant to Cullompton as part of the item on the agenda called Public Participation; The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously. If you would like to ask a question or speak, please email [enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk) 48 hours before the meeting with your first and last names and give a brief outline of what you wish to say. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

You may find it useful to read the Protocol on Remote Meetings before you join (this can be accessed on the Town Council's website)

The Agenda for the meeting is given below. Copies of the reports will be available on the Town Council website or hard copies can be made available if you contact the Town Council Office (contact details are at the top of this notice)

Joy Norris  
Town Clerk  
**Date: 19<sup>th</sup> April 2021**

# AGENDA

Town Council 26<sup>th</sup> April 2021

**PUBLIC PARTICIPATION:** 15 minutes is set aside as a specific agenda item to enable members of the public to bring issues relevant to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each person. Members of the public will only be permitted to speak during the Public Participation agenda item.

**1. Mayor's Announcements**

The Mayor may make announcements relevant to the work of the Town Council

Note: announcements are for information only and not for debate, discussion or questioning.

**2. Apologies for Absence**

To receive apologies for absence from Councillors unable to attend the meeting.

**3. Declarations of Interests**

To receive any Declarations of Interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

Councillors and Officers are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

**4. Public Participation**

To allow members of the public present at the meeting to raise matters which are relevant to Cullompton; up to 3 minutes will be allowed for each person.

**5. Minutes**

To confirm the Minutes of the meeting held on 25<sup>th</sup> March 2021 as a correct record. (Supporting Paper A)

**6. Action List**

To receive and review the Action List relating to the Town Council. (Supporting Paper B)

**7. Vote of Thanks**

To consider a formal vote of thanks for the work of former Councillor Michelle Rowe.

**8. Recommendation from the Town Centre & Economic Development Committee – Procurement Decisions**

To consider a recommendation from the Town Centre and Economic Development Committee regarding procurement decisions and supporting the local economy. (Supporting Paper C)

**9. Arrangements For Meetings after 6 May 2021**

To consider the arrangements for meetings after 6 May when the legislation permitting meeting by remote attendance expires. (Supporting Paper D)

**10. Annual Calendar of Meetings May 2021- June 2022**

To consider and agree the Annual Calendar of Meetings for the 2021/2022 civic year (Supporting Paper E)

**11. Co-Options**

To receive written applications for the office of town councillor and to co-opt candidates to fill the existing vacancies. (Supporting Paper F)

**12. Payments for Authorisation:**

To examine and agree the accounts due for payment

(i) Payments from 2020-2021 Budget (Supporting paper G (i) )

(ii) Payments form 2021-2022 Budget (Supporting Paper G(ii) )

**13 Ratification of Delegated Decisions**

To ratify the decision(s) made by the Town Clerk in accordance with the delegated authority confirmed by Council at the meeting on 21 April 2020 (“that the Town Clerk is given delegated authority, following consultation with the Mayor and the Chair of the Policy, Finance and Personnel Committee, to take any necessary steps to deal with the emerging coronavirus situation, recognising that the health and safety of staff, councillors and the public is the priority.”).

(Supporting Paper H to follow)

**14. Members Questions**

This agenda item is to give Councillors an opportunity to ask questions which are relevant to the work of the Committee.

Note: questions are to be for the purpose of obtaining information and not for debate nor discussion.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

*Members of the public will only be permitted to speak during the Public Participation session listed on the Agenda*