



**A meeting of the Trustees of Gift of A Burrow for Allotments will be held on
Wednesday 29 November 2017 at 2pm at Cullompton Town Hall**

Judy Morris

SIGNED: Mrs Judy Morris (Town Clerk)

DATE: 22 November 2017

Membership: Town Mayor Cllr Iain Emmett, Cllrs Eileen Andrews, Daniel Barnes,
James Buczkowski and Rachel Sinclair.

AGENDA

1. **APOLOGIES:** To receive apologies for absence.
2. **MINUTES:** To approve the Minutes of the previous meeting held on 25 October 2017 (Appendix A).
3. **ALLOTMENT ASSOCIATION:** To consider any matters that the Allotment Association wishes to bring to the attention of the trustees.
4. **UPDATE REPORT:** To receive report and agree any action required
5. **FINANCE:** To review Income and Expenditure report and confirm transfer of funds to St Andrews Church PCC, People Matter for the benefit of the Cullompton Foodbank (Appendix B).
6. **MATTERS RELATING TO TIVERTON ROAD ALLOTMENT S**
 - (i) At a meeting of the General Purposes Committee held on 2 November 2017 it was resolved as follows: *“to make clear the relationship between the Town Council and the Allotment Association within the policy ready for acceptance at the next General Purposes Committee”*. To consider the wording to be included in the policy (Appendix C).

- (ii) To consider email from Allotment tenant with regard to the allotment policy and other allotment matters (Appendix D).
 - (iii) To consider posting Minutes and other information relating to allotment matters on the Town Council website in response to concerns raised by allotment tenants.
 - (iv) To consider any other matters relating to Tiverton Road allotments.
- 7. RISK ASSESSMENT AND HEALTH & SAFETY INFORMATION SHEET (Appendix E)**
- 8. Date and time of next meeting.**

This meeting is open and members of the public are welcome to attend