

## **Outdoor Team and Maintenance Supervisor Main Conditions of Services**

**Permanent Contract** The post is offered on a permanent contract

### **Salary: Spinal Column Points 12-17 of the NJC salary Scale (as at April 2020)**

SCP 12 £22,183 £11.50ph;

SCP 13 £22,627, £11.73 ph;

SCP 14 £23,080 £11.96ph,

SCP15 23541 £12.20ph;

SCP 16 £24012 £12.45ph;

SCP 17 £24,491 £12.69ph

Salary on appointment would usually be at the lowest spinal column point. Progression through the Spinal Column Points is by an annual increment which is subject to satisfactory performance appraisal.

Salary is paid monthly on the last Friday in the month.

### **Hours**

Full time, 37 per week; typical hours are 08:00-16:00 in winter, 07:00-15:00 in summer.

There is some limited flexibility for when the weekly hours are worked subject to the Town Clerk being satisfied that the organisational requirements can be met.

Wednesday is market day and the team are responsible for putting up and taking down the market gazebos which can impact upon working hours

Some occasional weekend, evening and early morning working is required;

### **Place of Work**

The job is based at the cemetery, Tiverton Road, Cullompton but the role requires working at various locations within the town of Cullompton.

### **Holiday**

22 days per annum plus bank holidays and 2 extra statutory days

### **Pension**

The post holder will be automatically enrolled in the Local Government Pension Scheme but may opt out.

### **Period of Notice**

The length of notice which you are obliged to give to the Council in writing to terminate your employment is not less than 4 weeks.

### **Appointment /**

Following interviews a preferred candidate will be identified and notified – any offer of employment at this stage will be subject to medical assessment and the receipt of satisfactory references.

### **Probationary Period**

Confirmation of appointment is subject to the satisfactory completion of a six month probationary period.

Note: As a probationer you are exempted from the disciplinary procedure and in the event of any misdemeanour your service may be terminated by one week's notice, or summarily in the case of gross misconduct.

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As a probationer you are exempt from the capability procedure and in the event of a capability issue your contract may be terminated by two weeks written notice.