



Town Clerk: Miss Joy Norris MSc ACIS

The Town Hall, 1 High Street, Cullompton, Devon EX15 1AB  
*town.clerk@cullomptontowncouncil.gov.uk*  
01884 38249

Cullompton Town Council has £5,000 provided by Mid Devon District Council to spend on quick-win projects that support:

1. The safe resumption and use of our high street and town centre
2. Activities that increase shopper confidence in our town centre.

The fund is for new ideas that will benefit the town centre and should not be used for existing town centre activities or events unless it is specifically for a new phase / element of a project. It is hoped that projects will help to develop confidence or people to use the town centre and support our local independent shops, cafes and markets.

Any grant must be spent on a project within Cullompton Town Centre or that demonstrates a direct, positive impact on the town centre.

There is an expectation that the money will be spent by 5 August 2020.

#### **Local Authority Funding Schemes: Restrictions**

- i. Funds cannot be allocated to benefit individuals or private/for profit enterprises.
- ii. Political, religious or other campaign activities (including but not limited to rallies, marches or campaign events).
- iii. Purchase of alcohol, tobacco or other legal or illegal substances.
- iv. Funds should not be used to support projects that are the direct responsibility or statutory obligation of another organisation.
- v. VAT that is recoverable.
- vi. Loans or interest payments.
- vii. Day-to-day running costs or any on-going staff costs (unless this is during a transition phase with documented evidence of how the project will become sustainable post transition).
- viii. Services that are the responsibility of the Town Council (precept).

**APPLICATION FOR A TOWN CENTRE GRANT**

**1. DETAILS OF ORGANISATION**

**Name of organisation:** .....

**Contact name:** .....

**Position in organisation:** .....

**Address:**

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.....

**Phone No:** .....

**E-mail :** .....

**Purpose/aims of organisation:**

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**2. DETAILS OF THE GRANT REQUESTED**

**Brief description of the intended use of the grant:**

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**How will the project benefit the town centre and increase shopper confidence?**

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Overall cost of the project/event/scheme: .....

Amount applied for: .....

Other sources of funding (if any):

Funding Body	Amount	Confirmed? Yes or No

Please add any information you consider may be helpful to the Town Council when considering your application: (continue on a separate sheet if necessary)

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**Bank Details**

Please provide bank details so that any grant award can be paid direct into the bank account:

Account Name

Sort Code

Account Number

Name: .....

Signature: .....

Position in Organisation: .....

Date: .....

**PLEASE SEND THE COMPLETED FORM TO CULLOMPTON TOWN COUNCIL**  
Either by email to [enquiries@cullomptontowncouncil.gov.uk](mailto:enquiries@cullomptontowncouncil.gov.uk) or by post to  
**The Town Hall, 1 High Street, Cullompton Devon EX 15 1AB**

## PRIVACY NOTICE

Cullompton Town Council is the Data Controller under data protection law and will use the information you provide to process your application for an allotment plot.

The legal basis for processing this data is the necessity for processing a contract. We will keep your data until you have been allocated an allotment and for six years following the termination of your allotment agreement. Our contact details for any queries is The Town Hall, 1 High Street, Cullompton, Devon EX15 1AB

In addition to enabling the Town Council to manage this contract we will retain your data to contact you if required on matters relating to the management of the allotment site. If you consent to us contacting you, please tick the boxes below.

We will not normally share your information with organisations other than our partner organisations without your consent. However, there may be certain circumstances where we would share without consent such as where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations. Any information which is shared will only be shared on a need to know basis, with appropriate individuals. Only the minimum information for the purpose will be shared.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at <http://www.cullomptontowncouncil.gov.uk/>

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can change your consent at any time.

### **KEEPING IN TOUCH**

- Yes please, I would like to receive communications by email.
- Yes please, I would like to receive communications by telephone.
- Yes please, I would like to receive communications by mobile phone including text message.
- Yes please, I would like to receive communications by post.