

## FREEDOM OF INFORMATION ACT

### Requests for Information January 2020

Date Received	Date Response Due	Date Response Sent	Information Requested	Information Supplied by Culloompton Town Council
10/01/2020	07/02/2020	30/01/2020	<ul style="list-style-type: none"> <li>• How often have you or any of your staff accessed emails away from the work place sent to themselves from a non-council environment?</li> <li>• What means of access was it by i.e. computer, mobile phone etc.</li> <li>• Were these accessing of emails in compliance with the Council's Lone Worker and Working from Home policy?</li> </ul>	<p>If Council staff access emails away from the work place then this can be done using a Citrix application which enables employees to access the Microshade VSM remote servers. The Council does not hold any information about how often staff access emails away from the workplace sent to themselves from a non-council environment.</p> <p>It is possible to download an app onto a mobile phone in order to use a Citrix application away from the work place but no Council staff have downloaded this app onto their mobile phones. If council staff do access emails away from the workplace then this will be from a laptop computer or tablet.</p> <p>As far as I am aware the accessing of emails is in compliance with the Council's Lone Worker and Working from Home policy.</p>
10/01/2020	07/02/2020	15/01/2020	Please provide a copy of the audio recording made on 7 <sup>th</sup> December for the PFP meeting held at the Hayridge	Copy of recording provided, collected from Town Council office on 24 January 2020.

<b>22/01/2020</b>		<b>27/01/2020</b>	<ul style="list-style-type: none"> <li>(i) Any change of use of bridleway 28 in Cullompton since 1940.</li> <li>(ii) Any adoption of private land along Shortlands Lane, Cullompton, to be used as public highway since 1940.</li> <li>(iii) Minutes and records pertaining to any and all discussion regarding the use of bridleway 28 and Shortlands Lane, Cullompton.</li> </ul>	<p>Cullompton Town Council does not hold this information. Devon County Council is the local Highway Authority and they are also the authority with responsibility for Public Rights of Way. The link to make a Freedom of Information request to Devon County Council is:</p> <p><a href="https://www.devon.gov.uk/accesstoinformation/how-to-make-a-request">https://www.devon.gov.uk/accesstoinformation/how-to-make-a-request</a></p> <p>It should be noted that all Minutes are public documents and are available from the Town Council's website.</p>
<b>28/01/2020</b>		<b>19/02/2020</b>	<p>Review requested re the above request as they have been made aware that Cullompton Town Council does hold a number of records and/or documentation pertaining to the above subject matter.</p> <p>Town Clerk asked to provide assistance by directing to the appropriate minutes.</p>	