

No	Date of Meeting	Agenda Item / Topic / Minute No	Action / Resolution	Financial implications	To be actioned by	Priority	Progress / Action Taken
1	03/09/2019 - St Andrews Car Park	ST Andrew's Car Park	That the availability of daytime permits is vigorously publicised.		TC	Medium	Deferred due to changes to parking charges yet to be implemented by DCC. 23.11.21 Committee's suggestions for 07.02.22 email sent to DCC requesting Number of daytime permits sold in current financial year. Committee's instructions re publicity are requested as item on meeting agenda
2	25/11/2019 & 22.02.2021	St Andrew's Car Park	That the Council enters into a new contract with Devon County Council for the management and enforcement of St Andrews car park for a fixed fee of £2,400 per year. Emphasise that the Council would like the changes to the parking charges implemented as soon as possible.	£2,400 per annum	TC	High	03.08.20 TCED Cttee agreed action to be deferred until COVID-19 situation has eased New Agreement on Agenda for 22.02.21 DCC emailed 22.02.21 saying Cttee e happy with revised agreement and fees and asking for a copy of the agreement to be signed to be sent to the Town Clerk email sent chasing signed copy of agreement. Chased again 11.10.2021 and 18.10.21

No	Date of Meeting	Agenda Item / Topic / Minute No	Action / Resolution	Financial implications	To be actioned by	Priority	Progress / Action Taken
3	25/11/2019 - Market	Market	That the Council objects to the decision that the fish van must park in a parking space. The fish van has been coming to Cullompton for 30 years plus, it is an integral part of the market and is vital to the market's sustainability. It is not practical for the van to park in a parking space. Clerk to write to Devon County Council and ask that they grant permission for the fish van to park on a specified section of the pavement, where it is causing no inconvenience to anyone, on Wednesdays and Saturdays.		DTC/TC	High	Contact made with DCC who are not willing to change their stance. Cllr John Berry has also tried to get DCC to change their minds but to no avail. Application submitted for a permit to enable the fish van to park across 4 parking spaces. Council to pay the cost of the permit which we understand to be £45. TCED Committee 03.08.20 write to DCC Chief Executive stating that the DCC ruling is not acceptable to the town Council and ask for an explanation and justification of the DCC stance 28.10.2020 letter sent to DCC Chief Executive
4	25/11/2019 - Market	Market	In the longer term the Town Council will investigate training in order that a member of staff can become the Designated Premises Supervisor.		TC	Low	
5	22.02.2021	Bus Shelter Cleaning	(i) check the current cleaning frequency (ii) investigate advertising potential		TC		
6	24.05.2021	Finance	Check graphs for future meetings - info as inverted is vandalism covered on insurance What is the £158.00 showing on car park		TC		Graph template corrected
7	05.07.2021	Appointment of Vice Chair	deferred to next meeting		TC		On Agenda for 26.07.2021 but deferred pending Co-Options and on Agenda for 27.09.21 when item was deferred again

No	Date of Meeting	Agenda Item / Topic / Minute No	Action / Resolution	Financial implications	To be actioned by	Priority	Progress / Action Taken
8	05.07.2021	Saturday Market Planning permission	Draft planning application and submit application for Saturday market increasing capacity to 20 stalls (as Weds market)		TC / ATC		Clarification sought from Farmers Market re gazebos sizes and numbers Draft plan has been drawn and passed to Farmers Market for comment 31.01.22 TCED agreed draft for submission 09.02.2022 Planning application submitted. Receipt has been acknowledged. Decision expected by mid April 2022
9		Bus Shelters	Research minutes re responsibility & cleaning of bus shelters		TC		
10	26.07.21	Market	Advertising on local buses		DTC		
11	27.09.21	Action List	Convene Working Group to consider areas / locations / street furniture that CTC is or is willing to become responsible for		TC		
12	27.09.21	Members questions	Using the AED Training - possibly arrange for spring fest or other similar event		TC		25.01.22 email sent asking how to get this considered by organisers
13	25.10.21	Codners Corner	Supervisor to assess refurbishment requirements		TC / Supervisor		Supervisor inspected structure on 2211.21 and reports "As a team we can do it, it will need the following: <i>Roofing slates, some need to be replaced, some repositioning.</i> <i>The ends of the roof structure need work, we will do this and install a barge board</i> <i>Two of the curved supports (wooden) need replacing due to rot.</i> <i>The rest of it needs rubbing down and repainting."</i> 7.02.22 ATC asked to check if structure is part of listing - response it isn't
14	29.11.21	Hanging Baskets	(i) Send letters to business so they can order baskets (ii) get prices for plants and baskets		AA/OS		letters / emails sent wc 17.01.22 wc 14.02.22 order placed for plants

No	Date of Meeting	Agenda Item / Topic / Minute No	Action / Resolution	Financial implications	To be actioned by	Priority	Progress / Action Taken
15	29.11.21	Willand Road	Assess seat near Hanover Gardens to see if it can be refurbished and report back to Committee		OS		
16	29.11.21	Welcome Back Fund	Ask MDDC on eligibility of projects suggested so far		TC		<p>Ideas suggested at TCED: St Andrews Car Park Information Board Pidgeons – cleaning the pavements & netting on buildings or some other deterrent Cullompton having a designated coach drop –off / stopping place near the town centre (not the motorway services) - marketing campaign Murals on buildings on approaches to the Town -(if not HAZ funded) Flag Festival Cycle Racks MDDC have said "could be considered eligible for WBF funding as long as measures are perceived as temporary, sited on publicly owned land, can demonstrate additionally and would not be a permanent capital investment into the town centre environment." 24.01.22 Request for ideas put on CTC Facebook 01.02.2022 ATC informed of projects Committee would like to pursue and delegated the work to take the projects</p>

No	Date of Meeting	Agenda Item / Topic / Minute No	Action / Resolution	Financial implications	To be actioned by	Priority	Progress / Action Taken
17	29.11.21	Town Centre Traffic Flow and Road Layout	(i) To find out what data exists regarding traffic movements in the town centre (including from when the gas main works were undertaken) (ii) Investigate the costs of a traffic study using a temporary traffic order if necessary for temporary traffic control measures e.g. traffic lights to assist with the data collection		TC		
18	31.01.22	Farmers Market	Add written report to papers on website		TC		06.02.2022 paper added to committee papers on website
19	31.01.2022	Codners Corner	Find out a) if structure is listed, b) contact for owners of almshouses		TC		
20	31.01.22	Outdoor Team Report	Pass on thanks for the work that led to the 3 compliments		TC		07.02.22 Email sent to Supervisor
21	31.01.22	Wiiland Road-Town Entry Sign	Advise DCC of wording and symbols		TC		07.02.2022 email sent to DCC & Finance Officer asked to raise PO
22	31.01.2022	New Road Double Yellow lines	Advise DCC that there is no change to previous comments		TC		07.02.2022. email sent to DCC
23	31.01.2022	Grass Cutting	MDDC to be advised of agreement to cut in March and then 5 times in 2022/2023		TC		07.02.2022. email sent to MDDC and & Finance Officer asked to raise PO