

Agenda No 8 Grant Application / Request

Recommendations

- (i) The amount of grant, if any, to award the Town Team in connection with the platinum jubilee celebrations is set by the Resources Committee**
- (ii) That the payment of the grant is approved by the Resources Committee**
- (iii) That the expenditure is initially coded to Resources Committee grant budget (4075) and that the agreement of the Community Wellbeing Committee is sought for the expenditure to be met from the Community Events budget (4165) and when such agreement is obtained the Town Clerk undertakes the relevant journal.**

1. At its meeting on 14 April the Resources Committee considered an application from the Town Team regarding the cost of erecting and dismantling gazebos for the jubilee event on the CCA fields. (The application was in the form of an email dated 13 March 2022 text given at the end of this report)
2. The Committee recognised that further requests may be made regarding jubilee celebrations e.g. for the “jubilee scrapbook” and referred the request to Council for consideration to be given to awarding a grant to be met from the community events budget.
3. Subsequently a further request has been received from the Town Team, in an email dated 27 April. (Text of email given at the end of this report)
4. Neither of the email requests specifies a grant amount.
5. The Resources Committee terms of reference include:
“To consider and determine grant applications made to the Town Council (other than those relating to the Leat)”
Financial Regulations (5.2) enable the Resources Committee to approve payments.
6. Due to the proximity of the date of the main celebrations (the first weekend in June 2022) it is suggested that the Resources Committee agree the amount of any grant to be awarded and approve the payment and then arrangements are made with the Community Wellbeing Committee to code the expenditure to the Community Events budget.

Email Received from the Town Team Chair on 13 March 2022

Dear Joy

Whilst recognising that I am not using the correct form, because I no longer can access a copy, I would like to make an application to the CTC Jubilee Fund. Town Team members have agreed to coordinate events, and plan a big day of celebration on Saturday in the CCA Fields for our entire community.

CTC has agreed to our using their gazebos, but requires payment of timeframe for staff to erect and take down said.

Resources Committee 12 May 2022
Supporting Paper D

*Our application is therefore to cover these costs, which we can only estimate at £200.
Town Team Accounts are attached, as required, with this application.
Sincerely, Sue Robinson (Chair)*

Email Received from the Town Team Chair on 27 April 2022

*“Dear Joy, Please can the **Community Events Fund** be considered for a contribution towards this, and at its earliest convenience.*

You have all the current information, via today’s Town Team meeting.

20 pages, not the 16 discussed. Paper quality that you discussed with Ray. Suggest 4000 copies, as we hope that out of town visitors will also choose to buy it. Print costs estimate at £1300, and circulation costs a further£300, to each home in the town. Town Team has awarded £400, as you know, from its Tourism ‘pot’, and will underwrite printing costs from its Electronic Noticeboard fund, but clearly we would prefer to be properly funded from the start. It’s a lovely document, and Ray is to be congratulated, and will provide a keepsake for many families, and for many years, as both a reminder of the Jubilee and of Cullompton town.

Sue”