

Agenda Item 11, Town Hall Clock - Maintenance & Servicing

Action required: For the Cemetery & Town Hall Committee to:

- I) consider the quotation to service the Town Hall clock
- II) allocate an associated budget as required



1. Introduction/Background

At the Committee Meeting on 27th November 2018, Members considered the specialist servicing as required annually on the Town Hall (front external wall) clock:

To consider maintenance & servicing options for the Town Hall Clock. The Clerk reported on the costings for servicing and maintaining the clock. The committee agreed that a longer contract term would be preferable as it was more cost efficient.

RESOLVED: That the Council accept the option of a three year Maintenance Contract at the agreed sum of £504.00 (+Vat).

2. Current Position

Following the pre-paid 3-year service agreement as completed on the following dates:

- i. 15/11/2018
- ii. 15/10/2019
- iii. 07/05/2021

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- the clock is now due for further maintenance/servicing. The specialist contractor has advised it can offer a further 3-year renewal and has put forward the following options for consideration:

Option 1

To service the clock in 2022, 2023 and 2024 at a discounted rate the cost would be £529.00 net plus VAT and would be payable in advance of the first service.

Option 2

If you would prefer to pay annually the cost for the 2022 clock service will be £191.00 net plus VAT and an invoice would be sent following the visit and payable 30 days from the invoice date. The yearly option is subject to an increase each following year (usually 3%).

Recommendation: That Option 1 at a cost of £529.00 (+ VAT) is approved by the Committee as this will be the most cost-effective option at £176.33 per annum (+ VAT) – i.e. £529.00 divided by 3 years.

Note: Option 2 equates to:

Year	Calculation	£
Year 1		£191.00
Year 2	£191.00 + 3% £5.73	£196.73
Year 3	£196.73 + 3% £5.90	£202.63
TOTAL	£61.36 more than Option 1	£590.36