



**Minutes of Community Wellbeing Committee meeting
held on Tuesday 9 April 2019 at 7:00pm
the Hayridge Centre, Cullompton**

Present: Councillors: Eileen Andrews (Chair), Lloyd Knight, Janet Johns,

Also in Attendance: Nick Savage (Footpath Warden)

Clerk: Maria Weston (Deputy Town Clerk)

1. **APOLOGIES:** Received from Cllr. Iain Emmett (personal) & Cllr. Liza Oxford-Booth (work)
RESOLVED: To accept apologies from Cllr. Iain Emmett (personal) & Cllr. Liza Oxford-Booth (work) **Proposed:** Cllr. Johns **Seconded:** Cllr. Knight
2. **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** None declared.
3. **PUBLIC QUESTION TIME:**
Mr. Savage spoke about an historic County bridge stone marker:
The stone is part of Cullompton's heritage and is located on an embankment at Duke Street (at the junction of the CCA fields). Mr. Savage is concerned that the stone could be demolished when the relief road is built and would like the Council to be aware that the stone is there and to ensure that it is relocated appropriately.
RESOLVED: Clerk to write and inform Devon County Council Highways that there is an historic County bridge stone marker located at Duke Street (at the junction of the CCA fields) and to request that this stone is secured for the future by being relocated to an appropriate nearby location.
Proposed: Cllr. Andrews **Seconded:** Cllr. Johns
4. **MINUTES:**
The Minutes of the previous meeting on 12 March 2019 were approved and signed as a correct record. **Proposed:** Cllr. Johns **Seconded:** Cllr. Knight
5. **RESOLUTIONS:** Noted with the following:
 - **The Old Mill remains** (chimney stack) just before Middle Mill Lane (The chimney is approximately 20ft high and the tree on top 40ft):
Mr. Savage has contacted Mid-Devon District Council (who is in partnership with North Devon District Council) to advise about the potential health & safety risk with the chimney and to request details of the owner. Mr. Savage has obtained a reference no. and now needs to send an e-mail through.
Clerk advised that Cllr. John Berry was unaware of who the owner of the stack is.

- **Provision of a light on the Leat path** (near Tesco car park): Clerk informed members that the Manager of Tesco had been contacted again - this matter was 'in hand' and that a response from Tesco should be forthcoming soon.
- **Twinning Gift:** Members discussed the provision of a suitable gift for the French Twinning Association and felt that a gift relating to Cullompton being a wool town would be appropriate.

RESOLVED: That the Committee pays up to £100.00 to purchase a gift for the French Twinning Association. Clerk to contact Coldharbour Mill (Uffculme) to establish if their shop has anything suitable (wool related) and to liaise with the Committee members to determine what to purchase. **Proposed:** Cllr. Johns **Seconded:** Cllr. Andrews

6. **FINANCE:** To accept Community Wellbeing Income & Expenditure Report.
RESOLVED: That the Community Wellbeing Income & Expenditure Report is accepted.
Proposed: Cllr. Knight **Seconded:** Cllr. Andrews

7. **PUBLIC RIGHTS OF WAY:**

- 7.i. **To receive report from Footpath Warden (Nick Savage):** Mr. Savage gave a verbal update:

- **Town Walks:** A draft list of walks (7 no.) for the Summer has been drawn up, with walks every two weeks on average, starting on 5th June and ending on 4th September;
- **Chimney Stack:** Mr. Savage re-iterated that he had obtained a reference and passed the number to the Clerk. Mr. Savage will continue to chase this up;
- **Bridge:** Further to the resolution that the Council are happy to install a bridge (using a standard 'bridge kit') on the Public Right of Way at Saxon Way subject to the agreement of the Devon County Council Warden: Mr. Savage has managed to obtain details of the landowner and will now be able to apply for S106 funding as the landowner is amenable to having the bridge improved. The Devon County Footpath Warden feels that purchasing a 'bridge kit' is a good use of public funds. Clerk to establish if there is enough S106 money in the pot to pay for the kit. (kit would be in the region of £2-£3K)
- **Replacement Finger posts** (Colebrooke Lane, Ponsford & St. Georges Well leading into Bluebell Lane: These have been delivered to the Town Hall and will be installed as soon as possible - Clerk to liaise with the Maintenance Supervisor to determine the way forward.

- 7.ii **To receive update on the Leat path & associated works.**

Leat Works: Clerk explained that a site visit will take place with Cllr. Nikki Woollatt on Thursday 25 April 2019 at 10:00am when an assessment of what (if any) works are required at the Leat will take place. Cllr. Knight would like to attend and Clerk with confirm with Cllr. Woollatt.

Chimney Stack: This is not registered with Land Registry.

RESOLVED: The Council are concerned about the potential health and safety risk with the Old Mill remains (chimney stack, Leat path) and Clerk to post a photograph of the chimney on Facebook, requesting any details about the owner from the public.

Proposed: Cllr. Johns **Seconded:** Cllr. Knight

NOTE: Mr. Savage will send a suitable photograph to the Clerk.

- 7.iii. To receive Cllr. Nikki Woolatt's Leat Path update report and to agree any action to be taken.**
Report noted – Committee will review the position with the Leat works after the site visit on 25 April 2019.
- 7.iv. Leat Handrail:** To approve the installation of the Leat path handrail (Communities Together grant application was unsuccessful).
Mr. Savage confirmed that the Devon County Footpath Warden had agreed that the Leat path handrail was an appropriate use of public money, it was therefore:
- RESOLVED:** Parish Paths Partnership (P3) funding should be used to pay for the installation of the Leat path handrail.
Proposed: Cllr. Knight **Seconded:** Cllr. Johns
(Previous Resolution 12 February 2019 refers - That the Council accept the quotation of £825.00 + VAT for a bespoke handrail and that the Town Clerk should submit an application for funding from the Communities Together Fund).
- 7.v. Any other Public Rights of Way matters.**
Cllr. Johns asked whether P3 monies could be used to install the required handrail at the steps on Bilbie Close but the Footpath Warden stated that this would not be possible as this was not a Public Right of Way.

Cllr. Andrews (Chair) thanked Mr. Savage for his report and for his work as Cullompton's Footpath Warden.

8. COMMUNITY & ENVIRONMENT:

- 8.i. Cullompton Festival:** To discuss arrangements for the Cullompton Festival and to consider including the Festival programme in the Crier publication.
Discussion ensued about the need to support the Summer Festival and for the Council to be fair and equitable in its support of Cullompton's events. It was:
- RESOLVED:** That as the Community Wellbeing Committee has given donations in the past to the Christmas Lights Festival, the Committee's donation to the Cullompton (Summer) Festival would be Council staff (office) time to compose a double page spread (centre 'pull-out') page in the Crier publication together with its associated printing and delivery costs.
Proposed: Cllr. Johns **Seconded:** Cllr. Knight
- 8.ii. Town Crier:** To consider dates for the 2019-20 Town Crier publication.

The Committee confirmed that the dates as previously agreed, will suffice for the future – with the Crier publication being compiled, printed and distributed just prior to any event.

Proposed: Cllr. Andrews **Seconded:** Cllr. Knight

- 8.iii. Defibrillator Project:** To receive an update and to consider the way forward.
Clerk informed members of an estimate that had been received for the removal of the Ex BT kiosk cement base and to build a new base. Further, that Mole Valley farmers were intending to install a defibrillator unit outside their Cullompton store and this may be able to service the residents of the Stoneyford area of Cullompton.

RESOLVED: Clerk to contact Mole Valley Farmers' (Cullompton branch) to establish their plans for a defibrillator and to ask if they would like to make use of the Council's ex BT phone kiosk as a housing unit (to be located outside their gates in order for the unit to be accessible 24/7)

Proposed: Cllr. Johns **Seconded:** Cllr. Andrews

8.iv. Litter Pick Event: To consider involvement in the Great British Spring Clean.

The Committee are aware of a number of parties already participating in this event and as there is also a time constraint with organising active participation, decline to take part this year.

8.v. Community Groups & Organisations Information Leaflets: To consider payment of the printing costs.

Clerk showed members a copy of the current leaflet and informed the Committee of the printing costs. Discussion ensued about the need and publication of the leaflet and it was:

RESOLVED: In order to save money, any Community Groups & Organisations details should be added to the Council's website plus the Town Team's 'rolling' information electronic board, rather than to a printed information leaflet.

Proposed: Cllr. Johns **Seconded:** Cllr. Knight

Note: Associated Facebook posts could refer the public to the Council's website.

9. PLAY AREAS

9.i. Priorities Report: To receive Play Area Priority Report. Noted.

NOTE: Committee would like this item deferred to the next meeting.

9.ii. Culm Lea Play Area: To consider the arrangements for the official opening of the new play area.

Clerk advised:

- the play area installation was now complete, however, there are a few small adjustments needed to the equipment following a Play Area inspection by an independent company. This was currently being reviewed.
- The Culm Lea/Riverford/Rivels Drive/Stoneyford Resident's Association Chair had been invited to conduct the opening of the play area (as resolved by the Committee) but no arrangements had been agreed. It was decided that **should the Chair decline the offer:**

RESOLVED: Committee would like to invite the Town Clerk (Mrs. Judy Morris) to officially open the Culm Lea Play Area in recognition of all of the hard work that she has carried out over many years on the various play areas within Cullompton.

Proposed: Cllr. Johns **Seconded:** Cllr. Andrews

NOTE: Committee would like to suggest Saturday 27 April 2019 @ 11:00am as the date and time for the opening ceremony.

10. TREE & HEDGE WORK: Tiverton Rd Allotments/Upcott Recreation Field.

Clerk informed the Committee that the contractor had been on site and that all works should now have been completed (but will confirm).

- 11. **CORRESPONDENCE:** Any correspondence received after the date of this meeting. None.

- 12. **DATE AND TIME OF NEXT MEETING:** Agreed as Tuesday 11 June 2019 at 7:00pm at the Hayridge Centre.

With no further business the Chair thanked attendees and closed the meeting.

It is certified that these Minutes are a true and accurate reflection of the meeting:

Signed

Name.....

Date..... /...../.....

DRAFT