

APPENDIX B



Minutes of a meeting of Cullompton Town Council held on Thursday 14 March 2019 commencing at 7pm at Cullompton Town Hall

Present: Cllr Iain Emmett (in the chair) and Cllrs: Eileen Andrews, Kerry Baldwin, Ian Findlay, Gordon Guest, Janet Johns, Will Jones, Liza Oxford-Booth, Michael Oxford, Martin Smith and Mike Thompson

Also in attendance: two members of the public and one member of the press.

Judy Morris: Town Clerk (minute taker) and Assistant Town Clerk

It was noted that the meeting is being recorded.

- 170. APOLOGIES** received from Cllr Jordann Barge (personal), Cllr Kate Haslett (personal), Cllr Lloyd Knight (work) and Cllr Aisha Troake (unwell).
- 171. DECLARATIONS OF INTERESTS:** None at this stage of the meeting.
- 172. PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting.**
- (a) Ralph Taylor: asked
 - (i) Among the Neighbourhood Plan Steering Group there appears to be at least one who is very active with the Cullompton Community Association. Have all the members declared their respective interests as their views may be biased.
 - (ii) Some population figures are given without context. Some paragraphs give differing populations. Taken literally the figure in paragraph 4.17 indicates that the population of Cullompton in 2006 as c.20,000 whilst the 2011 census gives c.8,500.
 - (iii) Consideration for disabled scooters is given prominence in two sections but no mention of any other disabilities, for example partially sighted.

It was explained that the questions would be addressed during the Neighbourhood Plan agenda item later in the meeting.

- (b) Ashley Hellier asked why the agenda had not been organised so that the items that the public were interested in could be dealt with first.

It was agreed to consider rearranging the meeting agenda.

- (c) Chris Snow asked the following questions:
- (i) When will the recommendations of the Transparency Act review be completed. *Clerk to check whether the recommendations from the review have been approved by the PFP Committee.*
 - (ii) Concern that the Town Mayor may have broken the Code of Conduct by reading quotes from Facebook at 10 January meeting.

RESOLVED: Clerk to contact the Monitoring Officer to ask that the correct procedures are adhered to when dealing with Code of Conduct complaints. Proposed Cllr Mike Thompson, seconded Cllr Gordon Guest.

- 173. MINUTES: The Minutes of the previous meeting held on 28 February 2019** were deferred for approval at the next meeting in order for Cllr Eileen Andrews to provide the Clerk with information she would like included in the Minutes.

RESOLVED: That the order of the agenda is re-arranged and the youth services item is moved to the end of the agenda. Proposed Cllr Iain Emmett, seconded Cllr Mike Thompson.

- 174. CULLOMPTON NEIGHBOURHOOD PLAN: To review and approve for submission to Mid Devon District Council:** Cllr Gordon Guest, as Chairman of the Neighbourhood Plan Steering Group, led the discussion. He reported that the Plan included 36 policies that had been developed following extensive dialogue and consultation with the community through the Neighbourhood Plan process.

He explained that any major changes at this stage would need to be checked to ensure that it wouldn't trigger another Regulation 14 consultation.

The Neighbourhood Plan is a planning document and, as such, must comply with local, county and national planning frameworks. Three health checks have been carried out by the local planning authority, resulting in some modifications. Public exhibitions have been held and there have been many articles in the local media. A community questionnaire was circulated to all households in Cullompton parish, there have been workshops and focus groups and consultation windows when responses have been invited.

Devon County Council has a permanent representative on the Steering Group and Mid Devon District Council Planning Officers have been present at most of the meetings during the past two years.

- (a) Declaration of Interests:** All the individuals involved have made it clear from the outset who they are and what their interests are.

NOTE: At this point Cllr Eileen Andrews declared a personal interest as she is a member of the Neighbourhood Plan Steering Group and also the Vice-Chairman of the Cullompton Community Association.

Discussion about whether to include, in brackets beside the name of the Steering Group members, what their interests are.

RESOLVED: That a statement is included in the Plan that all Groups involved in the production of the Neighbourhood Plan have declared their interests over time. Proposed Cllr Mike Thompson, seconded Cllr Iain Emmett.

NOTE: Add reference that Mid Devon District Council Planning Officers attended the Steering Group meetings and also that Cllr Karl Busch attended the meetings as a representative of Cullompton Town Council and not Mid Devon District Council.

OTHER AMENDMENTS DISCUSSED AND PUT FORWARD FOR CONSIDERATION:

- (b) Population graph to be amended, double check the evidence base (page 16).
- (c) Policy SD03 (page 25) – add a paragraph to the commentary to support and strengthen the policy – Cllr Michael Oxford offered to write this.
- (d) Rain water harvesting: Consider adding a recommendation that all new houses will be considered for a ‘grey’ water system. Will need evidence to support.
- (e) SD06 (page 28) – it was explained that this policy had been bounced backwards and forwards and been substantially modified over time. Those present were assured that Devon County Council will not let the development of 5,000 houses go forward without a decent road structure.
- (f) HT01 (page 31): Discussion about a combination of a Park & Ride service, railway station plus improvements to M5 J28, all working together to ease Cullompton’s traffic problems.
- (g) HS04 (page 37) Discussion about the size of garages on new development.
- (h) EN01 (page 41) – Cllr Michael Oxford offered to write a paragraph to support and strengthen the policy.
- (i) EN03 (page 45, map) – Consider adding a map of the water ways. Potential to enhance some of these.
- (j) TC08 (page 55) – Although a small policy it is very important.
- (k) Highways: Add a statement that both Mid Devon District Council and Devon County Council have approved that the proposed relief road is to be taken forward to the next stage, subject to further consultation.

NOTE:

Cllr Liza Oxford-Booth declared a personal interest at this stage as she is the Chairman of the Cullompton Swimming Pool Campaign and also a member of the Cullompton Dementia Alliance. Cllr Janet Johns declared a personal interest at this stage as she is a member of the Cullompton Dementia Alliance.

- (l) WL06 (page 65) – pleased to note the inclusion of this policy. It is expected that a Neighbourhood Development Order will come forward for the swimming pool land.
- (m) Disabilities: Consider ways to show that all disabilities have been considered when producing the Plan, not just mobility and dementia.

RESOLVED:

1. That all the comments are recorded onto a separate sheet and forwarded to MDDC Planning Officers and Garden Village consultant for feedback.
2. That the Neighbourhood Plan document is approved subject to any amendments as detailed above being included if they gain the approval of Mid Devon District Council Planning Officers. Proposed Cllr Iain Emmett, seconded Cllr Janet Johns.

NOTE: Ensure that the final document is thoroughly proof read before submission to Mid Devon District Council.

RESOLVED: That a vote of thanks is recorded to everyone that has been part of the team putting the Neighbourhood Plan document together. Their hard work is very much appreciated by Cullompton Town Council. Proposed Cllr Martin Smith, seconded Cllr Iain Emmett.

175. CORRESPONDENCE

(i) **Devon County Council: Consultation, Review of Reuse Credit Scheme (deadline 5 April 2019):** Noted

RESOLVED: that due to the commercial nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, the press and public are requested to leave at this point and the next section of the meeting is conducted in private. Proposed Cllr Will Jones, seconded Cllr Janet Johns.

176. YOUTH SERVICES: To consider tenders: Two tenders submitted which had been circulated to all members prior to the meeting. Both tenderers had made extremely professional presentations to Council members on Friday 1 March. 8 Council members attended the presentations which they had found very useful.

Discussion ensued, it was considered that both offered a very similar service and it was agreed to go with the one that appeared to offer better value for money.

RESOLVED: That the Council accepts the tender from YMCA to provide youth services as follows:

- 50 sessions of two hours annually for Years 7-9.
- 50 sessions of two hours annually for Years 10+.
- 30 occasions of Outreach.
- Youth Council monthly meetings, administration function and secretarial service of Youth Council Community Programme with quarterly reports, engaging with wider Town Council services and projects where appropriate.
- Volunteer programme.
- Annual Community Event and Fundraiser with proceeds going to ongoing support of the youth services.

Total cost: £18,353.00

Proposed Cllr Liza Oxford-Booth, seconded Cllr Will Jones.

DATE OF NEXT MEETING: Thursday 28 March at 7pm.

The meeting closed at 8.45pm

SIGNED: _____ **DATE:** _____