



**Minutes of Community Wellbeing Committee meeting
held on Thursday 17 January 2019 at 7:00pm
the Hayridge Centre, Cullompton**

Present: Councillors: Eileen Andrews (Chair), Iain Emmett, Lloyd Knight, Janet Johns, Liza Oxford-Booth
Also in Attendance: Nick Savage (Footpath Warden) & Judy Morris (Town Clerk)
Clerk: Maria Weston (Deputy Town Clerk)

1. **APOLOGIES:** Received and accepted from Cllr. Jordann Barge (work) **Proposed:** Cllr. Johns
Seconded: Cllr. Oxford-Booth

2. **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** None

3. **PUBLIC QUESTION TIME:** No members of the public were present at the meeting.

4. **MINUTES:**

Item 8. ii. (Relief Road consultation) – date was amended from June to January and then the Minutes of this meeting held on 11 December 2018 were approved and signed as a correct record.
Proposed: Cllr. Emmett **Seconded:** Cllr. Johns.

The Minutes of the previous (Extraordinary) meeting held on 20 December 2018 were approved and signed as a correct record. **Proposed:** Cllr. Knight **Seconded:** Cllr. Oxford-Booth

5. **RESOLUTIONS:** Noted. **Proposed:** Cllr. Oxford-Booth **Seconded:** Cllr. Johns

6. **FINANCE:** To receive Committee Income & Expenditure Report. Noted with the following:

At the Community Wellbeing meeting on 11th December 2018 it was resolved:
That £1,000.00 is transferred from the Community Bus Service budget to the SpringFest 2019 budget (on the basis of a loan, which will be repaid at such time that a grant/s is available to repay) –

However, the SpringFest Committee wish to decline this offer and as such it was:

RESOLVED: That the £1,000.00 offer of a loan from the Community Bus Service Budget to the Springfest 2019 budget is not actioned as the Festival Committee declined the offer.

Proposed: Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

7. **PUBLIC RIGHTS OF WAY:**

i) **To receive report from Footpath Warden:** Nick Savage gave a verbal update.

General surveys have been carried out:

- Three finger posts need attention (at Colebrooke Lane, Ponsford & St. Georges Well leading into Bluebell Lane) and Finger Post Packs have been requested from Devon County Council;
- There are other items needing attention but these are fairly minor including one stile that needs fixing and the Footpath Warden will liaise with the Maintenance Supervisor with a view to carrying out this work;
- One major piece of work that needs to be carried out is the boardwalk on the path along the railway line (from Hele to Bradninch) – the Footpath Warden will liaise with Devon County Council about resolving this;
- Overall, the footpaths were in good order but the Footpath Warden suggested that the committee will need to think about next year's projects.

The Chair, Cllr. Andrews, thanked the Footpath Warden for all of his hard work and dedication.

ii) To confirm completion of the Leat Path project and to agree future projects.

- The first phase has been completed, trees have been removed and fencing erected. There is approximately £3,000.00 left in the budget;
- Future projects would be to install a hand rail from Station Road and to repair the leat bank. Town Clerk will meet with a Contractor on 18th January to discuss the works required and to arrange for a quote;
- Committee could consider bidding for additional grant funding to repair the leat bank between Higher Mill and Middle Mill Lane;
- There is also a section of the leat path that is narrow and extremely dark at night. Local residents have commented that they do not like walking along this section of the path.

RESOLVED: That the Clerk writes to the Manager at Tesco to establish the feasibility of installing a light/s along the 'dark' section of the leat path between Higher and Middle Mill Lane.

Proposed: Cllr. Andrews **Seconded:** Cllr. Emmett

- The Town Clerk reported a meeting with an Officer of Mid-Devon District Council to discuss responsibilities for grass cutting along the leat path. Mid-Devon District Council lease part of the land, known as the picnic area, from the Cullompton Community Association. In future this is the only area of grass that Mid-Devon District Council will be cutting. Mid-Devon District Council has confirmed that their boundary stops at the edge of the leat path.
- The Footpath Warden explained that Devon County Council will cut the leat bank between Station Road and Higher Mill, if requested to do so but that they would only do so once a year.

NOTE: Cllr. Emmett requested that the Clerk Minute that he was very impressed with both Devon County Council and Mid-Devon District Council who responded very quickly when a tree had fallen into the leat over the Christmas period – attending on Christmas Eve. He felt that they had 'done a really good job'.

RESOLVED: That the Town Clerk in liaison with the Footpath Warden, complete the P3 Footpath Grant Application funding form and submit to Devon County in time for the deadline of 10th February 2019. **Proposed:** Cllr. Knight **Seconded:** Cllr. Andrews

iii) Any other Public Rights of Way matters

Cllr. Emmett asked if there had been any development with the opening up of the new path on Culm Lea Estate into the new field. The Footpath Warden reported that he had spoken to Devon County Council who said the matter is with their legal department and it was a case of waiting to see if an order for the path would be granted. The Footpath Warden will follow this up and report back to the next Committee Meeting. It was noted that the security fencing is still in place.

NOTE: Cllr. Knight updated the Committee on the arrangements for the following:

- An official Council photo will be taken directly after the Full Council Meeting on 28th February;
- The end of Council Reception will take place directly after the Full Council Meeting on 25th April - Councillors will be notified of the venue in due course.

NOTE: Mr. Savage left the meeting.

8. COMMUNITY & ENVIRONMENT:

i) To receive Update Report. Noted

ii) To consider provision of defibrillator (Culm Lea). Noted.

NOTE: Clerk explained that further research will be carried out on the provision of a defibrillator and associated costs for this project and Cllr. Emmett thanked the Clerk for her work on this project to-date.

NOTE: Town Clerk informed the Committee that there was the possibility of applying for a grant through the Communities Together Fund (Ex TAP Fund) – the deadline is 21st February 2019.

iii) To consider arrangements for the French Twinning Association Reception

RESOLVED: That the Council would be very happy to host a coffee morning reception for the French Twinning Association on Saturday 1st June 2019 at 11:00am – venue to be confirmed. **Proposed:** Cllr. Andrews **Seconded:** Cllr. Emmett

9. PLAY AREAS:

i) To receive Play Area Update Report. Noted.

ii) To receive RoSPA Report. Noted.

iii) **Play Area Inspection Report:** To review.

RESOLVED: That the Committee have received and acknowledged the Play Area Inspection Report and agreed that only urgent matters (contained within) should be dealt with at this moment in time. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

RESOLVED: In future the Council will obtain estimates from different companies when arranging play area inspections and will only use companies that are independent of the play equipment suppliers. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Andrews

RESOLVED: That the spare parts required for Tufty Park (as specified on the Inspection Report) are ordered and that the Maintenance Supervisor arranges for these to be installed where necessary. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Andrews

10. TREE AND HEDGE WORK: TIVERTON ROAD ALLOTMENTS/UPCOTT RECREATION FIELD: To receive an update on the tree and hedge works.

Town Clerk had met with the Contractor who had mentioned their concern with driving a heavy vehicle over the Upcott Recreational Field, as the ground is relatively soft at the moment. The Contractor had asked if the hedge work could be deferred but this was not really an option as the trees and hedges are impacting on the allotment plots. It had been suggested that an alternative option would be to blow the arisings back into the hedges as this would alleviate the need to take heavy machinery across the Upcott Recreation Field. The Committee agreed this would be a good idea and:

RESOLVED: That the Council confirms to the contractor carrying out the hedge and tree work between the allotment field and the Upcott Recreation Field that it is happy for the arisings to be blown back into the hedge. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

11. CORRESPONDENCE: Any correspondence received after the date of this Agenda.

Town Clerk spoke to the Committee about the Mid-Devon District Council planned meeting in the Community Centre on 4th February at 6:00pm with the aim of encouraging members of the public to stand as a Councillor in the upcoming elections in May 2019. Current Councillors are welcome to attend but must take their own publicity. A poster has been made which advertises the event.

RESOLVED: That due to the commercial nature of the business to be discussed, the following items are dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private.

Proposed: Cllr. Andrews **Seconded:** Cllr. Emmett

12. HANGING BASKETS:

i) To consider quotations to supply hanging baskets.

The Clerk supplied the Committee with copies of the quotations.

RESOLVED: To accept the quotation from Taunton Deane Nurseries to supply and deliver filled hanging baskets. The baskets will be self-watering and loaned to Cullompton Town Council from the nurseries at a cost of £14.75 each. **Proposed:** Cllr. Knight **Seconded:** Cllr. Oxford-Booth

ii) To consider quotation to maintain hanging baskets.

The Clerk supplied the quotation for the watering of the baskets. Discussion ensued about the current arrangements (Council Maintenance staff) and the need and costs of a water bowser. The Clerk informed the Committee that the Contractor:

- had been recommended by Tiverton Town Council, Mid-Devon District Council and Taunton Deane Council;
- had included in their quote: the use of their bowser & watering twice a week together with the added options of checking the stability of the current brackets, extra watering as and when required plus installation and removal of the baskets.

RESOLVED: That the quotation from Hewitt & Son Ltd is accepted to include:

- Bracket test to determine if each one is safe to use before baskets are installed £50.00;
- Installation of hanging (self-watering) baskets at £7.00 per basket – approx. £315.00;
- Watering of baskets twice a week for 16x weeks @ £29.00 per basket - approx. £1,305.00;
- Additional watering as and when required and as requested by Council staff at £40.00 per water;
- Emptying soil from baskets if needed so they are ready for collection at the end of 2019 period at £100.00

Proposed: Cllr. Knight **Seconded:** Cllr. Oxford-Booth

13. TENDERS (CULM LEA): To receive tender submission documents for new play equipment.

- Clerk provided the Committee with the tender submission documents as received from five play area equipment installers, together with a comparative summary which specified whether the Contractors had met the brief, costings and value added items;
- The Committee spent quite a while discussing the submissions and the varying options for the Culm Lea Play Area with particular attention paid to not only the costings but also the Resident’s questionnaire results;
- After a great deal of consideration and debate it was:

RESOLVED: That the tender submission from Kompan Ltd. in the sum of £54,988.34 is accepted subject to:

confirmation that the height of the Multi-play unit (Tower) does not exceed 4 metres high.

Proposed: Cllr. Emmett **Seconded:** Cllr. Johns

14. DATE AND TIME OF NEXT MEETING: Tuesday 12th February 2019 at 7:00pm at the Hayridge Centre.

It is certified that these Minutes are a true and accurate reflection of the meeting:

Signed

Name.....

Date...../...../.....