

APPENDIX B



Minutes of a meeting of Cullompton Town Council held on Thursday 22 November 2018 commencing at 7pm at Cullompton Town Hall

Present: Cllr Iain Emmett (in the chair) and Cllrs: Kerry Baldwin, Jordann Barge, Gordon Guest, Janet Johns, Kate Haslett, Will Jones, Lloyd Knight, Liza Oxford-Booth, Martin Smith, Mike Thompson and Aisha Troake.

Also in attendance: Cllr John Berry (Devon County Council) and one member of the public.

Judy Morris: Town Clerk

It was noted that the meeting is being recorded.

102. APOLOGIES received and accepted from Cllr Eileen Andrews (personal).

103. DECLARATIONS OF INTERESTS:

Cllrs Kate Haslett and Liza Oxford-Booth declared a personal interest in respect of Item 111(iii) as they are members of the Culm Valley Swimming Pool Campaign and Cllr Gordon Guest declared a personal interest in respect of Item 111(iii) as he is Chairman of the Neighbourhood Plan Steering Group.

104. MINUTES: The Minutes of the previous meeting held on 25 October 2018 were approved and signed as a correct record of the meeting. Proposed Cllr Kate Haslett, seconded Cllr Janet Johns.

105. RESIGNATIONS: To receive the resignations of Daniel Barnes and James Buczkowski.

RESOLVED: That the Council notes the resignations of Daniel Barnes and James Buczkowski and writes to both of them to thank them for all their hard work, on behalf of Cullompton, whilst members of the Council. Proposed Cllr Gordon Guest, seconded Cllr Kate Haslett.

106. DEPUTY TOWN MAYOR: To elect Deputy Town Mayor due to the resignation of Daniel Barnes; One nomination, Cllr Lloyd Knight, proposed by Cllr Mike Thompson seconded Cllr Gordon Guest.

RESOLVED: That Cllr Lloyd Knight is appointed Deputy Town Mayor for the remainder of the 2018/19 civic year.

107. COUNCIL VACANCY: To consider applications for co-option to fill the vacancy due to the resignation of Rachel Sinclair: One application received from Aisha Troake, Aisha made a short presentation to the Council and a paper vote was taken.

RESOLVED: That Aisha Troake is co-opted to fill the vacancy left by Cllr Rachel Sinclair.

NOTE: Aisha Troake signed the Declaration of Office and joined the Council.

108. REPORTS

(i) Town Mayor: Attended the opening a new beauty salon in High Street, very enjoyable evening and hope the new business will bring a lot of activity to the area. The winner of the Mayor's Christmas Card competition is a student at Cullompton Community College and will assist Father Christmas in turning on the Christmas lights. Presentation to be made at Cullompton Community College assembly on Monday 26 November.

(ii) District and County Councillors: Written report from MDDC Councillor Nikki Woollatt was circulated prior to the meeting and noted.

Devon County Councillor John Berry's report included:

- Amendment to parking restrictions in Willand Road still being finalised, no details yet about when the yellow lines will be installed. Aware of an accident in Willand Road earlier today cause of which is being investigated.
- Garden Village stakeholders meeting on Monday 10 December.
- Meeting with DCC on 7 December to discuss re-routing buses through Swallow Way.
- Planning application for Cullompton Community College working its way through the planning system.
- DCC still need carers and foster carers, situation getting serious.
- Exeter Road resurfaced with very little fuss, very impressed by the way in which the contractors, Glendenning, coped, particularly with the parked cars which obstructed their work.

RESOLVED: That the Council sends a letter of thanks to DCC Highways and Glendenning, as the contractor, in appreciation of the efficient way in which the resurfacing of Exeter Road was carried out. Proposed Cllr Iain Emmett, seconded Cllr Martin Smith.

Mid Devon District Councillor Rosemary Berry's report was given by Cllr John Berry as follows:

- Local Plan Inspector has no objections to the principle of land being allocated for development at J27.
- Free parking in Station Road car park every Saturday until Christmas.
- Health promotion with MDDC staff going ahead.
- MDDC will not accept payments by cash or cheque from 1 December 2018. It was noted that they have been asked to look at making temporary arrangements for all those that do not have access to a post office.

(iii) Police: None

(iv) Larger Local Councils meeting report. Cllr Lloyd Knight circulated a report prior to the meeting and reported concerns that Devon County Council Highways now

consider the levels of traffic in Exeter to be the new benchmark for comparison with other areas.

- (v) **Any other meeting reports:** Arthouse project are organising a pop-up exhibition in the former Lloyds bank building starting on Saturday 24 November, preview opening on Friday 23 November at 7pm.

109. RESOLUTIONS: List to review: Noted.

NOTE: Cllr Mike Thompson reported that the only authority currently able to enforce parking on pavements is the Police although there has been a local of discussion in Parliament about this issue. It was noted that DCC Parking Enforcement Officers have recently issued Parking Charge Notices to residents of Station Road for parking on the pavement.

RESOLVED: That the Council contacts Devon County Council to find out what legislation they used to issue PCNs to people parking on the pavement. Proposed Cllr Mike Thompson, seconded Cllr Will Jones.

110. BUSINESS AND FINANCE

- (i) **Payments: To approve payments for October 2018**

RESOLVED: That payments totalling £44,676.49 for October 2018 are approved. Proposed Cllr Gordon Guest, seconded Cllr Janet Johns.

- (ii) **Financial Reports: To receive Financial Reports for October 2018:** Noted

NOTE: Cllr Mike Thompson suggested that the Council reviews its corporate credit card limit so that staff can pay for goods and services without having to use their own personal payment cards.

- (iii) **Budget survey: To receive survey results:** Survey results noted, it was suggested that this was something that the Council should carry out on a regular basis.

111. COMMITTEES AND WORKING GROUPS: To receive the Minutes of the following Committees and Working Groups and approve the recommendations contained therein:

- (i) **Town Team meeting on 18 October:** Noted
(ii) **Cemetery & Town Hall Committee meeting held on 23 October:** Noted
(iii) **Planning & Licensing Committee** meetings held on 25 October and 8 November

RESOLVED: That the Minutes of the Planning & Licensing Committee meetings held on 25 October and 8 November are noted and the recommendation *“That the council agrees, in principle, to formulating a Neighbourhood Development Order for the provision of a swimming pool adjacent to the Cullompton North West Extension and that £9,000 is allocated in the council’s 2019-2020 budget to support this Neighbourhood Development Order”* is approved. Proposed Cllr Gordon Guest, seconded Cllr Martin Smith.

NOTE: Recorded vote requested by Cllr Mike Thompson.

For: Cllrs Iain Emmett, Kerry Baldwin, Jordann Barge, Gordon Guest, Janet Johns, Kate Haslett, Will Jones, Lloyd Knight, Liza Oxford-Booth, Martin Smith and Aisha Troake.

Against: Cllr Mike Thompson.

NOTE: Cllr Gordon Guest explained that the Town Council is the only organisation that can make a Neighbourhood Development Order and, at the present time, it will give the best chance for the funding for the swimming pool proposal to come forward.

(iv) Policy, Finance and Personnel Committee meetings held on 31 October and 5 November: Noted.

(v) Christmas Lights Event Working Group meetings held on 29 October and 14 November 2018: Noted.

(vi) Town Centre and Economic Development Committee meeting held on 1 November: Noted.

NOTE: The Committee recommendation *“That the Council phases out the weekly general market after Christmas and, instead the Committee considers what, in market terms, will work for Cullompton. Agenda item for the next meeting”* was not approved.

Discussion about the viability of the street market and the possibility of purchasing land in the town centre for the market and start-up units. Town Clerk to make enquiries and bring report to the next meeting.

NOTE: Cllr Mike Thompson expressed concern about proposal to erect a CCTV camera on the Aspen Properties building due to security of power supply.

(vii) Community Wellbeing Committee meeting held on 13 November: Noted.

112. COMMUNITY AND ENVIRONMENT

(i) Speed Watch Scheme: To receive report and agree way forward: Discussion ensued, Cllrs Jordann Barge, Kerry Baldwin, Iain Emmett, Liza Oxford-Booth and Mike Thompson offered to attend training, also two members of the public have expressed an interest.

RSESOLVED: That the Police are notified that the Town Council has the required number of volunteers willing to take part in a speed watch scheme and ask that such a scheme is set up for Cullompton.

(ii) Swallow Way: To receive response from Devon County Council with regard to what plans are in place once the new section of Swallow Way is adopted. Concerns about buses being re-routed along Swallow Way instead of the current route along Langlands Road.

RESOLVED: That the traffic management report for Swallow Way, commissioned by the Town Council about two years ago, is brought back to the Council to be discussed in more detail. Proposed Cllr Gordon Guest, seconded Cllr Iain Emmett.

(iii) Youth Services: Young Devon report: Noted

113. MOTIONS PUT FORWARD BY COUNCILLORS

- (i) That the Town Council provides 30 minutes free parking in St Andrews Car Park 24hrs/7 days per week rather than the 8am-6pm period that it currently does. This will support the night time economy within the town centre (Cllr Will Jones).
- (ii) That the Town Council considers offering NIGHT TIME PERMITS at a further reduced rate to residents that live within Cullompton, to counter the effects of parking restrictions on Willand Road and the future loss of parking due to development on Willand Road (Cllr Will Jones).

Discussion about the two motions, it was explained that there is a resolution that the parking charges are reviewed after 6 months, as they were introduced on 1 September 2018 this means that a review should take place before the end of February. It was pointed out that any amendments will require a parking order and a parking order is expensive so need to be sure that any changes are the right changes.

RESOLVED: That the Council will review the charging regime for St Andrews car park towards the end of the first 6 month period. Proposed Cllr Gordon Guest, seconded Cllr Lloyd Knight.

- (iii) That the full council has the opportunity to fully approve the content of "The Crier" before publication and that "The Crier" is externally proof read before publication (Cllr Will Jones).

It was suggested that each committee submits an article for the Crier on the work of that Committee and it was

RESOLVED:

1. That all Councillors are made aware of the deadline for submission of articles for the Crier well in advance of publication.
2. That there is an agenda item before the publication of each edition of the Crier to approve content and proof read.
3. Ask Chairman of all Council Committees if they have anything to contribute.
4. Ensure that the Crier is proof read before it is printed.

Proposed Cllr Martin Smith, seconded Cllr Kerry Baldwin.

114. CORRESPONDENCE

- (i) **Mid Devon District Council: Procedures for managing illegal encampments consultation:** Noted, to be included on the agenda for the next meeting.
- (ii) **Royal British Legion:** Thank you to everyone that assisted on the day of the Remembrance Service, lots of good comments about the manner in which Town Council staff managed the road closure.
- (iii) **Friends of Cullompton Library:** Disappointed not to receive a grant towards a cover for the outside area. Noted.
- (iv) **Mid Devon District Council:** Enforcement action being taken with regard to breach of planning control at Duke Street. Noted.

115. DATE OF NEXT MEETING: Thursday 13 December at 7pm.

SIGNED: _____ DATE: _____

DRAFT