

APPENDIX A



**Minutes of Community Wellbeing Committee meeting
held on Tuesday 11 September 2018 at 7pm at the Hayridge Centre**

Present: Councillor Eileen Andrews (in the chair) and Cllrs: Iain Emmett and Liza Oxford-Booth.

Also in attendance: Nick Savage (Volunteer Footpath Warden) and Maria Weston (Deputy Town Clerk).

Judy Morris: Clerk

1. **APOLOGIES:** Cllr Jordann Barge (training) and Cllr Janet Johns (training).
2. **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** Cllr Iain Emmett declared a personal interest in respect of discussion relating to the Town Leat as he is a riparian owner.
3. **PUBLIC QUESTION TIME:** None
4. **MINUTES:** The Minutes of the previous meeting held on 14 August 2018 were approved and signed as a correct record. Proposed Cllr Iain Emmett, seconded Cllr Eileen Andrews.
5. **FINANCE: To receive Committee Income and Expenditure report:** Noted

CHRISTMAS TREES: Clerk reported that a local company is willing to supply and erect 2 no. Christmas trees, one for the town centre and a second to be erected in the Lower Bullring at a cost of £900.

This is about £100 more than previously paid but they are good quality trees and staff labour time will be reduced. It was agreed that the Clerk goes ahead and orders the trees from the new supplier. Proposed Cllr Eileen Andrews, seconded Cllr Iain Emmett.

6. PUBLIC RIGHTS OF WAY

- (i) **To receive report from Footpath Warden:** Walks programme now concluded, survey of paths recently completed nothing major to report although work is required at Growen Lane to resolve water problem. Nick will contact Devon County Council to find out if they are able to assist.
- (ii) **Leat path project: To receive verbal update report:** Clerk reported that the property owner has given permission for the contractor to park on his driveway when carrying out the work. The Council's solicitor is drawing up a legal agreement.

(iii) Any other Public Rights of Way matters:

- (a) Culm Lea:** It was reported that there is a hornet's nest in the bank besides the old gate at Culm Lea. Clerk to contact pest control company to deal with and also ask that they identify the species i.e. indigenous or not.

RESOLVED: The Chairman thanked Nick Savage for his hard work and commitment to his role as volunteer Footpath Warden and asked that the Council's appreciation of that work is recorded.

7. COMMUNITY & ENVIRONMENT

- (i) Heritage Walk leaflet: To consider and approve draft:** Draft leaflet circulated to those present.

RESOLVED: That the draft Heritage Walks leaflet is approved for printing. Proposed Cllr Liza Oxford-Booth, seconded Cllr Iain Emmett.

(ii) Events and Activities: To receive verbal update reports with regard to:

- (a) October Food & Drink Festival on 13 October:** Clerk reported that the Working Group have the arrangements in-hand. Craft Fayre to be held in Town Hall "Craft Fayre Here Today" banner ordered to display on front of the Town Hall.

- (b) World War 1 Exhibition:** Liza confirmed that local primary schools will produce artwork for the exhibition. Closing date of 2 November was agreed.

RESOLVED: That the Committee sets aside a budget of £100 for materials etc. for the WW1 Exhibition to be held in the Town Hall on 10/11 November.

- (c) Christmas Lights Festival on 24 November:** Clerk confirmed the arrangements to-date which include the closure of Church Street for street market.

RESOLVED: The Chairman asked that a vote of thanks is recorded to the members of the Christmas Lights Event Working Group for their hard work in organising the event.

- (iii) Councillor Surgeries and ways to engage with the Cullompton parishioners: To discuss.** It was agreed to defer this item until a later date.

- (iv) Town Leat: To receive verbal update:** Chairman reported her concerns about low water levels, it was explained that water levels are now back to normal, water is flowing, but not fast enough, water has been checked and is 'clean'. Head Weir is damaged and owner is responsible for repair. Land owners discussing desilting between Head Weir and Station Road. Town Mayor will ask the Town Council at its next meeting to arrange a meeting with land owners.

- (v) Sheep Notice Board: To agree location.**

RESOLVED: That the Council's Sheep Notice Board is, if possible, erected at Codners Corner.

8. PLAY AREAS

(a) **Culm Lea play area: To agree date for play equipment consultation.**

RESOLVED: That the play equipment consultation is carried out at River Drive (Culm Lea) play area on Saturday 29 September 10am – 11.30am. (weather permitting).

(b) **Head Weir Road play area: To receive update and agree any future actions:** Annual play equipment inspection carried out Monday 10 September, awaiting report.

(c) **Tufty Park: To receive update and agree any future actions:** Facebook survey completed to find the public's favourite play tractor. The company that makes the favoured piece of equipment has been contacted and asked to carry out a site survey to establish whether there is sufficient space to install the tractor and to provide a quote to supply and install.

(d) **Upcott Recreation Field To receive report of site meeting held on 10 September and agree way forward:** Photographs of condition of signage, equipment etc. were circulated. It was agreed the signs and benches need to be replaced. It would also be good to restore the 'Upcott Field' plaque on the wall adjacent to the steps from Tiverton Road. Project to be pursued as a priority.

(e) **To consider priorities for play area projects and start to draft an action plan:** Action Plan agreed as follows:

Site	Available funding	Progress to-date
Culm Lea	82,200 for Improvements to Culm Lea Open Space and Play Area adjoining the development and providing youth and/or fitness outdoor equipment at Linear Park, Cullompton	Fencing to be erected mid-September, approx. cost £20k leaving a balance of £62,200 of which £7k is currently earmarked for the linear park project leaving a balance of £55,200 to refurbish the play area.
Tufty Park	2576.00 (Cully Play Parks) 6566.00 (s.106 Tufty Park/Crowbridge Fund plus potentially another £1166 from development at 9 Fore Street).	The money from Cully Play Parks is ringfenced to install a play equipment tractor at Tufty Park. Facebook poll completed and favoured company has been contacted to carry out a site survey and provide an estimate to supply and install.
Linear Park	£11,000 – Court Farm Youth contribution	Project to install youth shelter and fitness equipment worked up by Youth Council but may need a rethink with regard to youth shelter and also need MDDC to confirm who

		will maintain equipment once installed.
Upcott Field	£21234.25 available in the general pot if required	

NOTE: Clerk reported that she will be meeting with MDDC S106 Officer next week to discuss a number of matters relating to play area funding and will report back at the next meeting.

9. HAYMANS CLOSE AND TOP FIELD ALLOTMENTS:

- (i) **To receive update report:** Report noted.
- (ii) **To consider request for water supply:** To be pursued at a later date.

10. COMMUNITY TRANSPORT: To receive response from Tiverton & District Community Transport Association and agree way forward. T&DCTA report that they have no funding available for a Cullompton Community Bus. They are trying but cost is £64,000 for minibus and a minimum of £20,000 annual running costs.

Chairman reported that Tiverton now has a brand new community bus and will find out how this is funded and then report back to the next meeting.

11. CORRESPONDENCE: None

RESOLVED: that due to the sensitive nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private. Proposed Cllr Iain Emmett, seconded Cllr Liza Oxford-Booth

PART 2 – PRIVATE AND CONFIDENTIAL

12. Leat Path Project: To consider estimates for replacement of leylandii hedge with fence (estimates to be sent under separate cover): Three estimates were considered

RESOLVED: That the estimate from Hi-Line to remove the leylandii hedge and replace with a fence is accepted as it best meets the Council's specification. Proposed Cllr Liza Oxford-Booth, seconded Cllr Iain Emmett.

13. Repairs to leat bank: To consider estimate and agree way forward: Deferred until the next meeting.

14. DATE AND TIME OF NEXT MEETING: Tuesday 9 October 2018 at 7pm at the Hayridge Centre.

Signed: _____

Date: _____