



**Minutes of a meeting of the Town Centre and Economic Development Committee**  
held on  
**Thursday 2 August 2018 commencing at 7.00pm at Cullompton Town Hall**

**Present:** Cllr Jordann Barge (in the chair) and Cllr Iain Emmett, Cllr Janet Johns and Dorothy Anderson

Judy Morris: Clerk

1. **APOLOGIES received and accepted from** Cllrs: Eileen Andrews (personal), James Buczkowski (personal) and Liza Oxford-Booth (personal) and also Naomi Lihou (personal).
  2. **DECLARATIONS OF INTEREST:** None at this stage of the meeting.
  3. **PUBLIC QUESTION TIME:** None
  4. **MINUTES:** The minutes of the previous meeting held on 5 July 2018 were approved and signed as a correct record. Proposed Cllr Janet Johns, seconded Cllr Iain Emmett.
  5. **FINANCE: To review Income & Expenditure account:** Noted
  6. **CCTV: To receive update report:** The report was noted. CCTV coverage at the Exeter Hill end of the town should also include the area of the phone box and entrance to Reeds Place.
  7. **MARKETS**
    - (i) **Income and Expenditure report:** Noted
    - (ii) **Survey: To receive survey results:** The survey was undertaken by the Chairman, it was stressed that it was an informal survey, completed by 101 people which, it was felt, gives a good indication of market type preferences. Results were as follows:
      - Organic Market: 7%
      - Other (specified): 11%
      - Themed Market: 13%
      - Sunday Market: 30%
      - Night Market during the summer: 39%
- The suggestion of a night market was the most popular and it was thought that the Electric Nights market events in Tiverton work well. Suggestions for organising Evening Markets:
- Thursday evenings during the summer.

- Themed markets, if there is enough advertising people will attend.
- Around the world food event, food from different cultures.

Dorothy reported that the Farmers Market intend to build on the success of the 20<sup>th</sup> Birthday market that they organised in June and arrange something similar every year in June.

**RESOLVED:** That the idea of Evening Markets during the summer months is investigated further and placed on the agenda for further discussion at the next meeting.

- (iii) **To receive update report for street market:** Clerk reported that the indoor market has now closed. There were four stalls at the outdoor market this week. The Deputy Town Clerk is actively promoting the market and looking for new stallholders. The Chairman offered to provide the Clerk with the contact details of stallholders used by Exeter City Council.
- (iv) **To receive update report for Farmers' Market:** Still have a core of producers but would like a vegetable producer, footfall still a problem. Considering not holding markets in January and February, AGM will be held in September.
- (v) **Promotion and advertising: To discuss and agree any action required, including review of draft leaflet.** The draft leaflet was discussed and the following suggestions put forward:
  - Add photo of the High Street when an event is taking place.
  - Add details of Festivals, including Christmas Festival (last Saturday in November), Craft market in the Walronds second Saturday in each month.
  - Include map of car parks and markets.
  - High Street instead of Higher Bullring.

(vi) **Any other market matters.** None

## 8. ST ANDREWS CAR PARK

- (i) **To receive update with regard to management of the car park and agree any action required:** It has been noted that the "pay & display" machine is in the car park awaiting installation, signage not yet erected.
- (ii) **Parking of large vehicles: To agree way forward:** Defer until the next meeting in order to monitor what happens once the "pay and display" system is in operation.
- (iii) **To receive legal response re driveway access:** The Council's solicitor has confirmed that to grant a access would effectively mean granting an open right of way across the car park which could cause issues in the future.
- (iv) **Any other car park matters:** Investigate installation of barriers at the far end of the car park where there is a steep drop to the adjacent property. For further discussion at the next meeting.

## 9. TOWN CENTRE ENHANCEMENT AND REVITALISATION

- (i) **Historic England: Report on meeting due to be held on 1<sup>st</sup> August 2018:** Report circulated to all members present and noted.

**NOTE:** Cllrs Jordann Barge, Iain Emmett, and Janet Johns declared a personal interest in respect of the above item as they all live within the Cullompton Conservation Area.

- (ii) **Public toilets: Update:** Developer has requested a meeting with representatives from the Town Council and Mid Devon District Council to discuss a proposal in more detail.

**RESOLVED:** That an evening meeting is requested, date at their convenience.

- (iii) **Harlequin Valet site: Update and agree any action required:** No progress to report.  
(iv) **Flag pole: To consider provision of flag pole in town centre:** Suggestion that the Town Council arranges for flagpoles to be erected on either side of the War Memorial.

**RESOLVED:** That the Council purchases two flagpoles and obtains the necessary permissions to erect flagpoles either side of the War Memorial. Try and get this organised for the 11 November 2018. Proposed Cllr Iain Emmett, seconded Cllr Janet Johns.

(v) **Any other matters:**

- (a) **Bus Shelter, Lower Bullring:** Request received for a bus shelter to be erected in the Lower Bullring area (in front of Hayridge car park).

**RESOLVED:** That the Committee investigates a proposal to erect a bus shelter in the Lower Bullring area, in front of the Hayridge car park. Possible source for funding is the Communities Together Fund.

- (b) **Mural, Lower Bullring:** Suggestion that the Council investigates brightening up the Lower Bullring area by arranging for a mural to be painted on the side of the last/first building in Fore Street (adjacent to Reeds Place).

**RESOLVED:** That the Clerk contacts the building owner to find out if he would give permission for a mural to be painted on the side of the building.

10. **ACTION PLANNING: To review draft action plan 2018-21:** Update and bring back to the next meeting.
11. **CORRESPONDENCE: Any correspondence received after the date of this agenda:** None
12. **DATE AND TIME OF NEXT MEETING:** Thursday 6 September 2018 at 7pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_