

APPENDIX A



Minutes of the Annual Meeting of Cullompton Town Council held at Cullompton Town Hall on Thursday 24 May 2018 commencing at 7pm

Present: Cllr Iain Emmett (in the chair) and Cllrs: Jordann Barge, Daniel Barnes*, James Buczkowski, Gordon Guest, Kate Haslett, Janet Johns, Will Jones, Lloyd Knight, Liza Oxford-Booth and Martin Smith.

Also in attendance: Approximately 8 members of the public, plus Jenny Clifford (MDDC Head of Planning) and Ian Sorrenson (DCC Highways Officer).

Judy Morris (Town Clerk)

*In attendance for part only of the meeting

NOTE: Cllr Gordon Guest took the chair for the first part of the meeting.

1. **APOLOGIES** received and accepted from: Cllrs: Eileen Andrews (personal), Rachel Sinclair (personal) and Mike Thompson (personal).

2. **ELECTION OF TOWN MAYOR**

(I) **To elect Town Mayor for the ensuing civic year:** Cllr Iain Emmett was proposed by Cllr Liza Oxford-Booth, seconded Cllr Martin Smith. There were no other nominations and following a show of hand it was

RESOLVED: That Cllr Iain Emmett is elected Cullompton Town Mayor for the 2018/19 civic year.

(II) **To receive the Town Mayor's declaration of acceptance of office.** Cllr Iain Emmett read and signed the Declaration of Acceptance of Office and took the chair.

3. **ELECTION OF DEPUTY TOWN MAYOR: To elect Deputy Town Mayor for the ensuing civic year:** Cllr Will Jones was proposed by Cllr Iain Emmett but there was no second and the nomination failed. Cllr Daniel Barnes was nominated by Cllr Martin Smith, seconded by Cllr Gordon Guest, there were no further nominations. Following a show of hands it was

RESOLVED: That Cllr Daniel Barnes is elected Deputy Town Mayor for the 2018/19 civic year.

4. **PRESENTATION BY AND DISCUSSION WITH MID DEVON DISTRICT COUNCIL PLANNING OFFICER AND DEVON COUNTY COUNCIL HIGHWAYS OFFICER WITH REGARD TO TRAFFIC MANAGEMENT AND A CULLOMPTON RELIEF ROAD**

MDDC Head of Planning explained that the district council has been successful in obtaining £10m funding from the Housing Infrastructure Fund to improve J28 and unlock housing in NW Cullompton and also potentially to see the early release of houses in the proposed Garden Village. However having undertaken further traffic modelling work and further analysis of traffic flows there is a concern about whether this original proposal is deliverable and represents good value for money.

The traffic modelling work indicates that a relief road would have more benefits as it will assist in managing traffic flows and queues thus reducing the potential for queueing traffic backing up on the M5 and also

improving air quality.

There is an opportunity to update the bid, as Homes England support the delivery of a relief road rather than improvements to the M5 junction. It was stressed that the intention still remains to carry out more substantial junction improvements and upgrade.

The intention is to carry out a public consultation exercise before a route for the road is chosen but the potential is there to construct a relief road through the CCA Fields. Also looking at an option for a route on the other side of the M5. Homes England is looking for the funding to be spent by March 2021. The total cost of building a relief road is thought to be about £13m and the balance will be funded from developer contributions.

The Council was asked to consider if this was something it will support in principle.

The DCC Highway Officer explained the benefits that will come from the change and suggested that, once the relief road is completed, there will be flexibility in how the main street is treated.

Councillors explained that there is some resistance to constructing a relief road through, what is currently, a green space and asked if it was possible to have input into the design stage as local people have a good understanding of the geography and logistics. Discussion about using the bypass that is already there and constructing another M5 junction.

In response to a question DCC Highways Officer confirmed that a scheme to widen the Kings Mill Road junction is due to start in June 2018. Also looking for an alternative location for the Falcon bus stop.

The Town Mayor thanked Jenny Clifford and Ian Sorrenson for attending and they left the meeting.

RESOLVED: That an item is included on the agenda for the next Town Council meeting to discuss the Council's support for the transfer of funding from J28 improvements to a relief road. Proposed Cllr Daniel Barnes, seconded Cllr James Buczkowski.

5. **DECLARATIONS OF INTERESTS: To receive declarations of declarable pecuniary and personal interests from members present.** None
6. **PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting:** None
7. **MINUTES:** The Minutes of the previous meeting held on 26 April 2018 were approved and signed as a correct record. Proposed Cllr Kate Haslett, seconded Cllr James Buczkowski.
8. **COMMITTEES, SUB-COMMITTEES AND COMMUNITY REPRESENTATIVES**
 - (i) **To receive and approve changes to Committee Structure as recommended by the Policy, Finance and Personnel Committee**

RESOLVED: That the Council approves the changes to the committee structure as recommended by the Policy, Finance and Personnel Committee. Proposed Cllr Janet Johns, seconded Cllr Will Jones.

- (ii) **To appoint committees, sub-committees and community representatives for the ensuing civic year**

RESOLVED: That Committee and Sub-committee membership and community representation for the 2018/19 civic year is approved as follows (Proposed Cllr Gordon Guest, seconded Cllr James Buczkowski):

Policy, Finance and Personnel Committee	Eileen Andrews James Buczkowski Iain Emmett
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	Gordon Guest Lloyd Knight Martin Smith
Cemetery and Town Hall Committee (previously General Purposes Committee)	Eileen Andrews Iain Emmett Gordon Guest Lloyd Knight
Planning & Licensing Committee	Eileen Andrews Daniel Barnes Iain Emmett Gordon Guest Kate Haslett Janet Johns Lloyd Knight
Town Centre and Economic Development Committee (previously Market Committee)	Eileen Andrews Jordann Barge James Buczkowski Gordon Guest Janet Johns Liza Oxford-Booth Martin Smith
Community Wellbeing Committee	Eileen Andrews Jordann Barge Janet Johns Liza Oxford-Booth Martin Smith
Appeals Sub-Committee	Kate Haslett Janet Johns Liza Oxford-Booth
Audit Sub-Committee (Reports to Policy, Finance and Personnel Committee)	Jordann Barge Lloyd Knight Liza Oxford-Booth Martin Smith
Community Bus Working Group (Reports to Community Wellbeing Committee)	Eileen Andrews Lloyd Knight
Christmas Lights Event Working Group (Reports to Community Wellbeing Committee)	Jordann Barge Kate Haslett Janet Johns Martin Smith
Neighbourhood Plan Steering Group (Reports to Planning & Licencing Committee)	Eileen Andrews Gordon Guest Martin Smith
Policy Review Working Group (Reports to PFP Committee)	Eileen Andrews James Buczkowski Iain Emmett Lloyd Knight
Youth Services Working Group (Reports to PFP Committee)	Daniel Barnes Kate Haslett Liza Oxford-Booth Martin Smith

COUNCIL CHARITIES

Gift of A Burrow for Allotments NOTE: Members of the Community Wellbeing Committee will be expected to become trustees of the Gift of A Burrows for Allotment Charity.	James Buczkowski Iain Emmett Plus all members of the Community Wellbeing Committee
Upcott Field NOTE: Members of the Community Wellbeing Committee will be expected to become trustees of the Upcott Field	James Buczkowski Iain Emmett Plus all members of the Community Wellbeing Committee

WORKING GROUPS AND OUTSIDE BODIES

Allotment Association	James Buczkowski Will Jones
Cullompton John Tallack Centre	Martin Smith
Citizens Advice Bureau	Eileen Andrews
Town Team (Two representatives)	Liza Oxford-Booth Martin Smith Janet Johns
Cullompton Community Association	Iain Emmett James Buczkowski
Devon Playing Fields Ass	Eileen Andrews
Devon & Somerset Metro Group	Martin Smith Iain Emmett
Larger Local Councils	
Tree Protection Officer	Jordann Barge
Voluntary Car Scheme	
Cullompton Swimming Pool Campaign	Liza Oxford-Booth
Culm Valley in Business	Liza Oxford-Booth Lloyd Knight
Cullompton United Charities	Eileen Andrews Iain Emmett Also: Pauline Hammett Richard Stephenson Anthony Nderitu
Cullompton Pub-Watch Scheme	Jordann Barge Will Jones
Traffic & Environment Working Group	Iain Emmett
Culm Valley Dementia Alliance	Janet Johns Lloyd Knight Liza Oxford-Booth

9. REPORTS

- (i) **Town Mayor's Report:** The Town Mayor reported on a very impressive visit to the Coding Club at the Hayridge Centre, MDDC meeting about the relief road and MDDC Cabinet meeting and CCA AGM. He explained that Hillersdon House and gardens will be opening over the bank holiday weekend for the first time this century.
- (ii) **Police Report:** None
- (iii) **County/District Councillor Reports.** Written reports were circulated and noted from DCC Cllr John Berry and MDDC Cllrs: Rosemary Berry and Nikki Woollatt.
- (iv) **Youth Services Working Group Report.** Intend to put a proposal to the Council at its next meeting.
- (v) **Town Team Report:** Met on 17 May and received a presentation about encouraging the use of reusable rather than single use plastics. Sheep notice boards being erected around the town.

- (vi) **MDDC Annual Meeting report:** Report circulated with the agenda.
- (vii) **Neighbourhood Plan:** Emergency meeting held on 23 May when members voted that they didn't have sufficient detail to be able to support the changes to the funding for the road proposal.

Cllr Daniel Barnes left the meeting

- 10. COMMITTEES:** To receive the Minutes of the following Committee and Working Group meetings and approve the recommendations contained therein:
- (i) **Policy, Finance and Personnel Committee** meeting held on 15 May 2018.

RESOLVED: That the Minutes of the Policy, Finance and Personnel Committee meeting held on 15 May 2018 are noted and the following recommendations are approved:

- (a) That the Council amends its Standing Orders to require that any question, put during Public Question Time that requires a response, is submitted in writing in order that the Council has a record of the question. (Proposed Cllr Kate Haslett, seconded Cllr Martin Smith).
 - (b) That the Community Wellbeing Committee considers having "Finance" as a standard item on its agenda for every meeting (Proposed Cllr Liza Oxford-Booth, seconded Cllr Gordon Guest).
- (ii) **Planning & Licensing Committee** meetings held on 26 April and 10 May. Noted
 - (iii) **General Purposes Committee** meetings held on 24 April and 8 May. Noted
 - (iv) **Community Wellbeing Committee meeting** held on 1 May 2018

RESOLVED: That the Minutes of the Community Wellbeing Committee meeting held on 1 May 2018 are noted and the following recommendation is approved: "that the Council supports the initiative to eliminate single-use plastics and makes a start by encouraging caterers at Festivals such as SpringFest and the October Food & Drink event to use wooden cutlery and bio-degradable products". (Proposed Cllr James Buczkowski, seconded Cllr Janet Johns).

11. COMMUNITY AND ENVIRONMENT

- (i) **Devon County Council: Response to request for information relating to trips and fall in High Street/Fore Street, Cullompton:** Details of reported falls and trips circulated with the agenda. Discussion about Devon County Council's method of dealing with the problem and disappointed that there is no intention to take any positive action to resolve the problem until 2019/20.

RESOLVED: That the Council contacts Devon County Council to express its disappointment that there is no intention to resurface the pavements. In view of the high number of reported incidents action needs to be taken urgently. MP and Devon County Councillor to be copied into the letter. Proposed Cllr Kate Haslett, seconded Cllr James Buczkowski.

12. CORRESPONDENCE

- i. Mid Devon District Council: Fly a Flag for our Armed Forces on 25 June: *Noted*
- ii. Citizens Advice Bureau: Thanks for the grant: *Noted*
- iii. Culm Voluntary Car Scheme: Thanks for the grant: *Noted*
- iv. Community Action Group: Love Food, Hate Waste training day to be held at the Walronds on 23 June, 10am – 3.30pm. *Noted*
- v. Culm Vale Bowling Club: Thank you for grant. *Noted*
- vi. Health & Wellbeing Alliance: Request that the invitations to the "Cullompton conversation" to be held on 11 July are sent in the name of the Town Council.

RESOLVED: That the Council confirms its approval for the invitations to the "Cullompton conversation", being organised by Involve, to be sent out in the name of the Town Council. Proposed Cllr Liza Oxford-Booth, seconded Cllr Janet Johns.

- 13. DATE OF NEXT MEETING:** To confirm Thursday 14 June 2017 at 7pm as the date for the next Full Council

meeting.

RESOLVED: That the next full Council meeting is held on Thursday 14 June 2018 at 7pm. (Proposed Cllr James Buczkowski, seconded Cllr Janet Johns).

The meeting closed at 8.50pm

SIGNED: DATE:

DRAFT