



General Purposes Committee
held on **Tuesday 22 May 2018 at 10am at the Hayridge Centre**

Membership: Councillors: Iain Emmett, Mike Thompson, Eileen Andrews, Gordon Guest and Will Jones.

Those present: Councillors Iain Emmett, Mike Thompson, Eileen Andrews.

PUBLIC QUESTION TIME: 15 minutes is set aside at the beginning of the meeting to enable members of the public to bring issues relating to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each question.

It may not be possible to reply and your question may just be noted. The question will be recorded.

DRAFT MINUTES

- 1. Apologies for Absence:** Apologies were received and accepted from Councillors Gordon Guest (personal), Lloyd Knight (personal).
- 2. Declarations of Interests:** There were no disclosures of pecuniary and personal interests made.
- 3. Public Question Time:** As there were no members of the public present, this section of the meeting did not take place.
- 4. Minutes:** The Minutes of the General Purposes Committee meeting held on 8 May 2018 were adopted as a true and correct record of the meeting and signed as such. Proposed Councillor Eileen Andrews, seconded Councillor Mike Thompson.

Councillor Mike Thompson raised the issue that there has been equipment stored in the Chapel and wishes to know why. The Town Clerk will investigate and bring the matter to the next meeting of the General Purposes Committee.

- 5. ALLOTMENTS:** To receive an update. An update on the allotments was noted. Councillors James Buczkowski and Iain Emmett have inspected the allotments and they are in a better condition than has been noted on previous occasions. The Top Field allotments have now been cut but the pathways still require cutting with a strimmer – the Town Clerk reminded the Committee that the cemetery takes priority and that there has not been the resource to maintain the Top Field allotment paths. Hayman's Close allotments have some rubbish (perhaps a small skip full) that needs to be removed.

RESOLVED: That a clause is inserted into the Allotment Agreement to the effect that when an allotment tenant vacates a plot, it should be cleared of all rubbish or that they will be charged if the council is required to clear them. Proposed Councillor Iain Emmett, seconded Councillor Mike Thompson.

The Town Clerk is requested to investigate the provision of a towed skip in order to remove this waste from the Hayman's Close Allotment site.

6. **ST ANDREW'S CAR PARK:** To receive an update. Update noted. The Town Clerk reported that there has been no further progress regarding the adoption of the car park by DCC.

7. **CEMETERY:**

(a) **Finance:** To receive Income & Expenditure report for 2017/18. Noted.

The Town Clerk reported, on questioning, that there is no long term hire agreement or contract with the supplier of the digger. Mike Thompson stated that he has issues with the Income and Expenditure statement for the digger hire in that it is not in exact multiples of the hire cost. The Town Clerk explained that there are many variables including, for example, whether the supplier provides diesel fuel and the size of the digger that is required to dig the grave following advice.

The Town Clerk will supply Councillor Mike Thompson with a copy of the digger hire invoices. The Town Clerk also explained, on questioning, that the difference in charges for the MDDC Wheelie Bin is explained because, in the Winter months, only one bin is required but, in the Summer months, two bins are required.

(b) **Cemetery Pathways:** To consider estimate to resurface a section of path at the bottom end of the old cemetery and agree way forward. It was reported that two estimates have been received for the resurfacing of this short section of pathway. After discussion it was agreed that this work can wait until the council is ready to have the entire pathway network in the Cemetery (East) resurfaced.

(c) Car park gates. The Assistant Town Clerk has requested that Kevin Pilgrim provide a quotation to fabricate gates inspired by the existing entrance gates. The Town Clerk will investigate the installation of a privet hedge to replace the existing fence.

(d) Seating. The Town Clerk reported that all the materials required are held by the council but outdoor staff have lacked the time to install them. However, now that the Maintenance Supervisor has returned to work, this project should be progressed. It was

RESOLVED: That the red benches are repainted black. Proposed Councillor Mike Thompson, seconded Councillor Eileen Andrews.

Councillor Eileen Andrews requested that the seat that she had installed in the Cemetery (West) is turned around in order that the view can be enjoyed from it.

(e) Any other cemetery matters. Councillor Mike Thompson expressed concern at the work that is being conducted to renovate the storage shed in the Cemetery (East).

He has concerns about the H&S aspects of the installation in its entirety – whether or not it has foundations, how the weight of items stored inside will impact on the Cemetery retaining wall and that there are cracks in the storage shed walls.

The Committee further expressed concern that, when the building work commences at the NW Extension, there will be large lorries transiting Tiverton Road that may impact on the stability of the retaining wall facing Tiverton Road.

Councillor Mike Thompson reminded the Committee of his wish to conduct an inspection of the cemetery at some stage. It was agreed that Councillors Mike Thompson, Iain Emmett and the Town Clerk will attend the cemetery, and other council operated storage facilities, on Wednesday morning 30 May 2018.

8. **TOWN HALL:**

(a) **Finance:** To receive 2017/18 Income & Expenditure account. Noted.

(b) **Notice Board:** To consider estimates for replacement notice board.

Following discussion, it was:

RESOLVED: To purchase a notice board to replace the damaged item is purchased to a maximum cost of £460.00. Proposed Councillor Iain Emmett, seconded Councillor Eileen Andrews.

(c) To receive update report. Noted.

9. **CCTV:** To receive an update. Noted. There was discussion surrounding the Police and Crime Commissioner (PCC) initiative to establish a CCTV hub in Devon similar to that in Cornwall. There will be a cost attached and it was agreed to await a report from the meeting with representatives of the PCC at Phoenix House.

10. **PLAY AREAS:** To receive an update. Noted.

11. **DATE AND TIME OF NEXT MEETINGS:** To be confirmed following the Annual Meeting of the Council.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.

Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.
