

APPENDIX A



**Minutes of a meeting of Cullompton Town Council held at Cullompton Town Hall on
Thursday 26 April 2018 commencing at 7pm**

Present: Cllr Iain Emmett (in the chair) and Cllrs: Eileen Andrews, James Buczkowski, Gordon Guest, Kate Haslett, Janet Johns, Will Jones, Lloyd Knight, Liza Oxford-Booth, Rachel Sinclair, Martin Smith and Mike Thompson

Also in attendance: Two members of the public.

Judy Morris (Town Clerk)

194. APOLOGIES: Apologies were received and accepted from Cllr Jordann Barge (work) and Cllr Rosemary Berry (MDDC) and Cllr John Berry (DCC).

195. DECLARATIONS OF INTERESTS: None at this stage of the meeting.

196. PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting.
Mr C Snow asked why he had not had a response to questions raised at the January and February 2018 meetings and also to an email he sent to the Town Clerk about two weeks ago.

The Town Clerk offered to investigate why he had not received a response to his questions.

197. Minutes: The Minutes of the previous meeting held on 5 April 2018 were approved and signed as a correct record. Proposed Cllr Martin Smith, seconded Cllr Janet Johns. (unanimous)

198. REPORTS

- i. Town Mayor:** Reported that he had enjoyed an excellent day at the opening of the new scout hut, preceded by service at St Andrews Church. He attended a Garden Village Governance Board meeting and also the Cullompton SpringFest which he considered to be a thoroughly enjoyable and excellently run event.
- ii. County/District Councillors:** None
- iii. Police:** Clerk reported that Police are willing to undertake speed check training with Councillors if the Council has at least five volunteers.
- iv. Police meeting feedback:** Cllr Martin Smith apologised as he had not attended the meeting as he had been unable to find the venue.
- v. Town Team:** Summary of the most recent meeting included in the agenda pack.
- vi. Bradninch Annual Parish Meeting:** Cllr Lloyd Knight reported that he had attended the meeting along with Cllr Jordann Barge to find out about the Station Road closure and arrangements for re-routing the bus service. He reported that the road will be closed from 22 May 2018 until December 2018 but that no buses have yet been re-routed as no-one had been able to contact Stagecoach.
- vii. Garden Village Stakeholders meeting:** Cllrs Eileen Andrews, Kate Haslett and Martin Smith had attended and reported that it has been a very open meeting with lots of ideas being put forward. MDDC will be setting up working groups to look at individual topics such as sports facilities and economic development.

199. BUSINESS AND FINANCE

- i. To approve payments for March 2018**

RESOLVED: That payments totalling £34,988.33 for March 2018 are paid. Proposed Cllr Will Jones, seconded Cllr Gordon Guest. (All for with two abstentions: Cllrs Lloyd Knight and Mike Thompson).

ii. South West Councils: To approve payment of annual subscription (£384.00).

RESOLVED: That the annual subscription of £384 to South West Councils is paid. Proposed Cllr James Buczkowski, seconded Cllr Rachel Sinclair. (All for with one abstention: Cllr Mike Thompson).

iii. Devon Association of Local Councils and National Association of Local Councils: To approve payment of annual subscription (936.99).

RESOLVED: That the annual subscriptions to DALC and NALC, totalling £936.99 are paid. Proposed Cllr Lloyd Knight, seconded Cllr Liza Oxford-Booth (all for with one abstention: Cllr Mike Thompson).

200. COMMITTEES: To receive the Minutes of the following Committee and Working Group meetings and approve the recommendations contained therein:

- i. **Youth Services Working Group** meetings held on 9 March and 23 March: Noted
- ii. **Policy, Finance and Personnel Committee** meetings held on 20 March and 16 April

RESOLVED: That the Minutes of the Policy, Finance and Personnel Committee meetings held on 20 March and 16 April 2018 are noted and the recommendations are approved as follows:

(i) Terms of reference for Youth Services Working Group to be amendment to include that representatives from local organisations and youth groups are invited to join the Youth Services Working Group. Proposed Cllr Liza Oxford-Booth, seconded Cllr Kate Haslett.

(ii) Grant payments approved as per listing in the Minutes of 16 April meeting, as follows (Proposed Cllr Lloyd Knight, seconded Cllr Eileen Andrews)

NOTE: Cllr Rachel Sinclair declared a personal interest in respect of grant application from Ace Majorettes as her daughter is a member of the troop. She abstained from voting.

Organisation	Purpose of grant	Approved grant
Citizens' Advice Bureau	To provide an outreach service in Cullompton for the benefit of the local community providing free, independent advice and information.	£500
Cullompton Ace Majorettes	New pom-poms as the ones they have are looking worn and dated	£300
Culm Voluntary Car Scheme	To help towards general running expenses of this essential service for local residents who would find it difficult to get to hospitals, doctors' surgeries and other health visits by any other means.	£300
Cullompton Bowling Club	Safety fence urgently needed before the start of the season (Mid April). The old safety fence blew down in the storms which has meant that several cricket balls have ventured onto the Green hitting or nearly hitting bowlers competing in league competitions and friendlies	Nil as a capital project more suited to a TAP Fund grant or similar.
Culm Vale Bowling Club	Provide a defibrillator for Culm Vale members and visitors. It will be placed in the car park so it is	

	available to the local community.	£100
Tiverton Swimming Club	Towards start racing blocks, with adjustable foot rests. Current blocks are extremely old and no longer fit for purpose.	£100
Cullompton Family Centre	Refreshments for the centre (£10 per week, 2 sessions per week x 40 weeks) Provide hot drinks, toast and healthy snacks.	£250
Tiverton & District Community Transport Association	Assist with the running costs of Ring & Ride bus service, offering a fully accessible door to door service for frail, elderly, disabled and rurally isolated people, currently available 3-4 days a week in the Cullompton area.	£100
Total		1650.00

- iii. **S.106 & Development Working Group** meeting held on 21 March: Noted
- iv. **Planning & Licencing Committee** meetings held on 22 March and 12 April: Noted
- v. **Town Team** meeting held on 22 March: Noted
- vi. **Audit Sub-Committee** meeting held on 23 March: Noted
- vii. **General Purposes Committee** meeting held on 27 March 2018: Noted
- viii. **Community Wellbeing Committee** meeting held on 10 April: Noted
- ix. **Market Committee** meeting held on 11 April: Noted

201. MAJOR PLANNING APPLICATIONS: To consider and approve response to planning application no. 17/01178/MFUL: Erection of 200 dwellings, formation of new access, provision of phase of link road, primary school site, open space, landscaping and associated works at Land at NGR 302103 108277 (West of Willand Road).

RESOLVED: That the Council approves the application with the following provisos:

(i) School site: The Town Council requires an assurance from Devon County Council's Education Department that it will ensure that the design plans for the new primary school include sufficient space, within the curtilage of the school site, for coaches and cars to park, and that this will include parking for parents to drop off and collect children and for coaches to be able to turn around within the curtilage of the school site. In order to ensure safe passage for children there also needs to be "In" and "Out" entrance and exit from the school site and the council would like an assurance that this will be the case. Proposed Cllr Mike Thompson, seconded Cllr James Buczkowski.

The reason for this request is that the Town Council would like to be sure that potential highway safety issues are resolved before any development takes place. If this assurance cannot be given then the Town Council will insist on a redesign of the spine road before the planning application is approved.

No parking to be permitted along the spine road. This will become more of a problem when school numbers start to increase and the link to the second phase of development is open.

(ii) Pedestrian crossing required on the spine road.

(iii) Health Garden: There appears to be a concern about the size of the health garden site, please can MDDC Planning and Persimmon Homes contact the Integrated Centre for Health to obtain a clear understanding of the amount of land required for the Health Garden.

(iv) Spine Road: An assurance that the Town Council will be kept fully informed of the plans for the road layout/design and that the Town Council is consulted before the final design is approved as the Council doesn't want another Kingfisher Reach scenario where plans get changed at a later

stage.

- (v) Attenuation ponds:** Need to be designed to be effective and ensure that water doesn't enter the existing water courses.
- (vi) Junction with Willand Road:** Concern about the build-out at the entrance to the site, who has priority, will impact on large vehicles requiring access to other locations in Willand Road e.g. Integrated Centre for Health. The 'bulges' maybe convenient for construction traffic but not appropriate in the long term. Suggest that a mini-roundabout is constructed instead.
- (vii) Width of residential roads:** Ensure sufficient width to enable a large vehicle such as a refuse lorry to pass a parked car safely. Also sufficient turning space for such a vehicle taking into account any parked cars.
- (viii) Millennium Way/Willand Road junction:** Concern about safety and whether there is sufficient room to enable a large construction vehicle to carry out a left hand manoeuvre from Millennium Way into Willand Road to access the development site without going onto the pavement.
- (ix) Head Weir Road:** Introduce traffic restrictions to ensure that Head Weir Road is not used as a vehicular short cut to the M5 (does not become a rat run).
- (x) Refuse bin storage:** Is this effective?
- (xi) Affordable housing:** Assurance that the Town Council will be consulted with regard to housing numbers. More specific information required with regard to the percentage of affordable housing and the Town Council's involvement in the s.106 discussions about this issue. Would like to see a percentage that reflects the wishes of the Local Plan and NW Extension Management Plan and the draft Neighbourhood Plan.
- (xii) Community Orchard:** Assurance that the Town Council will be consulted with regard to access to the proposed community orchard and who will maintain.
- (xiii) Pedestrian links to Rull Lane:** Designed to stop motorbikes etc. passing through e.g. zig-zag gates.
- (xiv) Bungalows:** Due to an ageing population give consideration to the building of bungalows as part of the development.
- (xv) Public Rights of Way:** Clarification of where the Public Footpath (FP8) will join the footpath shown on the edge of the development.

202. COMMUNITY AND ENVIRONMENT

- i. **Flooding on B3181: To receive response from Devon County Council and agree any follow-up action.** Noted.

NOTE: Cllr Eileen Andrews declared a personal interest in respect of the following item as she is a member of the CCA Committee.

- ii. **Cullompton Relief Road and J28 Improvements: To receive response from Devon County Council and agree any follow-up action.**

RESOLVED:

1. **J28 Improvements:** That the Council responds stating that it doesn't just want to be kept up-to-date, it wants to be involved in the design stage right from the beginning. Also that the Council insists on a safe pedestrian route from the pedestrian crossing in Station Road to Culm Lea. Proposed Cllr James Buczkowski, seconded Cllr Mike Thompson.
2. That the Council insists that it is invited to attend any meetings to discuss either the Cullompton Relief Road or the J28 improvements and is involved in the decision making process.
3. **Relief Road:** That the Town Council will expect Devon County Council to pay substantial compensation to the Cullompton Community Association for any land taken to construct the relief road and also to provide alternative leisure land to compensate for the land taken.
4. That a meeting is arranged to look at all the different design ideas for traffic relief that have been put forward over the past few years so that the pros and cons of the various options can be discussed. Proposed Cllr Janet Johns seconded Cllr James Buczkowski.

NOTE: It was suggested that a pack is put together and sent to all MDDC Councillors to make them aware of the Town Council's views about the various highway issues.

iii. Town Council input into Cullompton matters: To receive response from Mid Devon District Council and agree any follow-up action.

RESOLVED: That the Council responds stating that it is disappointed with the response, Councillors are aware that they can attend MDDC meetings but unfortunately they are only able to sit and listen. There is no Cullompton representative on the Planning Committee which is a weakness from the town's viewpoint.

iv. Masterplan consultation: To receive response from Mid Devon District Council and agree any follow-up action. Clerk reported that no response had been received to-date.

v. Alternative routes for relief road: To receive response from Mid Devon District Council and agree any follow-up action. Clerk reported that no response has been received to-date.

vi. Resurfacing of pavements in High Street/Fore Street: To receive response from Devon County Council and agree any follow-up action.

RESOLVED: That the Council submits a Freedom of Information request asking for details of all reported fall/trip accidents along the pavements in Fore Street and High Street during the past two years. This information to include the number of claims that have been settled by Devon County Council and the number progressed to be settled by DCC's insurers. Proposed Cllr Gordon Guest, seconded Cllr Eileen Andrews.

203. CORRESPONDENCE

- i. Overweight vehicles using B3181: Noted
- ii. School and College Pastors: Invitation to meeting at Cullompton Community College on Wed 2 May at 6.30pm: Noted
- iii. Flooding on B3181: Noted
- iv. Cullompton & District Health & Wellbeing Forum: Notes of meeting held on 13 March 2018: Noted

RESOLVED: that due to the sensitive nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private. Proposed Cllr Will Jones, seconded Cllr Rachel Sinclair.

204. CULLOMPTON CEMETERY: Maintenance, grave digging and risk assessments.

RESOLVED: That this item is deferred to the extra-ordinary General Purposes Committee meeting being held on 8 May to discuss cemetery matters. Proposed Cllr Mike Thompson, seconded Cllr Eileen Andrews.

205. PUBLIC TOILETS: To receive update: Clerk provided an update.

206. DATE OF NEXT MEETING: Thursday 24 May at 7pm.

The meeting closed at 9:00pm

SIGNED: DATE: