

APPENDIX B



MINUTES of a Meeting of Cullompton Town Council held on

Thursday 25 January 2018 commencing at 7pm at Cullompton Town Hall

PRESENT: Cllr Iain Emmett (in the chair)

Cllrs: Eileen Andrews, Jordann Barge, Daniel Barnes, James Buczkowski, Gordon Guest, Janet Johns, Will Jones, Liza Oxford-Booth*, Martin Smith, Rachel Sinclair, Mike Thompson and Richard Thorne.

Also in attendance: four members of the public.

Mrs Judy Morris: Clerk.

*in attendance for part only of the meeting

133. APOLOGIES: were received and accepted from Cllrs: Kate Haslett (personal) and Lloyd Knight (work).

134. DECLARATIONS OF INTERESTS: To receive declarations of declarable pecuniary and personal interests from members present.

- **Cllr Liza Oxford-Booth** declared a personal interest in respect of item 142 (i) (Neighbourhood Plan) as she is Chairman of the Cullompton Swimming Pool Committee.

135. PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting.

(i) CCA Chairman reported on condition of leat path between Lower Mill and Middle Mill and the area of land currently leased to Mid Devon District Council. She explained that MDDC has no money to repair the path but will be taking action to have the fallen trees removed.

(ii) Mr C Snow asked the Council whether the precept had been fully discussed by the Council.

It was explained that debate relating to the precept would take place later in the meeting.

136. REPORTS

- i. **Town Mayor:** Reported on the sad news that MDDC Cllr Terry Snow's wife Christine passed away recently, he will represent the Council at the funeral next Friday.

- Pleased to see a number of new businesses in the town centre and one restaurant business is moving to larger premises. National news coverage of local fish & chip shop.
- ii. **County/District Councillors.** MDDC Councillors Eileen Andrews reported her concerns about blocked drains. It was suggested that this matter is placed on the agenda for the next meeting of the Traffic & Environment Working Group.
 - iii. **Police:** Report circulated with the agenda and noted.
 - iv. **Town Team:** Town Team Chairman reported on a well attended meeting this afternoon, presentation about an electronic noticeboard project which will provide information about events happening in the local area. Sufficient budget to purchase screens for 4 venues.

- Planning to set up a constituted body in order to apply more directly for funding. Concern about slow response from MDDC with regard to erection of sheep notice boards.
- v. **Any other reports.** None

137. **CO-OPTION: To receive presentations from applicants and consider applications to fill the current vacancy.** One applicant, Jordann Barge, who made a short presentation explaining her reasons for wanting to join the Council. Paper vote taken.

RESOLVED: That Jordann Barge is co-opted to fill the Town Council's vacant seat.

138. **BUSINESS AND FINANCE**

i. **To approve payments for December 2017**

RESOLVED: That payments totalling £29,204.23 for December 2017 are approved. Proposed Cllr Gordon Guest, seconded Cllr Martin Smith.

ii. **To note financial statements for December 2017:** Noted

- iii. **Precept and budget:** To receive Minutes of Policy, Finance and Personnel Committee meeting held on 9 January 2018 and approve the recommendations as follows:

RESOLVED:

1. That the following recommendation is not approved but instead deferred until 2019/10: "That, as the Council does not have a project for the use of the Community Bus budget at present, the £10k in the Community Bus budget is transferred to a new "traffic management" budget line to be used to improve traffic management in the town centre. Proposed Cllr James Buczkowski, seconded Cllr Eileen Andrews.

2. That the Minutes of the Policy, Finance and Personnel Committee meeting held on 9 January 2018 are noted and the following recommendations are approved

(a) That the budget is approved as attached at Appendix A. Proposed Cllr Martin Smith, seconded Cllr Will Jones.

Recorded vote requested by Cllr Mike Thompson, voting as follows:

For: Cllrs Eileen Andrews, Daniel Barnes, James Buczkowski, Iain Emmett, Gordon Guest, Janet Johns, Will Jones, Liza Oxford-Booth, Rachel Sinclair, Martin Smith and Richard Thorne

Against: Cllr Mike Thompson.

(b) That the Town Council precept for 2018/19 is £332,183.55 plus £1962.45 support grant making a total of £334,146.00 (details as attached at Appendix A). Proposed Cllr Gordon Guest, seconded Cllr Will Jones.

Recorded vote requested by Cllr Mike Thompson, voting as follows:

For: Cllrs Eileen Andrews, Daniel Barnes, James Buczkowski, Iain Emmett, Gordon Guest, Janet Johns, Will Jones, Liza Oxford-Booth, Rachel Sinclair, Martin Smith and Richard Thorne

Abstention: Cllr Mike Thompson.

It was noted that the precept for 2018/19 is a nil % increase on the previous year.

RESOLVED: That a vote of thanks is recorded to Cllr James Buczkowski for his hard work in carefully looking through the budget figures.

iv. Tap Fund Applications: to consider supporting applications for Bradninch Town Council, Kentisbeare Parish Council and Festival Working Group.

RESOLVED:

That the Town Council supports the TAP Fund applications as follows:

Kentisbeare Parish Council: Overhead projector in committee room – total cost £2093.00 – applied for £1,000.00

Bradninch Town Council

Bradninch Youth Centre: replace old windows and doors – total cost £20,700 applied for £2,000.00

Bradninch Acoustic Music Club: Repair of St Disen's Church organ, Total cost £1,000.00 applied for £300

Proposed Cllr Rachel Sinclair, seconded Cllr Martin Smith.

Cullompton Town Council

SpringFest – promotion and musical/craft events etc. – Total cost £1500, apply for £500

Trim trail – leaflet printing – total cost (for 1,000) - £146, apply for £100

Widening of leat path between Station Road and Higher Mill – total cost: £2,800 apply for £1400.00.

Proposed Cllr Martin Smith, seconded Cllr Liza Oxford-Booth.

139. COMMITTEES: To receive the Minutes of the following Committee and Working Group meetings and approve the recommendations contained therein:

i. **Policy, Finance and Personnel Committee** meeting held on 8 January 2018.

RESOLVED That meeting of the Policy, Finance and Personnel Committee meeting held on 8 January is noted and the following recommendation is approved:

“That the Town Council asks Mid Devon District Council to continue to provide the street cleansing service on the understanding that they will continue to deliver the standard of service that they have been providing since 1 October 2017”

Proposed Cllr Rachel Sinclair, seconded Cllr Janet Johns.

ii. **Policy, Finance and Personnel Committee** meeting held on 16 January: Noted

iii. **General Purposes Committee** meeting held on 11 December 2017 including the following recommendation: "That the Council approves Option Two: remove the stair lift completely and looks at alternative arrangements for Committee Room meetings, either using the main hall or another venue".

RESOLVED: That the Minutes of the General Purposes Committee meeting held on 11 December 2017 are noted and discussion on the recommendation is deferred to be further considered in Part 2 at the end of the meeting in order to receive details of a legal challenge. Proposed Cllr Rachel Sinclair, seconded Cllr Janet Johns.

iv. **Youth Council** meeting on 13 December 2018: Noted.

140. COMMITTEES AND REPRESENTATIVES:

i **CULLOMPTON UNITED CHARITIES: To consider and approve 2 no. trustee nominations.**

RESOLVED: That Richard Stephenson and Anthony Nderitu, being the two persons put forward by Cullompton United Charities, are accepted as two of Cullompton Town Council's nominated trustees on the board of Cullompton United Charities.

ii **COMMITTEES AND WORKINGS GROUPS: To approve additional membership**

RESOLVED: That Cllr Lloyd Knight becomes a member of both the General Purposes Committee and the Policy, Finance and Personnel Committee. Proposed Cllr Rachel Sinclair, seconded Cllr Mike Thompson.

iii **YOUTH SERVICES WORKING GROUP: To approve membership.**

RESOLVED: That Cllrs: Daniel Barnes, Martin Smith and Liza Oxford-Booth form a new working group to work with John Tallack Youth & Community Centre trustees, to look at alternative youth providers and find ways to improve the service and generate funding with a view to making the youth provision self-funding and independent of the Council. Full terms of reference to be approved by the council at a future meeting. Proposed Cllr James Buczkowski, seconded Cllr Janet Johns.

141. MEETING SCHEDULE: To agree schedule of meetings, including date for Annual Parish Meeting

RESOLVED: That the schedule of meetings as presented to the Council is approved, with the exception of the date of the Annual Parish Meeting which will be held on Thursday 12 April.

142. COMMUNITY AND ENVIRONMENT

- i. **Neighbourhood Plan:** To receive summary of meeting held on 16 January 2018 to discuss timescale and approve way forward.

RESOLVED: That the Neighbourhood Plan comes to the Council for approval in March 2018 and is then “put on ice” to allow for additional survey work to be carried out to assess the feasibility of allocating additional housing land specifically for the enabling of the swimming pool. The final section of the Plan to then be added at a later date if deemed to be acceptable. Proposed Cllr Rachel Sinclair, seconded Cllr Gordon Guest. Recorded vote requested:

For: Cllrs Eileen Andrews, Daniel Barnes, Iain Emmett, Gordon Guest, Janet Johns, Will Jones, Liza Oxford-Booth, Rachel Sinclair, Martin Smith and Richard Thorne

Abstention: Cllr Mike Thompson.

Against: Cllr James Buczkowski.

NOTE: It was noted that the Neighbourhood Plan needs to be completed in its entirety before the May 2019 elections.

RESOLVED: That as it was 21.00 the meeting is extended for a further 30 minutes to complete the agenda. Proposed Cllr Iain Emmett, seconded Cllr Rachel Sinclair.

- ii. **North West Urban Extension:** To receive summary of meeting held on 10 January to discuss community hall and discuss any other matters arising from the developer presentations received on 18 January 2018. Summary report noted.
- iii. **One-way system:** To receive update and consider any further action that maybe required. Response from Devon County Council noted.

143. BUCKINGHAM PALACE GARDEN PARTY: To approve nomination for inclusion in ballot.

RESOLVED: That Town Mayor Cllr Iain Emmett is nominated for inclusion in the ballot for Buckingham Palace Garden Party tickets.

144. CORRESPONDENCE

- i. Mid Devon District Council: Newsletter: Noted
- ii. Healthwatch: Newsletter: Noted
- iii. Local resident: mindless vandalism, Linear Park area: Deferred until the next meeting.

RESOLVED: that due to the sensitive nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private. Proposed Cllr Rachel Sinclair, seconded Cllr Will Jones.

145. **To consider the following recommendation: “That the Council approves Option Two: remove the stair lift completely and looks at alternative arrangements for Committee Room meetings, either using the main hall or another venue”.**

Discussion about the rights and wrongs of removing the stairlift. It was noted that a legal challenge to its removal had been received and it was considered that further clarification of the legal implications was needed.

RESOLVED: That the upstairs rooms are not used until a decision has been reached about the removal of the stairlift. Proposed Cllr James Buczkowski

Cllr Liza Oxford-Booth left the meeting

RESOLVED: As the time is now 21:30 that the meeting is extended for a further 15 minutes to deal with the final item on the agenda. Proposed Cllr Will Jones, seconded Cllr Gordon Guest.

146. To further consider the Minutes of the Policy, Finance and Personnel Committee meeting held on 9 January 2018 and agree way forward: Lots of discussion took place but no agreed actions.

The meeting closed at 10.05pm

SIGNED: _____ DATE: _____