

## APPENDIX A



### **MINUTES of a Meeting of Cullompton Town Council held on**

**Thursday 24 August 2017 commencing at 7pm at Cullompton Town Hall**

**PRESENT:** Cllr Iain Emmett (in the chair)

Cllrs: Eileen Andrews, Daniel Barnes, Kate Haslett, Janet Johns, Liza Oxford-Booth, Martin Smith, Mike Thompson and Richard Thorne.

Also in attendance: Cllr John Berry (DCC), Cllr Rosemary Berry (MDDC) and approximately 5 members of the public and one member of the press.

Mrs Judy Morris: Clerk

- 63. APOLOGIES:** Apologies were received and accepted from: Cllrs: James Buczkowski (personal), Karl Busch (personal), Camille Harrison (personal), Gordon Guest (personal), Will Jones (work) and Rachel Sinclair (health).
- 64. DECLARATIONS OF INTEREST:** None
- 65. PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting:**
- (i) Mr Chris Snow** asked when the John Tallack Centre accounts will be presented to the Council and a cheque handed over.

*It was explained that the draft accounts had been considered by the Policy, Finance and Personnel Committee but had been deferred until the Committee's next meeting for clarification.*

- 66. MINUTES:** The Minutes of the previous Full Council meeting held on 10 August 2017 were approved and signed as a correct record. Proposed Cllr Martin Smith, seconded Cllr Janet Johns.

#### **67. NW URBAN DEVELOPMENT: PRESENTATION AND DISCUSSION WITH PERSIMMON**

Mr Robert Taylor, representing Persimmon, thanked the Council for inviting him to attend the meeting. He explained that DCC Highways has concerns about the capacity of J28 to cope with any more traffic and, for this reason, are minded to recommend refusal of the application until such time as a way of improving the junction is found.

The meeting was closed to allow members of the public to ask questions and discussion included:

**Highway infrastructure:**

- Ideal if developers could construct a link road before any housing is built. A decent road structure would allow construction vehicles to access the site easily.
- Concern about the width of the link road. Confirmed that the link road will be 6.5m wide with footway and cycle path beside it. Parking bays not shown on the plan, this is particularly important close to the school site as otherwise cars will park along the road and impair the flow of traffic.
- Concern about how the link road will join into Tiverton Road.
- Confirmation that the new development will not be accessed from St Georges View. Have found an alternative route.
- Confirmation of route for construction traffic. Assuming along Millennium Way and then sharp left into Willand Road, is this possible i.e. is there sufficient width to enable a large construction vehicle to manoeuvre around the mini-roundabout? *Mr Taylor stated that this is one of the issues currently being considered by DCC Highways.*
- Traffic management and build-ups created by traffic heading towards the M5. Concern that Head Weir Road will be used. *Mr Taylor acknowledged that this is an issue which requires thought as it is important to get it right.*

**Other Matters:**

- Carbon neutral homes: *Mr Taylor confirmed that Persimmon has a carbon neutral strategy.*
- Health garden: Concern that it is not shown on the plan. *Mr Taylor confirmed that a site adjacent to the Health Centre car park has been allocated and that Persimmon are in discussion with the Health Centre about the access arrangements.*
- Affordable Housing: Concern that Codex are suggesting 10% rather than the 35% target in the Masterplan. *Mr Taylor confirmed that Persimmon were not going to be able to deliver the 35% target, MDDC has appointed an Officer to look at the viability and a final figure has yet to be agreed.*

In response to a question asking for confirmation that whatever the figure agreed for affordable housing it will be adhered to Mr Taylor explained that it will depend on market forces. If there were to be another 'crash' then the figures may need to be renegotiated.

- Drainage: Homes in Willand Road have experienced flooding and other significant water issues. Request that drainage issues are properly managed.
- Pedestrian links: Please to see links to enable pedestrians to walk through the estates included in the design.
- Local shops: In response to a question Mr Taylor explained that a local shop is included in the PM Asset Management application.

**RESOLVED:** That all three developers are invited to a single item agenda Town Council meeting to present their proposals in detail. To include display of large scale plans. Planning Officer to be invited. Proposed Cllr Mike Thompson, seconded Cllr Eileen Andrews.

Mr Taylor thanked the Council for inviting him to the meeting. He stated that he would be pleased to attend a second meeting and added that is currently no rush to get the plans through.

Mr Taylor left the meeting.

The meeting was re-opened.

**68. REPORTS:**

- (i) **Town Mayor:** Reported that he had attended a presentation at Woodmill Brain Injury Unit as they received an 'outstanding' Care Quality Commission Award. Wonderful facility in the town. Group of young people from the National Citizens Service currently carrying out voluntary work to clean the leat and path between Higher Mill and Middle Mill, doing a very good job. Refurbishment of two play areas completed, proposal for a swimming pool, things starting to happen.
- (ii) **County/District Councillors:**
- (a) **Devon County Cllr John Berry** reported that
- DCC intends to make improvements to the North Devon Link Road.
  - A number of changes to highway regulations will be consulted on, including suspension of parking in Fore Street at peak times on Sundays and parking restrictions in Brook Road and Pound Square.
  - Yellow lines to be reinstated in Willand Road.
  - Confirmation that DCC will consult with the Town Council about the design of the new primary school on the NW Extension.

Cllr Eileen Andrews draw his attention to her concerns about uneven paving slabs in the main streets. The number of loose manhole covers was also raised.

- (b) **Mid Devon Cllr Rosemary Berry** reported that
- MDDC are investigating ways to improve J28.
  - Pursuing a hydro electric project.
  - Five new planning officers will be joining the district council over the next couple of months.
  - 2 refugee families now settled in Mid Devon.
  - Attended a meeting of the Mid Devon Safety Partnership, looking at issues including organised criminal gangs and modern slavery.

It was suggested that the new Planning Officers are invited to meet the Council.

- (c) **Mid Devon Cllr Eileen Andrews** reported that she was a member of the MDDC tenant's magazine and had recently attended a meeting of the Community Wellbeing PDG which she had found very useful.

(iii) **Police:** None

(iv) **Any other reports:** Cllr Martin Smith reported that 'Love Cully' weekend will take place 2/3 September when volunteers will be doing small maintenance tasks around the town. They are also arranging BBQs for residents at Kingfisher Reach and Upcott Field. If any Councillors have suggestions for work to be carried out then please let Cllr Martin Smith know.

Town Mayor thanked Cllr Martin Smith for all the hard work that is going into clearing the leat at Bilbie Close.

**69. ITEMS DEFERRED FROM THE PREVIOUS MEETING**

(i) **MINDFUL EMPLOYER SCHEME:** To consider joining:

**RESOLVED:**

1. That the Council joins the Mindful Employers Scheme. Proposed Cllr Daniel Barnes, seconded Cllr Liza Oxford-Booth.
2. That the Policy, Finance and Personnel Committee investigates developing a health and welfare policy. Clerk to contact insurers to find out if they have any guidelines that the Council should take on board.

**70. BUSINESS AND FINANCE:**

**(i) To approve payments for July 2017**

**RESOLVED:** That payments totalling £20,721.07 for July 2017 are approved. Proposed Cllr Mike Thompson, seconded Cllr Janet Johns.

**(ii) To review and note Financial Statements for July 2017:** The Financial Statements were noted

**(iii) TAP Fund application: To confirm support for application from Bradninch Town Council.**

**RESOLVED:** That Cullompton Town Council supports a TAP Fund application from Bradninch Town Council for funding towards heritage boards.

**(iv) TAP Fund application: To consider support for Devon Air Ambulance Trust project for a community landing site at Cullompton Rugby Club**

**RESOLVED:** That the Town Council submits a TAP Fund application for £750 to pay the costs of floodlighting for a Devon Air Ambulance landing site at Cullompton Rugby Club.

**(v) Financial Regulations: To approve the revised regulations.**

**RESOLVED:** That the revised Financial Regulations as circulated to all Council members are approved. Proposed Cllr Eileen Andrews, seconded Cllr Janet Johns.

**71. COMMITTEES AND WORKING GROUPS**

**(i) Council Administration Review Working Group:** To agree membership.

**RESOLVED:** Cllrs: Mike Thompson, Martin Smith, Iain Emmett and Liza Oxford-Booth agreed to join the Council Administration Review Working Group. Clerk to circulate members not in attendance at the meeting to ask if they would like to join the group.

**(ii) Committees and Working Groups: To review membership and approve any changes:** It was noted that Cllr Camille Harrison had resigned from the Audit Sub-committee.

**72. COMMITTEES:** To receive the Minutes of the following Committee and Working Group meetings and approve the recommendations contained therein:

**(i) Planning & Licencing Committee** meeting held on 27 July 2017: Noted

**(ii) General Purposes Committee** meeting held on 4 July: Noted

**(iii) St Andrews Car Park Working Group** meeting held on 3 August

**RESOLVED:** That the Minutes of the St Andrews Car Park Working Group meeting held on 3 August are noted and the recommendations contained therein were approved as follows (proposed Cllr Daniel Barnes, seconded Cllr Janet Johns).

- (a) To erect a new sign to let people know who owns/manages the car park and the regulations for parking.
- (b) Arrange a meeting with MDDC to discuss their proposal to manage the car park in more detail. Request a breakdown of the figures provided to ensure that they are accurate and nothing has been missed. If it is decided to accept MDDC's proposal then ensure a service level agreement is put in place.

**NOTE:** The recommendation that the car park remains a short stay car park with the first 30 minutes free to enable people to deliver/collect children from the nearby primary school and run other short errands was not approved. Regulations for parking to be considered in more detail by the working group.

**NOTE:** As the time is 9pm it was **RESOLVED** to continue the meeting for a further 15 minutes to complete the agenda. Proposed Cllr Kate Haslett, seconded Cllr Janet Johns.

**(iv) S.106 & Development Working Group** meeting held on 9 August 2017.

**RESOLVED:** That the Minutes of the S.106 & Development Working Group meeting held on 9 August are noted and the following recommendations are approved:

- (a) That CTC accepts the MDDC offer to provide free consultancy to draft a scoping paper to assess some of the Harlequin Valet site usage ideas. (Proposed Cllr Martin Smith, seconded Cllr Richard Thorne).
- (b) That, for a trial period of three months, the ladies and gents are locked and the disabled toilet is adapted to become a uni-sex facility. (Proposed Cllr Kate Haslett, seconded Cllr Janet Johns).

**NOTE:** Appropriate publicity to let people know what is happening and monitor water usage. Feedback after three months.

**(v) Policy, Finance and Personnel Committee** meetings held on 15 August 2017.

**RESOLVED:** That the Minutes of the Policy, Finance and Personnel Committee meeting held on 15 August 2017 is noted and the following recommendations are approved:

- (a) That the Council continues to pay an allowance of £100 per annum to elected Councillors wishing to claim that allowance (Proposed Cllr Daniel Barnes, seconded Cllr Janet Johns).
- (b) That the Council requests MDDC to review Town and Parish Council allowances when its remuneration panel next meets (Proposed Cllr Mike Thompson, seconded Cllr Eileen Andrews).

### **73. CORRESPONDENCE**

- (i) Age UK:** AGM 19 September
- (ii) JT Centre Tea Party:** Saturday 16 September.
- (iii) Mid Devon District Council:** Newsletter

**74. DATE AND TIME OF NEXT MEETING:** Thursday 28 September 2017 at 7pm.

The meeting closed at 9.10pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

DRAFT