



**MINUTES of a Meeting of Cullompton Town Council  
held on  
Thursday 24 March 2016 commencing at 7pm at Cullompton Town Hall**

**PRESENT:** Cllr Chaim Ebanks (in the chair)

Cllrs: Eileen Andrews, Anthony Buczkowski, Camille Harrison, Kate Haslett, Janet Johns, Brett Lewis, Martin Smith, Chris Standford, and Mike Thompson.

Also in attendance: Cllr Karl Busch (MDDC), one member of the press and two members of the public.

Mrs Judy Morris: Clerk

**159. APOLOGIES** were accepted from: Town Mayor Cllr Rachel Sinclair (unwell) and Cllrs: Deborah Christopher (work), Gordon Guest (personal) and Phil James (work). Also Cllr John Berry (DCC).

**160. PUBLIC QUESTION TIME:** None

**161. MINUTES:** The Minutes of the previous Full Council meeting held on 25 February 2016 were approved and signed as a correct record. Proposed Cllr Eileen Andrews, seconded Cllr Janet Johns.

**162. REPORTS**

(i) **Town Mayor's Report:** None

(ii) **Police Report:** Written report circulated to all members present. It was noted that recorded crime was down 20% over the same month last year.

(iii) **County/District Councillor Reports:** Mid Devon District Councillor Eileen Andrews reported her attendance at the opening of a new shop at Coldharbour Mill, she had found it very interesting and admired the hard work of the dedicated volunteers.

(iv) **John Tallack Youth & Community Centre Report:** Written report circulated with the agenda. Good to see that the Centre is being used but a slight concern about the low attendance at the youth sessions although it was accepted that it is still 'early days'. Ask the YMCA if they can promote the youth sessions to encourage more young people to attend.

(v) **Devon Larger Local Councils Committee report:** Cllr Anthony Buczkowski provided all members present with written reports relating to devolution proposals for the South West.

- (vi) **Devon Highways Conference held on 16 March 2016:** Cllrs Anthony Buczkowski attended, the presentations included the Road Warden scheme. Summary of the meeting will be available after Easter.

**RESOLVED:** That an item is included on the agenda of the next meeting to fully discuss the information obtained at the Highways Conference.

**NOTE:** It was suggested that details of the Road Warden Scheme are included on the agenda for the Annual Parish Meeting.

- (vii) **Any other reports:** None

### **163. BUSINESS AND FINANCE**

- (i) **To approve the Financial Statements for February 2016.**

**RESOLVED:** That payments totalling £24,109.35 for February 2016 are approved and the Financial Statements for February 2016 are approved. Proposed Cllr Chaim Ebanks, seconded Cllr Camille Harrison.

**NOTE:** Clerk to draft a rota for internal audit

- (ii) **Devon Association of Local Councils:** To approve payment of the annual subscription of £851.18 (plus VAT).

**RESOLVED:** That the Council pays the 2016/17 Devon Association of Local Councils annual subscription of £851.18 plus VAT.

### **164. COMMITTEES AND WORKING GROUPS:** To receive the Minutes of the following Committees and Working Groups and approve the recommendations contained therein:

- (i) **Planning & Licensing Committee** meetings held on 25 February 2016 and 10 March 2016.

**RESOLVED:** That the Planning & Licensing Committee meeting minutes of 25 February 2016 and 10 March 2016 are noted and the recommendation contained in the minutes of 25 February 2016 i.e. "That the consideration of street names for new housing developments is delegated to the Planning Committee" is approved.

- (ii) **Policy, Finance and Personnel Committee** meeting held on 8 March 2016 including consideration of the Investment of reserves report.

**RESOLVED:** That the Minutes of the Policy, Finance and Personnel Committee held on 8 March 2016 and the Investment of reserves report are noted. Proposed Cllr Anthony Buczkowski, seconded Cllr Brett Lewis.

- (iii) **Community Wellbeing Committee** meeting held on 8 March 2016

**RESOLVED:** That the Minutes of the Committee Wellbeing Committee meeting held on 8 March 2016 are noted and the following recommendations are approved:

- (a) That the Christmas Lights Event 2015 Income and Expenditure Accounts are noted and a Working Group is set up to organise the Christmas 2016 event. All Council members to be invited to join the Working Group. Proposed Cllr Eileen Andrews, seconded Cllr Anthony Buczkowski.
- (b) That the Council makes a contribution of £50 towards the Spring Food, Craft & Music Festival being held on 9 April. Proposed Cllr Camille Harrison, seconded Cllr Anthony Buczkowski.
- (c) That the Council promotes its Annual Parish Meeting on 12 May and encourages the public to come along. Present grant cheques, invite the YMCA to provide a report on the youth service provision at the John Tallack Centre and provide cheese and wine (or similar). Proposed Cllr Kate Haslett, seconded Cllr Brett Lewis.

**NOTE:** Cllr Anthony Buczkowski abstained from voting at Item (c) as he is a trustee of the John Tallack Centre.

- (d) **Traffic & Environment Working Group** meeting held on 15 March 2016. Noted

#### 165. ENVIRONMENT AND COMMUNITY

- (i) **Public conveniences in Station Road: to consider report and agree way forward:** MDDC will only keep the public conveniences open after 1 April 2016 if the Town Council reimburses 100% of the running costs. It has offered to sell the Council the freehold of the building and has requested a letter of intent by 1 April 2016.

**RESOLVED:** That the Council requests more time to consider the offer to purchase the freehold of the public conveniences in Station Road and in the meanwhile:

- Offers to pay the running costs of the public conveniences on a month-by-month basis until a decision has been made about the purchase of the freehold.
- Obtains a structural survey.

Proposed Cllr Anthony Buczkowski, seconded Cllr Janet Johns.

- (ii) **To consider any action to be taken with regard to the condition of leat in front of Old Tannery site, Exeter Road.** It was noted that Devon County Council are now the responsible flooding authority.

**RESOLVED:** That the Council writes a strongly worded letter to the land owner, with copies to MDDC and DCC requesting that the condition of the leat is improved. Proposed Cllr Mike Thompson, seconded Cllr Eileen Andrews.

- (iii) **To consider requesting the provision of a litter bin in the vicinity of the bus stop in front of the Old Tannery site, Exeter Road.**

**RESOLVED:** That MDDC are requested to install a litter bin besides the bus stop in front of the Old Tannery site (opposite Aldi). Suggest that Aldi are asked to sponsor the bin.

- (iv) To approve a statement of general support for the Cullompton Townscape Heritage bid (report to follow).

**RESOLVED:** That this item be deferred until the next meeting as the report has not yet been received from MDDC.

**166. MOTIONS PUT FORWARD BY COUNCILLORS**

(i) To consider setting up a S.106 Committee (Cllr Anthony Buczkowski).

**RESOLVED:** That the Council sets up a s.106 Committee, membership to be agreed at the Council's Annual Meeting in May 2016. Proposed Cllr Anthony Buczkowski, seconded Cllr Mike Thompson.

(ii) That Town Councillors refrain from discussing any Town Council business using social media (Cllr Martin Smith).

**RESOLVED:** That the Clerk drafts guidelines for the use of social media to be considered by the Policy, Finance and Personnel Committee at its next meeting. Proposed Cllr Martin Smith, seconded Cllr Anthony Buczkowski.

**167. DATES FOR MEETING:**

(i) **To confirm that the June 2016 full council meeting will take place on Thursday 30 June due to EU referendum on 23 June.**

**RESOLVED:** That the Council's June full council meeting will take place on Thursday 30 June 2016 as the Town Hall is being used for EU referendum on 23 June. Proposed Cllr Chaim Ebanks, seconded Cllr Brett Lewis.

(ii) **To approve holding an informal meeting on 14 April 2016.**

**RESOLVED:** That the Council holds a formal Town Council meeting on 14 April 2016 in order to discuss matters such as the transfer of the public conveniences and the revised agreement for St Andrews car park.

**168. CORRESPONDENCE**

(i) Devon Senior Voice: Newsletter. *Noted*

(ii) Mid Devon District Council: Letter on intent – Tufty Park and Head Weir Road play areas.

**NOTE:** The final item on the agenda: to consider the revised contract for the management of St Andrews car park was deferred until the 14 April 2016 meeting in order to give Councillors time to read through the revised contract.

The meeting closed at 8.40pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_