



All members of Cullompton Town Council are hereby summoned to attend  
a meeting of the **Town Council** to be held on  
**Thursday 16 May 2019 commencing at 7pm at Cullompton Town Hall**

*Judy Morris*

**SIGNED:** Mrs Judy Morris (Town Clerk)

**DATE:** 8 May 2019

## **AGENDA**

1. **APOLOGIES:** To receive apologies for absence.
2. **ELECTION OF TOWN MAYOR:**
  - (i) To elect Town Mayor for the 2019/20 civic year.
  - (ii) To receive Town Mayor's declaration of acceptance of office.
3. **ELECTION OF DEPUTY TOWN MAYOR:** To elect Deputy Town Mayor for the 2019/20 civic year.
4. **DECLARATIONS OF INTEREST:** To receive disclosures of pecuniary, non-pecuniary and personal interests.
5. **RESIGNATION:** To note the resignation of Iain Emmett.

**PUBLIC PARTICIPATION:** The meeting will adjourn for a period of fifteen minutes to enable any member of the public to raise matters relating to the town. A maximum of three minutes will be allowed for each participant, or longer at the discretion of the Town Mayor if circumstances determine.

6. **MINUTES:** To receive and sign as a correct record the Minutes of the previous Full Council meeting held on 25 April 2019 (Appendix A).
7. **RESOLUTIONS:** To note (Appendix B)
8. **COMMITTEES, SUB-COMMITTEES AND COMMUNITY REPRESENTATIVES:** To appoint committees, sub-committees and community representatives for the 2019/20 civic year. (Appendix C).

**9. GENERAL POWER OF COMPETENCE:** To consider passing a resolution confirming that the Council is eligible to use the General Power of Competence (Appendix D).

**10. REPORTS**

- (i) Police Report
- (ii) County/District Councillor Reports
- (iii) Any other reports

**11. BUSINESS AND FINANCE**

- (i) **Devon Association of Local Councils:** To approve renewing the annual subscription at a cost of £967.00 plus VAT.

**12. PLANNING:**

- (i) To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#) and listed at Appendix E.
- (ii) To receive planning determinations and consider any other planning matters.
- (iii) To consider applications from neighbouring Parishes.

**13. COMMITTEES:** To receive the Minutes of the following Committee meetings:

- (i) Town Team meeting held on 24 April 2019 (Appendix F).
- (ii) Planning & Licencing Committee meeting held on 25 April (Appendix G).

**14. MOTIONS PUT FORWARD BY COUNCILLORS**

- (i) That the base Councillor contact details to be published should be the Town Council email address, any further information should only be published on a voluntary basis with the permission of the Councillor (Cllr Will Jones).

**15. CORRESPONDENCE**

- (i) Citizens Advice Bureau: Thank you for grant
- (ii) Culm Voluntary Car Scheme: Thank you for grant.
- (iii) Cullompton Scout Group: Thank you for grant.

**RECOMMENDATION:** that due to the commercial nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private.

**16. YOUTH SERVICES CONTRACT/SERVICE LEVEL AGREEMENT:** To consider and approve (to be sent under separate cover).

**17. STAFFING:** To consider report re employing temporary staff or contractors in the cemetery (to be sent under separate cover).

**18. DATE AND TIME OF NEXT MEETING:** Thursday 13 June at 7pm.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

*Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*

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## APPENDIX A



### Minutes of a meeting of Cullompton Town Council held on Thursday 25 April 2019 commencing at 7pm at Cullompton Town Hall

**Present:** Cllr Iain Emmett (in the chair) and Cllrs: Eileen Andrews, Kerry Baldwin, Ian Findlay, Gordon Guest, Kate Haslett, Janet Johns, Lloyd Knight, Michael Oxford, Martin Smith, Aisha Troake\* and Mike Thompson

Also in attendance: two members of the public plus one member of the press.

Judy Morris: Town Clerk (minute taker) plus Deputy Town Clerk.

\*In attendance for part only of the meeting.

It was noted that the meeting is being recorded.

**188. APOLOGIES** received from: Cllrs: Will Jones (personal) and Liza Oxford-Booth (work).

**189. DECLARATIONS OF INTERESTS:**

Cllr Mike Thompson declared a personal interest in respect of Item 197 as he has knowledge and background about how pavement work should be done and a family member is employed in this trade.

**190. PUBLIC PARTICIPATION:** None

**191. MINUTES:** The Minutes of the meeting held on 28 March were approved and signed as a correct record. Proposed Cllr Janet Johns, seconded Cllr Kate Haslett.

**192. REPORTS**

**(i) Police:** None

**(ii) District Councillor Reports:**

(a) Cllr Eileen Andrews made a short statement with regard to planning committee meeting held on 17 April to consider planning applications for the North West Extension.

(b) Cllr N Woollatt had sent a written report which was circulated to all Council members.

**NOTE:** Cllr Mike Thompson made comment that there were no regular reports from some District Councillors. He suggested that, immediately following the election, a letter is circulated to all District Councillors asking that they submit reports for Town Council meetings.

**193. RESOLUTIONS: List to note:** Noted.

**194. BUSINESS AND FINANCE**

**(i) Payments: To approve payments for March 2019**

**RESOLVED:** That payments totalling £35017.54 for March 2019 are approved. Proposed Cllr Iain Emmett, seconded Cllr Mike Thompson.

**195. COMMITTEES AND WORKING GROUPS:** To receive the Minutes of the following Committees and Working Groups and approve the recommendations contained therein:

**(i) Policy Review Working Group** meeting held on 21 March including recommendation to amend Financial Regulations.

**RESOLVED:** That the Minutes of the Policy Review Working Group meeting held on 21 March 2019 are noted and the recommendation to approve changes to the Financial Regulations are approved with the proviso that clause 1.8 is amended to make it clear that, in the absence of the Responsible Finance Officer (Town Clerk) then the Deputy Town Clerk will deputise. Proposed Cllr Gordon Guest, seconded Cllr Jordann Barge.

**(ii) Town Centre & Economic Development Committee** meeting held on 4 April 2019: Noted.

**(iii) Planning Committee** meetings on 28 March and 11 April 2019: Noted.

**(iv) Christmas Lights Event Working Group** meeting held on 8 April 2019: Noted.

**(v) Gift of A Burrow for Allotments Sub-committee** meeting held on 9 April 2019: Noted.

**(vi) Community Wellbeing Committee** meeting held on 9 April 2019: Noted.

**(vii) Policy, Finance and Personnel Committee** meeting held on 16 April including approval of transfers to Ear Marked Reserves as listed in the Minutes and payments of grants as detailed in the Minutes.

**RESOLVED:** That the Minutes of the Policy, Finance and Personnel Committee meeting held on 16 April are noted and the recommendations contained therein are approved as follows:

- (i) Recommended transfers to 2019/20 Ear Marked Reserves are approved (Proposed Cllr Janet Johns, seconded Cllr Eileen Andrews) and
- (ii) Grants are approved as follows (Proposed Cllr Kate Haslett, seconded Cllr Ian Findlay):

<b>Organisation</b>	<b>Purpose of grant</b>	<b>Amount requested</b>	<b>Approved Grant</b>
Citizens' Advice Bureau	To provide an outreach service in Cullompton for the benefit of the local community providing free, independent advice and information.	£500	£500

Cullompton Ace Majorettes	Themed outfits for routines	£300.00	£200
Culm Voluntary Car Scheme	To help towards general running expenses of this essential service for local residents who would find it difficult to get to hospitals, doctors' surgeries and other health visits by any other means.	£300	£300
Cullompton Scout Group	4mx8m instant gazebo event tent for use as a field kitchen and eating area at camps, it will also be used for many outdoor events including sports and fun days.	Any	£300
Cullompton & Tiverton Red Box Project	Provide boxes and bins that are placed at donation points and in schools, and to cover the cost of printing and laminating information leaflets and posters that are placed in schools and donation points.	Any	Defer – contact Cullompton Community College to find out if they support the scheme.
Cullompton Family Centre	Keeping the centre open and regular sessions for the many who attend (very busy as other groups closing). Ongoing costs, refreshments, equipment.	£500	£350
Cullompton Walronds Preservation Trust	<ol style="list-style-type: none"> <li>1. Provision of 3 additional interpretation boards.</li> <li>2. Course for young parents to prepare, cook and serve family meals suitable for all the family to include weaning babies onto healthy solid food. The course was requested by the health team from College Surgery.</li> </ol>	£200 (£100 for each project)	£200
<b>Total</b>			<b>£1850.00</b>

**NOTE:** The Town Clerk declared a personal interest in respect of the Cullompton Walronds Preservation Trust as she is a trustee.

*Cllr Aisha Troake joined the meeting.*

**196. COMMUNITY AND ENVIRONMENT**

**(i) Planning:** To confirm amendments to the Neighbourhood Plan:

**RESOLVED:** That the following statements are added to the Neighbourhood Plan.

(a) Policy SD03 – Flood risk

Cullompton Town Council is mindful of the serious flooding in 2012 and other localised flooding since. It is concerned about the changes to the watercourses, increased run-off and other factors resulting from major house building on green field sites. This could, potentially, increase the risk of flooding and all new development should pay particular attention to flood risk.

Proposed Cllr Gordon Guest, seconded Cllr Lloyd Knight.

(b) P26 Rainwater collection.

Cullompton Town Council feels strongly that the collection and re-use of grey water in new build dwellings should be considered by developers in all new build schemes, especially the Garden Village and the North West Extension.

Proposed Cllr Gordon Guest, seconded Cllr Martin Smith.

(c) Policy SD06 Infrastructure

Cullompton Town Council is very clear that the scale of development proposed for Cullompton requires major infrastructure improvements and new infrastructure projects. Housing development should only proceed if there are clear plans to improve infrastructure, including, but not limited to, green, blue and built infrastructure.

Proposed Cllr Lloyd Knight, seconded Cllr Martin Smith.

(d) Policy HT01 Transport

Cullompton Town Council feels very strongly that, in addition to a new railway station and bus interchange (bus station), there should be a Cullompton Park and Ride to provide an integrated local transport service. This should provide an integrated local transport network to get people from home to **local services and amenities as well as** to the bus or train station and so leave their vehicles at home when they go **out**. This transport service should **also** look to provide a route along the M5 as well as getting people to the bus/train station and other local facilities and services.

Proposed Cllr Gordon Guest, seconded Cllr Janet Johns.

(e) Policy HS04 Garages

Cullompton Town Council feels very strongly that residential garages should be of a size suitable for modern vehicles. They should have sufficient space for the car to be parked and the door opened so that the driver can exit the vehicle inside the garage. The Town Council also feels very strongly that driveways should be of sufficient length to enable modern vehicles to park on them without obstructing the pavement.

Proposed Cllr Gordon Guest, seconded Cllr Martin Smith.

**NOTE:** See example from market Bosworth, Wing and Burgess Hill NHP policy. (Noted as a footnote)

Various completed Neighbourhood Plans have identified specific garage sizes. The Cullompton Neighbourhood Plan makes reference to these Neighbourhood Plans.

e.g. Market Bosworth NP policy BD2/BD3 Criteria 10 *“provide garages large enough to be useable with internal dimensions of 6m x 3m”*;

Wing NP policy T1 *“Generously sized garages (6m by 3 m) may count towards parking provision and tandem parking is permissible.”*

Burgess Hill Policy S4 *“New housing developments that include the provision of garage space must be of the minimum size for cars - 7.0m x 3.0m (internal dimension) for this to be counted as a parking space.”*

- (f) Policy SD03 – Included in the Neighbourhood Plan document should be a map (or maps) of the Cullompton flood risk areas and water courses.

Proposed Cllr Iain Emmett, seconded Cllr Martin Smith.

#### **(g) Policy TC08 Town Centre**

Cullompton Town Council is very concerned about the future of the high street and town centre areas. The Council feels that the town centre reflects the heart of the town and that new development should recognise this. As well as new amenities and facilities within all the new housing developments the role of the Town Centre should be strengthened and developers should indicate how they contribute to the town centre.

Proposed Cllr Mike Thompson, seconded Cllr Kerry Baldwin

#### **(h) Policy WL01 Relief Road**

Cullompton Town Council wishes it noted that in the Autumn of 2018 and Spring 2019 Mid Devon District Council and Devon County Council voted to approve a relief road through the CCA Fields and to progress detailed design work. MDDC and DCC voted for the relief road to run parallel with the railway line, including any additional design work. This would form part of a phased infrastructure plan to include an upgrade to Junction 28 of the M5.

Proposed Cllr Gordon Guest, seconded Cllr Lloyd Knight

#### **(i) Policy WL08**

In addition to dementia, Cullompton Town Council would like new development to consider the full spectrum of all physical and mental health disabilities. Developers should also consider physical disabilities requiring use of walking aids, wheelchairs or mobility scooters. In addition the local medical practices can provide evidence that Cullompton’s new housing development is attracting a high proportion of retired, older people into the area (note ref Dr Dixon’s letter). This means that Cullompton has a high need for support services and access facilities.

Proposed Cllr Gordon Guest, seconded Cllr Iain Emmett.

**(j) Policy WL09 – Providing for Young People**

Cullompton Town Council strongly believes in supporting young people. The Town Council has regular meetings with Cullompton Community College and the John Tallack Youth & Community Centre. It supports the youth council and liaises with the youth service providers. The Council has taken on responsibility, from Mid Devon District Council, and refurbished a growing number of play parks. The Town Council believes new housing development should contribute to supporting amenities for young people. This should include a full range of services and amenities for all children and young people.

Proposed Cllr Gordon Guest, seconded Cllr Michael Oxford.

**(k) Population figures**

- Mid Devon District Council (2019) quotes the Cullompton population figures as 9245, based on the Devon County Council PPSA estimates of 2014
- Devon County Council calculates the population of the hinterland of Devon Towns. (DCC 2019). The Devon town areas are a collection of parishes surrounding a market or coastal town. They have been produced to give a clearer picture of where people look to for the service they use. The DCC latest population estimate for Cullompton as a Devon Town is 23,508.

Proposed Cllr Lloyd Knight, seconded Cllr Gordon Guest.

- (ii) Tiverton Road:** To consider replacing the bus stop layby outside Young Ones Nursery with “No Waiting at Any Time”.

**RESOLVED:** That the Council supports the proposal by Devon County Council to replace the “Bus Stop” in layby outside Young Ones Day Nursery with “No Waiting at Any Time”.  
Proposed Cllr Iain Emmett, seconded Cllr Eileen Andrews.

- (iii) Willand Road:** To consider adding a new length of “No Waiting at Any Time” at the junction with Goblin Lane.

**RESOLVED:** That the Council supports the proposal by Devon County Council to add a new length of “No Waiting at Any Time” at the junction with Goblin Lane and Willand Road.  
Proposed Cllr Iain Emmett, seconded Cllr Mike Thompson.

**197. MOTIONS PUT FORWARD BY COUNCILLORS**

- (i) Pavement works: To consider writing to Devon County Council to express concern about poor quality of work to the pavements in Cullompton (Cllr Mike Thompson).** Cllr Mike Thompson reported that there had been a lot of comment on social media about the poor quality of the work, he considered it to be “*atrocious in more ways than one*”. Concern about sharp edges and trip hazards and felt that pressure should be put on the various agencies involved as “*the town has been let down*”.



Councillors concurred with Cllr Thompson and explained that a meeting had been held with representatives from Devon County Council and Jacobs, (the company employed by Devon County Council to manage the contract). Both DCC and Jacobs have accepted that the work is not acceptable and have apologised for the poor standard of the work and promised that it won't happen again. The contactors will not be paid until the work has been put right.

**RESOLVED:** That the Town Council demands that the Devon County Council Head of Highways attends a Council meeting to report back on the project to improve the pavements in Fore Street and High Street and provides an apology, in person and in writing, about the poor quality of the pavement work and confirms the remedial work to be carried out. Proposed Cllr Mike Thompson, seconded Cllr Iain Emmett.

**198. CORRESPONDENCE:**

- (i) **Grant Report Form: 1<sup>st</sup> Cullompton Rainbows, 3<sup>rd</sup> Cullompton Brownies, 1<sup>st</sup> Cullompton Rangers:** Noted.
- (ii) **Involve: launch of Simply Connect Culm Valley:** Noted.
- (iii) **Tiverton Museum:** Campaign to promote the wide range of services available to visitors in the Mid Devon area. Looking for photographs and asks what the Council feels are the town's top five USPs. *Councillors to let Clerk know what they consider the town's top 5 USPs to be.*

**199. DATE OF NEXT MEETING:** Thursday 16 May (Annual Meeting of the Council) at 7pm.

The Town Mayor thanked everyone that had been involved with the Council during his two years in office. He enjoyed his term.

The meeting closed at 9.00pm

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Date of Meeting	Resolution	Financial implications	To be actioned by	Priority	Remarks
27/09/2018	That the Council supports the proposal to resurface the footway between 22-66 Fore Street and general repairs to other sections of footway.	Nil	TC		Work on-going, awaiting letter of apology from contractor.
13/12/2018	That the Town Council, through the Youth Services Working Group (YSWG), collaborates with other organisations in the town who work with and specialise in provision for young people, to put in place a five year Youth Strategy for the town. Proposed	Nil	YSWG		First meeting to develop Youth Strategy to be held at the JT Centre on 8 Feb, Youth Strategy being actively developed by working group
24/01/2019	That the Finance Officer, in liaison with the Responsible Finance Officer, compiles a list of all the Council's direct debit payments for authorisation by the PFP Committee	Nil	FO/TC		
28/02/2019	Meeting to be arranged to discuss the meeting with MDDC Chief Exec to review the discussion and approve a report to be submitted to full council.	Nil			
26/05/2019	Transfer to EMR approved	Nil	TC		To be carried out when the year end is closed down by RBS on 20 May
26/05/2019	Changes to Financial Regulations approved	Nil	TC		Financial Regulations amended
26/05/2019	Grants approved	1850	TC		Grants paid
26/05/2019	Statements to be added to Neighbourhood Plan		TC		Draft sent to NP Chairman for approval
26/05/2019	Proposal by DCC to replace "Bus Stop" with "No Waiting at Any Time" in front of Young Ones Nursery approved	Nil	TC		DCC Notified by email (26/04/2019)
26/05/2019	Proposal by DCC to add a new length of "No Waiting at Any Time" at the junction of Goblin Lane and Willand Road approved	Nil	TC		DCC notified by email (26/04/2019)

26/05/2019	That the Town Council demands that DCC Head of Highways attends a council meeting to report back on the project to improve the pavements in Fore Street and High Street and provide an apology, in person and in writing, about the poor quality of the pavement work and confirm the remedial work to be carried out.	Nil	TC		Head of Highways unable to attend meeting but offered to obtain a letter of apologetic from contractors
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**CULLOMPTON TOWN COUNCIL****COMMITTEE AND WORKING GROUP MEMBERSHIP LIST**

**NOTE:** Committees will comprise a maximum of seven members plus the Town Mayor and Deputy Town Mayor who are ex-officio members of all committees

Policy, Finance and Personnel Committee	
Cemetery and Town Hall Committee (previously General Purposes Committee)	
Planning & Licensing Committee	
Town Centre and Economic Development (previously Market Committee)	
Community Wellbeing Committee	
Gift of A Burrow for Allotments Sub-Committee – reports to Community Wellbeing Committee	
Appeals Sub-Committee	
Audit Sub-Committee (Reports to Policy, Finance and Personnel Committee)	
Community Bus Working Group (Reports to Community Wellbeing Committee)	Do we still need this Committee?
Christmas Lights Event Working Group (Reports to Community Wellbeing Committee)	
Neighbourhood Plan Steering Group  (Reports to Planning & Licencing Committee)	
Policy Review Working Group  (Reports to PFP Committee)	
Youth Services Working Group  (Reports to Full Council)	Should this become a full Committee as it now reports to Full Council?

**WORKING GROUPS AND OUTSIDE BODIES**

Allotment Association	Will Jones
Cullompton John Tallack Centre	Martin Smith
Citizens Advice Bureau	Eileen Andrews

APPENDIX C

Town Team ( <b>Two representatives</b> )	Liza Oxford-Booth Martin Smith Janet Johns
Cullompton Community Association	
Devon Playing Fields Ass	Eileen Andrews
Devon & Somerset Metro Group	Martin Smith Iain Emmett
Larger Local Councils	Lloyd Knight
Tree Protection Officer	
Voluntary Car Scheme	
Cullompton Swimming Pool Campaign	Liza Oxford-Booth
Culm Valley in Business	Liza Oxford-Booth Lloyd Knight
Cullompton United Charities	Eileen Andrews Iain Emmett Also: Pauline Hammett Richard Stephenson Anthony Nderitu
Cullompton Pub-Watch Scheme	Will Jones
Traffic & Environment Working Group	
Culm Valley Dementia Alliance	Janet Johns Lloyd Knight Liza Oxford-Booth

## APPENDIX D

### CULLOMPTON TOWN COUNCIL

**Full Council, 16 May 2019**

**Agenda item : The general power of competence**

**Report of the Clerk**

1. Local authorities, including parish councils, are creatures of statute and so can only do what they are allowed to do by statute. This means that before undertaking any activity, and in particular before spending money, members must be satisfied that the parish council has the power under some statute to undertake the activity. Parish councils have many specific powers, for example to provide open spaces and recreational facilities, and there is also the general power in section 137 Local Government Act 1972 to spend up to a certain limit for 'purposes not otherwise authorised'. Since 2007 parish councils satisfying certain conditions have also had a 'power to promote wellbeing'.

2. Despite the wide range of powers local authorities are always at risk of being challenged, especially if they undertake unusual activity. For instance a number of local authorities set up a mutual insurance consortium, citing the power of well-being. The Court held this was unlawful. As a result the Government included a 'general power of competence' in the Localism Act 2011. The intention was that local authorities would no longer have to identify a specific power, and that the risk of challenge would be reduced.

3. The general power of competence is the 'power to do anything that individuals generally may do'. It is specifically stated that this includes things that are unlike anything else the local authority does, or unlike anything that other public bodies do. The authority can use the general power of competence inside or outside the parish and it need not show that the action benefits the authority or its area or its residents. There is no limit on expenditure under the general power of competence. The intention of all this is to reduce the risk of actions taken under the general power being challenged. The general power of competence has replaced the power of well-being, which is no longer available to local authorities in England.

4. The only limitation is that the general power of competence cannot be used to get round a restriction or limitation in an existing specific power. So the general power cannot be used to pay allowances to members because there is already specific legislation restricting what allowances may be paid. The general power cannot be used where the primary purpose of an activity is to raise money but it could be used to invest (subject to government guidance) in a company or a co-operative society where there may be an investment return.

## APPENDIX D

5. The Government has not given any guidance on what sort of activities might be undertaken under the general power but some examples could be:

- Running a community shop or post office
- Investing in a local co-operative society
- Setting up a company to provide a service such as a bus service
- Providing a grant to an individual, e.g. an Olympic athlete

6. As with the power of well-being the general power is available automatically to principal councils but only to 'eligible' parish councils. The conditions for eligibility are:

- The parish council must pass a resolution stating that it is eligible to use the general power
- When the council passes the resolution at least two thirds of the membership of the council must have been elected (i.e. not co-opted)
- The clerk must hold the Certificate in Local Council Administration (the recognised qualification for clerks) and must also pass the 2012 CiLCA module on the general power.

7. There is no requirement for councillors to be trained in the general power or for the council to have a statement of intent on community engagement, nor is there a requirement for a parish council to have regard to the principal council's community strategy when exercising the power.

8. Eligibility lasts until the annual meeting of the council immediately after the next ordinary elections (May 2023) but can be renewed at that meeting provided the conditions are still satisfied. Parish councils which are eligible to use the general power are no longer within the scope of section 137 so no separate record of section 137 expenditure need be kept.

9. Cullompton Town Council satisfies all the conditions as:

- It has at least 10 out of 15 councillors elected
- The Clerk has passed the 2012 CiLCA module on the general power

10. The Council is INVITED to pass a resolution stating that it is eligible to use the general power of competence.

APPENDIX E

PLANNING LIST FOR THE MEETING OF THE TOWN COUNCIL ON 16 MAY 2019

Application	Decision Level	Applicant	Agent	Proposal	Cullompton Town Council Comment and Recommendation
<a href="#">19/00710/HOUSE</a>	DEL	Mr & Mrs Methven Whitley Croft Bradninch	Mr R Jary	Erection of extension at Whitley Croft, Bradninch, EX5 4LA	
<a href="#">19/00706/OUT</a>	DEL	The Trust Fund of The Late E J Hill, 1 Culm View, Honiton Road, Cullompton	Mr Matthew Farmer	Outline for the erection of 2 dwellings with associated access at Land at NGR 302966 107449 (South Of Grants Cottages), Stoneyford, Cullompton	
<a href="#">19/00703/FULL</a>	DEL	Mr G Smith The Firs, Higher Mill Lane, Cullompton	Grainge Architects	Variation of condition 2 of planning permission 17/01833/FULL to allow substitute plans for landscaping at The Firs, Higher Mill Lane, Cullompton	
<a href="#">19/00694/FULL</a>	DEL	Mr Paul Lees Devon and Somerset Fire & Rescue Service, The Knowle, Clyst St George, Exeter	Mr Rory Stoddart	Erection of a single storey rear extension and installation of solar panels at Devon and Somerset Fire & Rescue Service, Fire Station, Tiverton Road, Cullompton	
<a href="#">19/00604/FULL</a>	DEL	Mr Yousuf Qayum Devon Property Partnership Holly Tree Cottage Upton Pyne Exeter		Conversion of former British Legion Club Use Class D2 to 9 Dwellings (5 houses and 4 flats) Use Class C36 at The New Cut, Cullompton	



## APPENDIX F

# Summary of Cullompton Town Team meeting held on Wednesday 24<sup>th</sup> April 2019 at 2pm at the Town Hall

**Present:** Martin Smith(Chairman), Ray Ursell, Amy Dugard, Callum Archer-Elliott, Cllr. John Berry, Cllr Janet Johns, Judy Smith (Minute Taker), Yousuf Qayum, Cllr Rosemary Berry, Judy Morris (Town Clerk), Jane Campbell.

**Apologies:** Jenny Radford, Sarah Jones, Lisa Oxford-Booth, Kerry Baldwin, Andy Norton.

**Thanks were expressed to Judy Morris** for her long standing support, advice, Minute taking and help given to the Town Team. Others will now be taking some of the work load involved in operating this group, as we take steps towards becoming more self-sufficient.

- 1. Introduction and welcome:** The Chairman welcomed everyone, who then introduced themselves.
- 2. Elect a Chairman:** Martin Smith was elected as Chairman, Proposed Jane Campbell, Seconded Cllr Janet Johns, Ray Ursell was willing to support the Chairman – **All agreed.**
- 3. Public Questions:**

Yousuf Qayum asked “What is the future of the Town Team” and also

“How can we accelerate positive things for the town?”

There followed a list of things we are currently doing and what is planned for the future:-

*Supporting 4 annual Festivals; Shop front scheme; website; sheep noticeboards; screens; Heritage Trail; Heritage boards; future drop-off area for coaches; access Environmental Health report to assist improvements in residential accommodation within the town; Harlequin Valet site; progress on the relief road; Economic Development funding should become available to enhance the town centre; reapplying for Townscape Heritage Fund.*

For some projects, plans are in place, for others we are waiting on MDDC or DCC, and others are long term.

Yousuf raised the subject that there seems to be a dissatisfaction in the population and that many residents have “switched off” and are “fed up”. Yousuf is working with Positive Cullompton and hoping to encourage pride again in our town and communities by doing a good job and demonstrating what we can do well. To that end he is offering to assist that by creating a way to communicate with a larger number of residents. Yousuf has met with the YMCA manager who is very community minded. Yousuf is also encouraging private investment into the town. Good shops outnumber bad shops, and perhaps our retail focus is generally on health and beauty. The Chairman affirmed that we should all work together towards promoting the good in the town. Historically owners of shops have not engaged, and rogue landlords have not been closed down. However, DCC needs to do something about raising the standards, and enforcing the housing legislation that is available. There also needs to be a strategy for re-housing residents who will be left homeless if this occurs.

Jane Campbell proposed and Cllr. Janet Johns seconded a motion to invite someone from MDDC to speak to us regarding the housing issues in 2 months’ time. **Agreed.**

**Action - Amy Dugard will arrange this.**

**Additional subject: Representatives from differing areas in the town.** As several representatives do not regularly attend the Town Team meetings, it was proposed by Cllr. Martin Smith and seconded by Cllr. Janet Johns that we change the policy by removing the “labels from the chairs” to enable anyone who is interested to attend the Town Team meetings. **Agreed.**

- 4. Minutes:** The Minutes of the last meeting held on 13<sup>th</sup> March 2019 were approved and signed as a correct record.

## 5. Matters Arising

None

6. **Funding and Finance:** The Income and Expenditure account had been circulated with the Agenda, with a meeting addition of "Payments for Approval" for the SpringFest of £3379.45. Accepted – proposed Cllr. Janet Johns and seconded by Ray Ursell. **Agreed.**

**Martin** reported that the Co-op Bank does not have Club/Unincorporated Group account and that Santander had a rather complex requirement for opening such an account.

**Action - Judy Morris agreed to let Martin have the details for the Unity Bank and one other which might be easier.**

Jenny Radford and Judy Smith were proposed as signatories on a Town Team bank account by Jane Campbell and seconded by Cllr. Janet Johns. **Agreed.**

## 7. Website:

Ray Ursell was disappointed by the last meeting, and that people's expectations were not being met. What are the expectations of the Stakeholders? A suggestion was made that the Stakeholders should be asked and a list compiled to be sent out with the Agenda. This was responded to by Jane Campbell - perhaps people's expectations need to be challenged, and the question asked "What are YOU prepared to do towards achieving this?" An example of litter was given, and that now everything is someone else's job – lack of responsibility or accountability. Yousuf commented that Leadership is needed. Sloppy workmanship must be challenged. Quality is needed to increase community pride.

Martin added that "Love Cully" happens each year when areas that have a need receive a special clean up. Yousuf suggested a Summer Spruce-Up being a big opportunity to increase the projects and residents involvement and pride in a cleaner town.

**Action – Martin to let Yousuf have the "Love Cully" details and he will publicise them.**

Cllr. John Berry commented that the Community College has been involved in the past, but Primary schools are also needed.

This gave rise to a discussion about reducing Single Use Plastics (SUP's) and whether it mattered if compostable cups straws & wooden stirrers were put in with landfill waste?

**Action – Amy will ask someone from recycling and report back.**

**Further discussion about the website** - later in the meeting it was mentioned that the old Town Team website needs to be removed; that 250 + businesses need to give their details to Ray for inclusion on the website and that Linda Holloway has all this information -

**Action – Judy Morris will email this list to Ray.**

Ray explained that whereas the MDDC Tourism website is glossy and covering everything in Mid Devon, the Town Team's website is more like a quality newspaper that gives local people, local news, local businesses and trades people's information. Both these websites can be merged, and will be beneficial despite understandable and necessary duplication.

**It was agreed to give £342.99 from the Noticeboard Budget to Ray for expenses in setting up the new Town Team website. Proposed Martin Smith, seconded Jane Campbell.**

**Even further discussion** later in the meeting – Yousuf asked if the Town Team had an on-line strategy? Callum said that the Facebook page was already up and running, and Ray agreed that information can be moved across easily, including Town Team projects and achievements.

Yousuf also asked if someone from the Town Team could post regular messages on Positive Cullompton Facebook page.

## 8. Tourism and Promotion

**Roman Heritage Trail** - A letter was received from Jane Campbell with regards to adding 3 new Information Boards to expand those in the Town Centre – there has been no vandalism to the existing boards. The Cullompton Walronds Preservation Trust has successfully applied to

Communities Together and has submitted an application to Awards for All for funding, plus there have been a number of private contributions. Jane would now like to apply for £500 from the Town Team towards this £12k project. The boards will be located on CWPT land close to Shortlands Lane; in proximity to St. Andrew's school, and in the area of the Mill Stream.

**£500 from the Sheep Noticeboard budget for this project was proposed by Cllr. Janet Johns and seconded by Ray Ursell. Agreed.**

Further discussion regarding:- the inclusion of the bell foundry in the information – whether there was a better way to communicate this information – who was this information for – that more researchers were needed – that planning would cost £460 - that the website could be used to input the information for the competition – that there was a Challenge Cup available as a competition prize.

### **Festival Update**

**The SpringFest** was another success on a dry but chilly day. The footfall count showed an increase between 11am and 3 pm on last year and the stall holders and crafters were happy with the outcome. The food demonstrations were well attended, and the Asian Dancers were well received. Many thanks to all those who participated to make this day special.

**Autumn Food & Drink Festival** – should this be kept to food and drink or vary this? Will include:- Flower & photo display in St. Andrews church; stalls down Church Street; Community Centre open?; YMCA involvement? Question as to whether the focus should be in the Bull Ring or Church Street; Craft in the Walronds – all these things will be decided by the Organising Committee.

### **Local Tourism**

**The Town Team has been asked to provide the 5 Top USP's** to be passed to Pippa at the Tiverton Museum with photos to use on the MDDC Tourism website **by the 3<sup>rd</sup> May, 2019**. David Gabriel's drone pictures were suggested.

Also, as children/young people have cameras on their phones they could be encouraged to submit photos to be used on the Town Team website too – maybe as a competition. These can also be sent to Ray for a slide show or video.

**The USP's mentioned are as follows:-** Location; outstanding quality listed buildings – Walronds, Alms Houses, St. Andrews Church & 10 bells; diversity of residents; modern Library; Guided Walks; History Trail; Cullompton Community Association Fields; 4 Annual Festivals, State of the Art Community & Conference Centre.

**The MDDC Tourism Guide will go live in Aug/Sept 2019** – including accommodation and photos.

### **Markets**

**Judy Morris** had received a letter from Sarah Jones, Farmers Market (who was unable to attend this meeting) to say they were very pleased with the way the town were supporting the Market, especially as two of their members were slightly incapacitated. Also encouraging Town Team members to support the Farmers Market's 21<sup>st</sup> birthday celebration on Sat 8<sup>th</sup> June in the High Street. If anyone can help with loading and erecting the gazebos on that day, it would be much appreciated. Sarah said she was finalising numbers of traders for the Summer Market after Eileen Andrews festival. Sarah also commented that Yousuf will be planning a few promotions for Cullompton and it would be good to speak to him to ensure the Town Team is not duplicating effort.

### **Any Other Projects to be pursued?**

\* Cales (Vitamin Sea) has suggested something in the CCA Fields in the summer – Town Picnic?

\* Martin passed on a suggestion from the young people for a 12' pipe Indoor Skate Park, as the nearest ones are in Plymouth and north of Taunton? Somewhere sheltered for the young people to "hang out"?

\* Cllr Janet Johns inform the group that a Roller Derby operates in the Cullompton Leisure Centre,

and maybe an Indoor Skate Park could incorporate a Roller Derby facility?

\*The possibility of using the Old Tannery site for an indoor Skate Park?

\*Also, a trampoline space e.g. Flip Out; and a BMX track?

**Action – Judy Morris will invite Chris Shears to come to the next Meeting.**

**Action – Amy to get information from Teignbridge regarding similar projects.**

#### **9. Street Scene**

**Shop Front Scheme update** - Letter written to MDDC Environmental Health to ask for a copy of the accommodation survey results. We have had no reply yet.

#### **10. NEXT MEETING – Wednesday 19<sup>th</sup> June, 2019 at 2p.m. at the Walronds**

## APPENDIX G



### Planning and Licensing Committee

held on

**Thursday 25 April 2019 commencing at 6pm in Cullompton Town Hall**

Membership: Councillors Iain Emmett (ex-Officio), Eileen Andrews, Gordon Guest (Chair), Kathryn Haslett, Janet Johns, Lloyd Knight (ex-Officio), Michael Oxford and Martin Smith.

Those present: Councillors Gordon Guest (Chair), Eileen Andrews, Lloyd Knight, Janet Johns, Kathryn Haslett.

### DRAFT MINUTES

167. **Apologies:** There were no apologies for absence received.
168. **Declarations of Interests:** There were no declarations of disclosable pecuniary interests and personal interests made.
169. **Minutes:** The Minutes of the Planning and Licensing Committee meeting held on 11 April 2019 were adopted as a true and correct record of the meeting and signed as such.
170. **Public Question Time:** As there were no members of the public present, this section of the meeting did not take place.
171. **Planning and Licensing Matters:**
  - a. To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#) and listed at Appendix A.
  - b. To receive planning determinations and consider any other planning matters brought forward at the discretion of the Chair. None.
  - c. To consider applications from neighbouring Parishes. None.
172. **Neighbourhood Plan:** Gordon Guest reported that there had been significant discussions on parts of the Neighbourhood Plan. The Neighbourhood Plan Steering Group looked at these suggestions, agreed with most of them but suggested that the Minutes of the next meeting of the Full Council are such that they provide evidence of the will of the council, i.e. resolutions rather than suggestions. No new policies will be created, existing policies will not be amended and the changes will only add to the supporting paragraphs to the policies with evidential footnotes where appropriate. These changes will be considered and, where necessary, resolved by the council at their meeting of 25 April 2019.
173. **Correspondence:** To receive correspondence received after the dispatch of this Agenda. None.
174. **Date and time of the next meeting:** It was agreed that the Assistant Town Clerk will inform the Planning and Licensing Committee of the date and time of the next meeting after the Local Council Elections on 2 May 2019 when this Committee and its Chair has been appointed by the council.

## PLANNING LIST FOR THE MEETING OF THE PLANNING AND LICENSING COMMITTEE ON 25 APRIL 2019

Application Number	Expected Decision Level	Applicant	Agent	Proposal	Cullompton Town Council Comment and Recommendation
<a href="#">19/00552/FULL</a>	DEL	Mr Jeremy Gunn Colebrook Fishery 4 Park Cottages Burlescombe	Mr Alexander Sebbinger	Erection of a storage building for use in connection with fishing lake facility at Land at NGR 301204 106025 (Colebrook Fishery), Cullompton	<b>Recommend grant permission.</b> Proposed Councillor Kathryn Haslett, seconded Councillor Janet Johns.
<a href="#">19/00518/FULL</a>	DEL	Ms Patricia Collins YMCA Dulverton Group Melville House 12 Middle Street Taunton	Miss Naomi Jackson	Change of use of former residential nursing home (Use Class C2) to a mixed use of bed and breakfast (Use Class C1) and supported YMCA housing accommodation (Sui Generis) at St Andrews Nursing Home, 1-2 Pye Corner, Cullompton	<b>Recommend grant permission.</b> Proposed Councillor Eileen Andrews, seconded Councillor Lloyd Knight.
<a href="#">19/00516/HOUSE</a>	DEL	Mrs Lynn Challis 13 Willand Road Cullompton		Erection of a two storey side extension and formation of access and hardstanding for the parking of vehicles at 13 Willand Road, Cullompton	It is concerning that the extension appears to be being built as a self-contained dwelling with no access to the main house that will reduce the quantity of off street parking. <b>Recommend grant permission.</b> Proposed Councillor Gordon Guest, seconded Councillor Janet Johns.
<a href="#">19/00384/MFUL</a>	DEL	Mr Robert Foss Westcountry Storage Solutons Limited Quad World Bradninch	Mr Bob Woods	Change of use of land from Sui Generis to B8 Storage for the siting of 133 storage containers and 8 Portacabin offices, caravan/motorhome storage, erection of 2.4m high fencing, 3 4.00m high security cameras on steel posts and associated landscaping works at Quad World, Bradninch.	There is concern that the proposed 360° cameras will impact on the privacy of neighbouring properties and that opening times of the storage facility will need to be restricted in order to minimise the impact of vehicle movements on local residents. Additional natural screening for the whole site is required to minimise the visual impact of the development. <b>Recommend grant permission.</b>

**APPENDIX G**

					Proposed Councillor Gordon Guest, seconded Councillor Janet Johns.
<a href="#">19/00614/CLU</a>	DEL	Mr & Mrs Jones Paulsland House Rull Lane Cullompton	Mr Glenn Crocker	Certificate of lawfulness for the existing agricultural building built not in accordance with the terms of Planning Permission 00/00273/FULL for a period in excess of 4 years at Paulsland House, Rull Lane, Cullompton.	<b>Recommend grant permission.</b> Proposed Councillor Janet Johns, seconded Councillor Eileen Andrews.

