



**All members of Cullompton Town Council's
Community Wellbeing Committee
are hereby summoned to attend a meeting of the Committee to be held on
Tuesday 12th February 2019 commencing 7:00pm at the Hayridge Centre**

Judy Morris

**Signed: Mrs Judy Morris, Town Clerk
Date: 5th February 2019**

AGENDA

Members of the public are very welcome to attend this meeting

Membership: Councillors: Eileen Andrews, Jordann Barge, Janet Johns and Liza Oxford-Booth

PUBLIC QUESTION TIME:

15 minutes is set aside at the beginning of the meeting to enable members of the public to ask questions which are relevant to the work of the Committee. Up to 3 minutes is allowed for each question.

It may not be possible to reply straightaway and the question may only be noted and a response sent within 10 working days

- 1. APOLOGIES:** To receive apologies for absence.
- 2. DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** Members are reminded of the requirement to declare any interest, including the type of interest and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 3. PUBLIC QUESTION TIME:** To receive questions from members of the public present at the meeting.
- 4. MINUTES:** To receive and approve the Minutes of the Committee Meeting held on 17 January 2019 (Appendix A)

5. **RESOLUTIONS:** To receive list (Appendix B)
6. **FINANCE:** To receive Committee Income & Expenditure Report (Appendix C)
7. **PUBLIC RIGHTS OF WAY:**
 - i) To receive report from Footpath Warden
 - ii) To receive update on the Leat path and associated works
 - iii) Any other Public Rights of Way matters
8. **COMMUNITY & ENVIRONMENT:**
 - i) To receive Update Report with regard to floral decorations in the Town (Appendix D)
 - ii) To receive update with regard to the French Twinning Association and to consider venue options.
 - iii) Events Update: To receive report with regard to Town events including the Christmas Lights Event (Appendix E)
9. **PLAY AREAS:**
 - i) To receive Play Area Update Report (Appendix F)
10. **TREE AND HEDGE WORK: TIVERTON ROAD ALLOTMENTS/UPCOTT RECREATION FIELD:** To receive an update on the tree and hedge works.
11. **CORRESPONDENCE:** Any correspondence received after the date of this Agenda.

RECOMMENDATION: that due to the commercial nature of the business to be discussed, the following items are dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private.

12. **DATE AND TIME OF NEXT MEETING:** Tuesday 12th March 2019 at 7:00pm at the Hayridge Centre.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.



**Minutes of Community Wellbeing Committee meeting
held on Thursday 17 January 2019 at 7:00pm
the Hayridge Centre, Cullompton**

Present: Councillors: Eileen Andrews (Chair), Iain Emmett, Lloyd Knight, Janet Johns, Liza Oxford-Booth
Also in Attendance: Nick Savage (Footpath Warden) & Judy Morris (Town Clerk)
Clerk: Maria Weston (Deputy Town Clerk)

1. **APOLOGIES:** Received and accepted from Cllr. Jordann Barge (work) **Proposed:** Cllr. Johns
Seconded: Cllr. Oxford-Booth

2. **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT:** None

3. **PUBLIC QUESTION TIME:** No members of the public were present at the meeting.

4. **MINUTES:**

Item 8. ii. (Relief Road consultation) – date was amended from June to January and then the Minutes of this meeting held on 11 December 2018 were approved and signed as a correct record.
Proposed: Cllr. Emmett **Seconded:** Cllr. Johns.

The Minutes of the previous (Extraordinary) meeting held on 20 December 2018 were approved and signed as a correct record. **Proposed:** Cllr. Knight **Seconded:** Cllr. Oxford-Booth

5. **RESOLUTIONS:** Noted. **Proposed:** Cllr. Oxford-Booth **Seconded:** Cllr. Johns

6. **FINANCE:** To receive Committee Income & Expenditure Report. Noted with the following:

At the Community Wellbeing meeting on 11th December 2018 it was resolved:
That £1,000.00 is transferred from the Community Bus Service budget to the SpringFest 2019 budget (on the basis of a loan, which will be repaid at such time that a grant/s is available to repay) –

However, the SpringFest Committee wish to decline this offer and as such it was:

RESOLVED: That the £1,000.00 offer of a loan from the Community Bus Service Budget to the Springfest 2019 budget is not actioned as the Festival Committee declined the offer.

Proposed: Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

7. **PUBLIC RIGHTS OF WAY:**

i) **To receive report from Footpath Warden:** Nick Savage gave a verbal update.

General surveys have been carried out:

- Three finger posts need attention (at Colebrooke Lane, Ponsford & St. Georges Well leading into Bluebell Lane) and Finger Post Packs have been requested from Devon County Council;
- There are other items needing attention but these are fairly minor including one stile that needs fixing and the Footpath Warden will liaise with the Maintenance Supervisor with a view to carrying out this work;
- One major piece of work that needs to be carried out is the boardwalk on the path along the railway line (from Hele to Bradninch) – the Footpath Warden will liaise with Devon County Council about resolving this;
- Overall, the footpaths were in good order but the Footpath Warden suggested that the committee will need to think about next year's projects.

The Chair, Cllr. Andrews, thanked the Footpath Warden for all of his hard work and dedication.

ii) To confirm completion of the Leat Path project and to agree future projects.

- The first phase has been completed, trees have been removed and fencing erected. There is approximately £3,000.00 left in the budget;
- Future projects would be to install a hand rail from Station Road and to repair the leat bank. Town Clerk will meet with a Contractor on 18th January to discuss the works required and to arrange for a quote;
- Committee could consider bidding for additional grant funding to repair the leat bank between Higher Mill and Middle Mill Lane;
- There is also a section of the leat path that is narrow and extremely dark at night. Local residents have commented that they do not like walking along this section of the path.

RESOLVED: That the Clerk writes to the Manager at Tesco to establish the feasibility of installing a light/s along the 'dark' section of the leat path between Higher and Middle Mill Lane.

Proposed: Cllr. Andrews **Seconded:** Cllr. Emmett

- The Town Clerk reported a meeting with an Officer of Mid-Devon District Council to discuss responsibilities for grass cutting along the leat path. Mid-Devon District Council lease part of the land, known as the picnic area, from the Cullompton Community Association. In future this is the only area of grass that Mid-Devon District Council will be cutting. Mid-Devon District Council has confirmed that their boundary stops at the edge of the leat path.
- The Footpath Warden explained that Devon County Council will cut the leat bank between Station Road and Higher Mill, if requested to do so but that they would only do so once a year.

NOTE: Cllr. Emmett requested that the Clerk Minute that he was very impressed with both Devon County Council and Mid-Devon District Council who responded very quickly when a tree had fallen into the leat over the Christmas period – attending on Christmas Eve. He felt that they had 'done a really good job'.

RESOLVED: That the Town Clerk in liaison with the Footpath Warden, complete the P3 Footpath Grant Application funding form and submit to Devon County in time for the deadline of 10th February 2019. **Proposed:** Cllr. Knight **Seconded:** Cllr. Andrews

iii) Any other Public Rights of Way matters

Cllr. Emmett asked if there had been any development with the opening up of the new path on Culm Lea Estate into the new field. The Footpath Warden reported that he had spoken to Devon County Council who said the matter is with their legal department and it was a case of waiting to see if an order for the path would be granted. The Footpath Warden will follow this up and report back to the next Committee Meeting. It was noted that the security fencing is still in place.

NOTE: Cllr. Knight updated the Committee on the arrangements for the following:

- An official Council photo will be taken directly after the Full Council Meeting on 28th February;
- The end of Council Reception will take place directly after the Full Council Meeting on 25th April - Councillors will be notified of the venue in due course.

NOTE: Mr. Savage left the meeting.

8. COMMUNITY & ENVIRONMENT:

i) To receive Update Report. Noted

ii) To consider provision of defibrillator (Culm Lea). Noted.

NOTE: Clerk explained that further research will be carried out on the provision of a defibrillator and associated costs for this project and Cllr. Emmett thanked the Clerk for her work on this project to-date.

NOTE: Town Clerk informed the Committee that there was the possibility of applying for a grant through the Communities Together Fund (Ex TAP Fund) – the deadline is 21st February 2019.

9. PLAY AREAS:

i) **To receive Play Area Update Report.** Noted.

ii) **To receive RoSPA Report.** Noted.

iii) **Play Area Inspection Report:** To review.

RESOLVED: That the Committee have received and acknowledged the Play Area Inspection Report and agreed that only urgent matters (contained within) should be dealt with at this moment in time. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

RESOLVED: In future the Council will obtain estimates from different companies when arranging play area inspections and will only use companies that are independent of the play equipment suppliers. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Andrews

RESOLVED: That the spare parts required for Tufty Park (as specified on the Inspection Report) are ordered and that the Maintenance Supervisor arranges for these to be installed where necessary. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Andrews

10. TREE AND HEDGE WORK: TIVERTON ROAD ALLOTMENTS/UPCOTT RECREATION FIELD: To receive an update on the tree and hedge works.

Town Clerk had met with the Contractor who had mentioned their concern with driving a heavy vehicle over the Upcott Recreational Field, as the ground is relatively soft at the moment. The

Contractor had asked if the hedge work could be deferred but this was not really an option as the trees and hedges are impacting on the allotment plots. It had been suggested that an alternative option would be to blow the arisings back into the hedges as this would alleviate the need to take heavy machinery across the Upcott Recreation Field. The Committee agreed this would be a good idea and:

RESOLVED: That the Council confirms to the contractor carrying out the hedge and tree work between the allotment field and the Upcott Recreation Field that it is happy for the arisings to be blown back into the hedge. **Proposed:** Cllr. Emmett **Seconded:** Cllr. Oxford-Booth

11. CORRESPONDENCE: Any correspondence received after the date of this Agenda.

Town Clerk spoke to the Committee about the Mid-Devon District Council planned meeting in the Community Centre on 4th February at 6:00pm with the aim of encouraging members of the public to stand as a Councillor in the upcoming elections in May 2019. Current Councillors are welcome to attend but must take their own publicity. A poster has been made which advertises the event.

RESOLVED: That due to the commercial nature of the business to be discussed, the following items are dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 the press and public are requested to leave at this point and the next section of the meeting is conducted in private.

Proposed: Cllr. Andrews **Seconded:** Cllr. Emmett

12. HANGING BASKETS:

i) To consider quotations to supply hanging baskets.

The Clerk supplied the Committee with copies of the quotations.

RESOLVED: To accept the quotation from Taunton Deane Nurseries to supply and deliver filled hanging baskets. The baskets will be self-watering and loaned to Cullompton Town Council from the nurseries at a cost of £14.75 each. **Proposed:** Cllr. Knight **Seconded:** Cllr. Oxford-Booth

ii) To consider quotation to maintain hanging baskets.

The Clerk supplied the quotation for the watering of the baskets. Discussion ensued about the current arrangements (Council Maintenance staff) and the need and costs of a water bowser. The Clerk informed the Committee that the Contractor:

- had been recommended by Tiverton Town Council, Mid-Devon District Council and Taunton Deane Council;
- had included in their quote: the use of their bowser & watering twice a week together with the added options of checking the stability of the current brackets, extra watering as and when required plus installation and removal of the baskets.

RESOLVED: That the quotation from Hewitt & Son Ltd is accepted to include:

- Bracket test to determine if each one is safe to use before baskets are installed £50.00;
- Installation of hanging (self-watering) baskets at £7.00 per basket – approx. £315.00;
- Watering of baskets twice a week for 16x weeks @ £29.00 per basket - approx. £1,305.00;

- Additional watering as and when required and as requested by Council staff at £40.00 per water;
 - Emptying soil from baskets if needed so they are ready for collection at the end of 2019 period at £100.00
- Proposed:** Cllr. Knight **Seconded:** Cllr. Oxford-Booth

13. TENDERS (CULM LEA): To receive tender submission documents for new play equipment.

- Clerk provided the Committee with the tender submission documents as received from five play area equipment installers, together with a comparative summary which specified whether the Contractors had met the brief, costings and value added items;
- The Committee spent quite a while discussing the submissions and the varying options for the Culm Lea Play Area with particular attention paid to not only the costings but also the Resident’s questionnaire results;
- After a great deal of consideration and debate it was:

RESOLVED: That the tender submission from Kompan Ltd. in the sum of £54,988.34 is accepted subject to:
confirmation that the height of the Multi-play unit (Tower) does not exceed 4 metres high.

Proposed: Cllr. Emmett **Seconded:** Cllr. Johns

14. DATE AND TIME OF NEXT MEETING: Tuesday 12th February 2019 at 7:00pm at the Hayridge Centre.

It is certified that these Minutes are a true and accurate reflection of the meeting:

Signed

Name.....

Date...../...../.....

APPENDIX B

COMMUNITY WELLBEING COMMITTEE

RESOLUTIONS/ ACTIONS

Description	Date of Meeting	Resolution	Financial implications	To be actioned by	Priority	Remarks
EX BT BOX /DEFIB	13/11/2018	RESOLVED: That the telephone box is moved to a space which is centrally located to service the area in and around the Culm Lea play area.				Residents happy for the box & defibrillator to be place within it somewhere close to, but not in, Culm Lea Play Area. Consideration must be given to where the power supply is. DTC is currently investigating options for the renovation of the box including the costs of removing the glass panes, transport, sand-blasting & re-painting, m re-glazing, re-siting.
CULM LEA PLAY AREA	17/01/2019	TENDERS (CULM LEA): To receive tender submission documents for new play equipment. RESOLVED: That the tender submission from Kompan Ltd. in the sum of £54,988.34 is accepted subject to: confirmation that the height of the Multi-play unit (Tower) does not exceed 4 metres high.				
HEDGE & TREE WORK	17/01/2019	RESOLVED: That the Council confirms to the contractor carrying out the hedge and tree work between the allotment field and the Upcott Recreation Field that it is happy for the arisings to be blown back into the hedge. Proposed: Cllr. Emmett Seconded: Cllr. Oxford-Booth				

LEAT PATH LIGHT	17/01/2019	<ul style="list-style-type: none"> • There is also a section of the leat path that is narrow and extremely dark at night. Local residents have commented that they do not like walking along this section of the path. <p>RESOLVED: That the Clerk writes to the Manager at Tesco to establish the feasibility of installing a light/s along the 'dark' section of the leat path between Higher and Middle Mill Lane. Proposed: Cllr. Andrews Seconded: Cllr. Emmett</p>				DTC E-mailed Manager at Tesco who will refer the matter to his work scope meeting so that the company can consider the request to provide light/ing
TWINNING ASSOCIATION	17/01/2019	<p>RESOLVED: That the Council would be very happy to host a coffee morning reception for the French Twinning Association on Saturday 1st June 2019 at 11:00am – venue to be confirmed. Proposed: Cllr. Andrews Seconded: Cllr. Emmett</p>				
P3 APPLICATION	17/01/2019	<p>RESOLVED: That the Town Clerk in liaison with the Footpath Warden, complete the P3 Footpath Grant Application funding form and submit to Devon County in time for the deadline of 10th February 2019</p>				Town Clerk will liaise with Maintenance Supervisor re: works carried out thus far and hopes to complete form Friday 8th Feb
SKATE PARK	13/11/2018	<p>RESOLVED: That a copy of the Health & Safety report which states that the skate park requires repainting (due to health and safety issues) is obtained from Mid-Devon District Council and is made available to the Committee in time for the next meeting.</p>				E-mail sent to Mid-Devon - Awaiting response

APPENDIX B

COMMUNITY WELLBEING COMMITTEE 1 April 2018 - 5 FEBRUARY 2019

Committee General Budget		1500.00		
TAP Fund grant for trim trail leaflet		100.00		1600.00
Twining Gift			66.00	
Community Toilet stickers			60.00	
Trim Trail leaflet			186.00	705.31
Old photos put on boards foe exhibitions			68.44	
Footpath walk leaflet			187.00	
WW1 Exhibition			35.87	
Town Heritage walks leaflet printing			102.00	
Balance			705.31	894.69
Community Events		1000.00	Note: This budget to be used to fund the purchase of 2 no. flag poles	
EMR Community Events		3000.00	Agreed 11/12/2018 that £3k is allocated from the Ear Marked Reserve Community Event Budget as a financial contribution to the Christmas 2019 Festival	
Total Community Events		4000.00		
October Festival Craft Fayre expenses		86.00		
Balance		3914.00		3914.00
CHRISTMAS LIGHTS				
Christmas Lights		7000.00		
EMR Christmas Lights		2500.00		
Total Christmas Lights		9500.00		9500.00
Christmas Lights purchased			1041.75	
Electricity for Christmas lights 2017 (EDF)			29.11	
Sundries: Cable, switches etc.			204.21	
Strip lighting for gazebos			114.45	
2 no. Christmas trees			900.00	
Christmas Lighting			3532.00	
			5821.52	5821.52
				3678.48

APPENDIX B

PLAY AREAS				
Play Area Running Expenses		3000.00		3000.00
Grass cutting			1193.36	
Padlock for gate			10.45	
New drain cover (Tufty Park)			43.80	
Removal of wasps nest (Culm Lea)			60.00	
Graffiti cleaner			62.04	
Labdons			19.09	
Insurance			516.00	
Mole Valley Farmers			13.71	
Play area inspections			303.00	
Signs			280.00	
Balance			2501.45	2501.45
				498.55
Play Equipment Fund		2000.00		
EMR Play Area Fund		8979.00		
		10979.00		10,979.00
Gates for Tufty Park			1150.00	
Planting for Head Weir Road			97.50	1,697.50
Prop for tree at Head Weir			450.00	
			1697.50	9,281.50
Tufty Park Income for tractor project		2576.00		
ALLOTMENTS				
Allotment Expenses budget		330.00	330.00	
Top field maintenance expenses		16.31		
Haymans Close maintenance expenses		16.70	33.01	
Balance			296.99	
Allotment rents received				
Top Field	475.00			
Haymans Close	109.00			
	584.00			
P3 SCHEME				
Balance brought forward		5949.00		7349.00
Communities Together grant		1400.00		
		7349.00		
Tree/hedge report			290.00	
Legal fees for leat path project			406.00	4027.20
Removal of hedge and replace with fence (leat)			3331.20	
Balance			4027.20	3321.80

APPENDIX D

Report to: Community Wellbeing Committee (12/02/19)
Prepared by: Maria Weston – Deputy Town Clerk
Date: 05/02/2019
RE: Town Tubs/Planters

TUBS & PLANTERS

As the arrangements are now in place to source and install the Towns Hanging Baskets it may now be an idea to address the planters/tubs.

I have spoken with the Maintenance Supervisor who has confirmed:

- The Council have 9 no. tubs located through Town, 1 no. flower bed located near Toad Hall and three flower beds at the corner of Headweir Road, Codners Corner & Forge Way;
- Daffodils & pansies are currently in the tubs. Pansies are flowering now and will last until about April and the daffodils will flower soon, generally around February until about early May;
- Mid-Devon District Council tubs are located down near the Tesco roundabout and also at the Lower Bullring;
- Variegated hebes (shrubs) together with a selection of lavender have been planted in the flower bed down at Toad Hall - these shrubs are evergreen and therefore last the year.

The committee may like to consider what they would like to see in terms of the Town's floral decoration. Using low maintenance perennials e.g. Dwarf conifers or similar in the tubs rather than the current pansies and daffodils would mean that whilst an initial financial outlay would be necessary, this option would be more cost-effective in the long term when factoring in the maintenance of the tubs and staff time. It would also mean that the Council would not need to pay out for new flowers each year. An alternative measure would be of course, to combine both an evergreen shrub and some flowers...

HANGING BASKETS

The individual contractors/suppliers for the supply, installation and maintenance of the hanging baskets have been notified accordingly as per the Committees resolutions on 17th January 2019.

The Supplier of the baskets will liaise directly with the installer/maintenance individual so that the baskets can be erected ASAP once they have been prepared – this should be late May, early June.

APPENDIX E

CULLOMPTON TOWN COUNCIL

Report to: Community Wellbeing Committee

Re: Events Report

Prepared by: Town Clerk

Date: 5 February 2019

1. SPRINGFEST: SATURDAY 13 APRIL 2019

The theme of the SpringFest is World Cookery. The Steering Group are working with the Police Migrant Liaison Officer and this year the event will include cookery, craft and music from around the world to celebrate traditions from a wide range of communities.

The Hayridge will be involved and will organise workshops and Coles Briddick (Vitamin Sea) has been very helpful in providing contacts for chefs to fill the demonstration spots at the Walronds. She will also do some Thai and Thai vegan street food in the restaurant.

I understand that the Walronds is full with regard to stalls etc. There is nothing happening in the Town Hall at present but could consider organising a workshop or similar – any suggestions.

The Farmers Market has been told by DCC that they will need to pay the commercial rate of £200 for a closure order for the parking spaces in front of the War Memorial. This is more than they can really afford to pay and are considering asking MDDC if they can hold the market in Forge Way car park instead.

Please can the Committee clarify the situation with regard to the inclusion of the SpringFest programme in the Crier as follows:

- (i) Will there be a charge for staff time?
- (ii) Will the Council pay the distribution and printing costs for the Crier if the SpringFest pays for the staff time to create the centre page pull-out?
- (iii) Is the SpringFest limited to just a centre page pull-out or can any additional information about the event be included in the Crier?

2. CHRISTMAS LIGHTS FESTIVAL: SATURDAY 30 NOVEMBER 2019

The Working Group meets on the second Monday of each month at 7.30pm in the Walronds and has started to get organisation process underway.

The Group understands that the Community Wellbeing Committee has allocated £3,000 towards the 2019 events and would like to use this money as seed funding to secure additional funds.

With the support of Cullompton Town Council the Group would like to submit a funding application to the National Lottery Arts Lottery Fund to assist with cost of workshops such as lantern making and music and dance. The lanterns made at the workshops and the dance and music skills learnt will form the basis for the main event on 30 November.

It is intended as a collaborative project and the Group hopes to work with multiple partners, including Libraries Unlimited (the Hayridge), St Andrews Church, the Baptist Church, Activ8 and Culm Valley in Business to develop a Christmas Event with and for the community. The intention being to engage with local residents and encourage them to learn new skills and become part of the event. The event will also attract footfall into the town centre.

OBJECTIVES (First draft)

- Build on the success of previous Christmas Events and create a programme that can be delivered successfully and grow year-on-year.
- Raise the positive profile of Cullompton.
- Create collaboration between organisations, communities and artists
- Deliver creative workshops where local residents can learn new artistic skills and work together to engender a sense of community.

The Group is also considering an application to the Tesco Bags of Help fund.

Please can the Committee confirm that it is happy for applications for funding to develop Cullompton's Christmas Event to be submitted in the name of the Town Council and that the Town Council will then become the responsible body in terms of administering the project funding.

APPENDIX F

REPORT TO: COMMUNITY WELLBEING COMMITTEE
PREPARED BY: MARIA WESTON – DEPUTY TOWN CLERK
DATE: 05/02/2019
RE: PLAY AREA UPDATE REPORT

GENERAL:

Signage: As was Resolved by the Committee (on 13th November 2018):

'That Operator's Notices (Contact details) are displayed ASAP on all four of the play parks for which Cullompton Town Council has responsibility.'

Said Notices have now been installed at all four play areas that the Council has responsibility for.

Grass Cutting: We have advertised the Tender Specification that was compiled for the grass cutting of the Council's play areas (as the deadline has not yet been reached the process is currently on-going).

Culm Lea

The preferred play equipment supplier/installer, Kompan, has been notified accordingly and a meeting has been arranged with their representative (on site) for Wednesday 20th February to discuss the way forward with the project.

The Play Area Inspection report for Culm Lea/River Drive Play Area high-lighted the need for a few tasks to be carried out –

e.g. A new backing board on the Multi-play Unit as the existing one is worn – *please refer to photo below.*



It would be preferable that any repairs/painting that is required on the existing pieces of play equipment is carried out relatively soon (as there is no point having a 'brand new' play area which also contains 'shabby' and unsafe (older) pieces of play equipment).

Please could the Committee consider if they are happy for any revisions/additions/repairs to be carried out at Culm Lea (– as per The Play Area Inspection Report already circulated).

RE: Kiosk & Defibrillator – To service area in and around Culm Lea Play Area (Stoneyford)

I am still sourcing suppliers and contractors in relation to the provision and installation of a defibrillator in the Ex- BT phone kiosk (which itself requires a lot of work in order to be serviceable as a 'housing' unit). Obviously I am aware that the Committee would like this project to move forward 'sooner rather than later' and will endeavour to finalise costings etc., ASAP. Hopefully I will have more of an update for the next meeting. (NB: I have received a second quotation for the supply of a defibrillator unit but this was more expensive than the first one we received!)

Skate Park

The work which was needed to make the skate Park extension safe (re-painting) **has already been carried out** by Mid-Devon District Council.

In January 2018 MDDC asked if the Town Council would contribute towards repainting the extension. MDDC sent an estimate for this work on 29 June and the Committee were asked if it would be willing to make a contribution

At that meeting it was resolved as follows: "That the Town Council does not pay for the repainting of the extension to the skate park as the Council does not consider that it requires repainting. MDDC has now raised the order for the equipment to be repainted as they consider that it is a health and safety issue and have pointed out that at the time the ramps were installed the Town Council did state it would take responsibility for them and would, therefore be grateful for a contribution towards the total cost of £1668.00.

The committee would need to consider whether to contribute to this work and if so. To decide on the amount that would be paid to Mid-Devon District Council.

Upcott Field

I am awaiting feedback from the external Contractor who has been employed to remove the offending boulder and to repair the flooring (however this was due to have been carried out last week so I am assuming it has been done).

Tufty Park

The Town Clerk has forwarded the relevant application to Mid-Devon District Council to obtain approval to install the large 'Fergie' Tractor which the committee agreed upon and which was chosen as the preferred option by local residents via a Facebook poll. *We are still awaiting this response from the S.106 officer.*

There is a six week turn-around time for the tractor to be made when it will then be delivered to the site by the manufacturer, who using a HIAB vehicle will off-load the play equipment and place it inside the play area. A local contractor who will be supplying and installing the rubber mulch flooring will then move the tractor to its (final) location.

Headweir

Further to a recent complaint in relation to (perceived) anti-social behaviour at the Park, the preferred plants have been put in along the fence line but unfortunately some of these have died off already. We will need to source more of the same and also add these to the goal-post area of the park.

