



All members of the Planning and Licensing Committee are hereby summoned to a meeting of the  
**Planning and Licensing Committee**

to be held on

**Thursday 13 September 2018 commencing at 6pm in Cullompton Town Hall**

*Judy Morris*

**SIGNED:** Mrs Judy Morris (Town Clerk)

**DATE:** 7 September 2018

Membership: Councillors Eileen Andrews, Daniel Barnes, Iain Emmett, Gordon Guest, Kathryn Haslett, Janet Johns, Lloyd Knight.

## **AGENDA**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of Interests:** To receive declarations of disclosable pecuniary interests and personal interests. *Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.*
3. **Minutes:** To agree the minutes of the Planning and Licensing Committee meeting held on 23 August 2018 (Appendix A).
4. **Public Question Time:** To accept questions from members of the public present at the meeting. *15 minutes is set aside at the beginning of the meeting to enable members of the public to bring issues relating to Cullompton Parish to the attention of Councillors. Up to 3 minutes is allowed for each question.*
5. **Planning and Licensing Matters:**
  - a. To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#) and listed at Appendix B.
  - b. To receive planning determinations (Appendix C) and consider any other planning matters brought forward at the discretion of the Chair.
  - c. To consider applications from neighbouring Parishes.
6. **Neighbourhood Plan:** To receive an update.
7. **Correspondence:** To receive any correspondence received after the dispatch of this Agenda.
8. **Date and time of the next meeting:** To confirm the date and time of the next meeting as Thursday 27 September 2018 commencing at 6pm.

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**In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend this meeting.**

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**Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.**

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## Planning and Licensing Committee

held on

**Thursday 23 August 2018 commencing at 6pm in Cullompton Town Hall**

Membership: Councillors Eileen Andrews, Daniel Barnes, Iain Emmett, Gordon Guest, Kathryn Haslett, Janet Johns, Lloyd Knight.

Those present: Councillors Gordon Guest (Chair), Kathryn Haslett, Iain Emmett, Janet Johns, Lloyd Knight, Eileen Andrews\*.

Councillor James Buczkowski\*.

The Assistant Town Clerk (Clerk).

*\*For part of the meeting only.*

## DRAFT MINUTES

42. **Apologies:** To receive apologies for absence. None received.
43. **Declarations of Interests:** To receive declarations of disclosable pecuniary interests and personal interests. None declared.
44. **Minutes:** The Minutes of the Planning and Licensing Committee meeting held on 9 August 2018 were adopted as a true and correct record of the meeting and signed as such. Proposed Councillor Kathryn Haslett, seconded Councillor Janet Johns.
45. **Public Question Time:** To accept questions from members of the public present at the meeting. None present.
46. **Planning and Licensing Matters:**
  - a. To consider and make comment on planning applications received for Cullompton 21 and available to view at the [Planning Portal](#) and listed at Appendix A.
  - b. To receive planning determinations and consider any other planning matter brought forward at the discretion of the Chair, including to review the Neighbourhood Plan policy document. See Minute 47b.
  - c. To consider applications from neighbouring Parishes.

*\*Councillor Eileen Andrews arrived at the meeting in company with Councillor James Buczkowski.*

### 47. **Neighbourhood Plan:**

- a. To consider the quotation from Paul Weston for Community Consultant support in the production of the Neighbourhood Plan.

Paul Weston has produced a work sheet of the matters that require his attention until the end of February 2019 and the aim is to get the NHP document completed and consulted upon by December 2019. Thereafter, the plan will go to MDDC and the Planning Inspector for comment prior to a public referendum and, dependent on the result of the referendum, adoption by the council.

It was noted that the quotation supplied is for a continuation of the contract which has been delayed for various reasons and that the rates being charged by Mr Weston remain unchanged since the commencement of the process.

Councillor Kathryn Haslett noted that there would be a considerable sum of work, in terms of time and money, required for another individual to catch up on the 5 years of work that has already been done.

It was also noted that Mr Weston was appointed by Government, via Locality, to complete the NHP and, whilst the Chair isn't an employment contract specialist, his interpretation is that Locality would be asking very serious questions if the council decided to change their Community Consultation at this late stage of the NHP process.

On questioning, Councillor Gordon Guest responded that there are only minor costs other than the Consultant's fees and the Regulation 14 consultation that is required to take place. Other costs, however, remain unknown at this stage. For example, the changes that may be required as a result of the Regulation 14 consultation and comments and changes required by MDDC and the Planning Inspector.

The Assistant Town Clerk has established that the cost of the public referendum will not fall to the council or the NHP but will be met by central Government via Mid Devon District Council.

**RECOMMENDATION:** That Paul Weston is contracted to be the Community Consultant in support of the Neighbourhood Plan until the end of the current Financial Year at a cost of £7,650.00 for an estimated 17 day work package paid as invoiced in two instalments. This contract will be reviewed at the end of the Financial Year should further Community Consultant work be required. Proposed Councillor Gordon Guest, seconded Councillor Kathryn Haslett. Unanimous.

- b. To receive an update. Gordon Guest talked through the mostly cosmetic changes that had been made to the NHP document and there were no objections to these changes given that the content of the plan had not changed and the substantive content of the policies remained unchanged.

48. **Correspondence:** To receive any correspondence received after the dispatch of this Agenda. None received.

49. **Date and time of the next meeting:** To confirm the date and time of the next meeting as Thursday 13 September 2018 commencing at 6pm. Gordon Guest has apologised in advance.

PLANNING LIST FOR THE MEETING OF THE PLANNING AND LICENSING COMMITTEE ON 23 AUGUST 2018



Application Number	Expected Decision Level	Applicant	Agent	Proposal	Cullompton Town Council Comment and Recommendation
<a href="#">18/01191/HOUSE</a>	DEL	Mr P Parker, 17 Oak Drive, Cullompton, Devon, EX15 1NW	Mr Paul Jary	Erection of single storey side and two storey rear extensions at 17 Oak Drive, Cullompton	Recommend grant permission

## PLANNING LIST FOR THE MEETING OF THE PLANNING AND LICENSING COMMITTEE ON 13 SEPTEMBER 2018

Application Number	Expected Decision Level	Applicant	Agent	Proposal	Cullompton Town Council Comment and Recommendation
<a href="#">18/01297/TPO</a>	DEL	Mr Mumford, 12 Dove Close, Cullompton, Devon, EX15 1UL	Mr Vernon	Application to fell 1 Oak tree protected by Tree Preservation Order 97/00013/TPO at 12 Dove Close, Cullompton	
<a href="#">18/01276/HOUSE</a>	DEL	Mr & Mrs S Alcock Bellington House, Stoneyford, Cullompton, Devon, EX15 1NU	Mr Simon Spencer, MCIAT	Erection of extensions, to include annexe and garage with store Bellington House, Stoneyford, Cullompton	
<a href="#">18/01187/LBC</a>	DEL	Mr R Sivlal Manor House Hotel 2 - 4 Fore Street, Cullompton, Devon, EX15 1JL	Mr Stephen Bryant	Listed Building Consent for structural repairs to the shell canopy and sign bracket on East elevation Manor House Hotel, 2 - 4 Fore Street, Cullompton	
<a href="#">18/01153/FULL</a>	DEL	Mr P Hurrell Square Close, Station Road, Cullompton, EX15 1BQ		Change of use of land from storage yard for showman's equipment to allow the siting of 2 chalets for residential use and storage Land at NGR 302486 107782 (Adjoining Square Close and Millennium Way), Station Road, Cullompton	

## APPENDIX C

### LIST OF PLANNING DETERMINATIONS TO DATE 13 SEPTEMBER 2018

1. 18/00988/HOUSE - Erection of single storey extension to side and rear following demolition of existing conservatory at 11 Bockland Close Cullompton Devon EX15 1JQ.

**Status Application Permitted**

2. 18/00887/LBC - Listed Building Consent for erection of single storey extension, replacement of fibre cement slates to North elevation with natural slate, and insertion of 2 rooflights at Lower Turley Farm Cullompton Devon EX15 1NA.

**Status Permitted with Conditions to Discharge**

3. 18/00950/HOUSE - Erection of two storey extension at Ostler House Fore Street Cullompton Devon EX15 1JW.

**Status Application Permitted**

4. 18/01082/PNHH - Prior Notification for the erection of an extension, extending to 6m to the rear, maximum height of 3.5m, eaves height of 2.69m at 2 Longwool Run Cullompton Devon EX15 1TY.

**Status Development Acceptance**

5. 17/00297/CLU - Certificate of lawfulness for the continued use of buildings as mixed use B1, B2, B8 and A1 for a period in excess of 10 years at Alexandria Industrial Estate Station Road Cullompton.

**Status Application Withdrawn**

6. 18/01309/HOUSE - Removal of window and double door on west elevation and installation of a bi-fold door (BUILDING REGS APPLICATION) at 14 Windsor Close Cullompton Devon EX15 1XL.

**Status Application Deleted**