



All members of Cullompton Town Council's  
**Community Wellbeing Committee**  
are hereby summoned to attend a meeting of the Committee to be held on  
**Tuesday 1 May 2018 commencing at 7.00pm**  
**at the Hayridge Centre, Cullompton (Room 3)**

*Judy Morris*

**Signed: Mrs Judy Morris, Town Clerk**

**Date: 24 April 2018**

## **AGENDA**

**Members of the public are very welcome to attend this meeting**

**Membership:** Councillors: Eileen Andrews, Danny Barnes, Iain Emmett, Janet Johns, Will Jones, Rachel Sinclair and Martin Smith

***PUBLIC QUESTION TIME:***

***15 minutes is set aside at the beginning of the meeting to enable members of the public to ask questions which are relevant to the work of the Committee. Up to 3 minutes is allowed for each question.***

***It may not be possible to reply straightaway and the question may only be noted.***

- 1. APOLOGIES:** To receive apologies for absence.
- 2. DECLARATIONS OF INTEREST:** To receive declarations of Interest.
- 3. PUBLIC QUESTION TIME:** To receive questions from members of the public present at the meeting.
- 4. REUSE AND RECYCLING OF PLASTICS:** Presentation by and discussion with Tricia St Clair.
- 5. MINUTES:** To consider and approve the Minutes of the previous meeting held on 10 April 2018 (Appendix A).

**6. PUBLIC RIGHTS OF WAY**

- (i) To receive report from Footpath Warden.
- (ii) **Leat path project:** Update report.
- (iii) **Circular walks leaflet:** To consider reviewing and reprinting the leaflet.
- (iv) Any other Public Rights of Way matters.

**7. COMMUNITY & ENVIRONMENT**

- (i) **Phone box, Honiton Road:** Update report.
- (ii) **Cullompton Festival:** Update report and consider using St Andrews car park for Tug of War competition and Town Hall for other events.
- (iii) **Cullompton Crier and Annual Report:** To agree information to be included.
- (iv) **Chapter 8 training for stewards:** Update report.
- (v) **Trim Trail leaflet:** Update report.
- (vi) **Community Toilet Scheme:** Update.
- (vii) **Cullompton Twinning:** To approve gift to be sent to Ploudal Mezeau Twinning visit on 4 May 2018.
- (viii) **Old Cullompton photos:** To consider having pictures put on boards for exhibition purposes.

**8. CORRESPONDENCE:**

- (i) Any correspondence received after the date of this agenda.

**9. TO AGREE DATE AND TIME OF NEXT MEETING**

---

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

---



**Minutes of Community Wellbeing Committee meeting  
held on Tuesday 10 April 2018 commencing at 7.00pm  
at the Hayridge Centre**

**Present:** Councillor Eileen Andrews (in the chair) and Cllrs Iain Emmett, Janet Johns and Martin Smith

**Also in attendance:** Nick Savage, Volunteer Footpath Warden, one member of the public and Melissa Harvey from Devon Community Action Group.

Judy Morris: Clerk

**73. APOLOGIES:** None

**74. DECLARATIONS OF INTEREST:** Cllr Janet Johns declared a personal interest in respect of Item 80 (iv) as she is a member of the Culm Valley Dementia Alliance and Cllr Eileen Andrews declared a personal interest in respect of discussion relating to the Cullompton Festival Week as she is the Committee Chairman.

**75. PUBLIC QUESTION TIME:** None

**76. MINUTES:** The Minutes of the previous meeting held on 15 February 2018 were approved and signed as a correct record. Proposed Cllr Iain Emmett, seconded Cllr Janet Johns.

**77. COMMUNITY ACTION GROUP PROJECT: Presentation by and discussion with Melissa Harvey from the Devon Community Action Group.**

Melissa explained that the project has been going for about 2 years, it is funded by Devon County Council Waste Management Group and its aim is to assist with projects around waste reduction. They can assist by helping to facilitate meetings, organise events and assist with publicity and funding applications. Groups set up by the project are covered by the project's public liability insurance.

They have recently organised compost workshops and a "Love Food – Hate Waste" training day. A pop-up repair shop was discussed and it was agreed to investigate organising one in Cullompton, possibly during Festival Week.

**78. FINANCE**

(i) **To receive committee financial report:** Noted

(ii) **Hanging baskets: To approve cost to supply and water hanging baskets.** Clerk reported that the cost of the baskets will be £25.00, this is an increase of £2.50 on last year.

**RESOLVED:** That, as it is important to keep the town looking attractive, the price for the supply and watering of a hanging basket to remain the same as last year i.e. £30 plus VAT making a total cost of £36.00. Proposed Cllr Eileen Andrews, seconded Cllr Iain Emmett.

**79. PUBLIC RIGHTS OF WAY**

(i) **To receive report from Footpath Warden:** Nick reported that he had surveyed all the paths over the Spring, very little change but the stile at Higher Weaver requires repair (hand rail rotten). It was suggested that a contractor is employed to carry out this repair.

No definitive update on the footpath diversion at Culm Lea, going through the process. FP 13 (Butterleigh) a bit muddy but improving. He confirmed that he will be making a report at the Council's Annual Parish Meeting on 12 April 2018.

(ii) **Leat path project:** Clerk confirmed that a total of £6,400 grant funding has been approved. Devon County Council has given the Town Council £5,000 towards the project, with the condition that, should the Leat Path Improvements project be abandoned, the Town Council agrees to return any contributed funds back to the County Council.

The TAP Fund application for £1400 towards the cost of the project was successful but the following conditions are attached:

- The applicant needs to establish that the removal of hedging will not result in damage to the leat bank.
- Cullompton Leat Conservancy Board have been consulted and given feedback.

Clerk reported that she had obtained an estimate of £280 to prepare a report on the removal of the hedging.

**RESOLVED:** That the Clerk arranges for a report on the removal of the hedge to be prepared at a cost of approximately £280.00. Proposed Cllr Janet Johns, seconded Cllr Iain Emmett.

It was suggested that Cllr Gordon Guest is asked to survey the path, from a mobility viewpoint, to assess whether a new gate is required.

(iii) **Any other Public Rights of Way matters:** The Footpath Warden has arranged a programme of footpath walks during the summer. All the walks start at 6.30pm from the Town Hall. One of these walks will take place during Cullompton Festival Week and end with a BBQ at the Walronds.

**RESOLVED:** That the Committee will pay the cost of food for the BBQ at the Walronds on Tuesday 3 July 2018, guests will be expected to pay for their drinks. Proposed Cllr Janet Johns, seconded Cllr Iain Emmett.

## 80. COMMUNITY & ENVIRONMENT

### (i) **Phone box, Honiton Road: To consider a use for the phone box, update report:**

Suggestions have included a book swap and a museum but concern about how well used it will be due to location of box. All the residents living close to the box have been contacted but no-one has shown any interest in taking responsibility for the Box.

**RESOLVED:** That the Clerk clarifies the situation with regard to moving or scrapping the phone box in Honiton Road.

- (ii) **SpringFest: Update**, happening on 14 April, Clerk reported that the hanging basket workshops had been cancelled as no-one had booked but everything else was looking good. Additional venues include: Culm Valley Carpets, Cullompton Conservative Club and Roberto's.
- (iii) **Cullompton Festival: Update:** 30 June – 8 July. Street Fayre being organised for Saturday 7 July. Invitations being sent out to local organisations to take part. Please let Cllr Eileen Andrews know if anyone would like to put on any form of entertainment.

It was suggested that the trim trail route can be used for some form of sponsored walk/run. Approach Cullompton Crawlers to find out if they would be interested in organising.

Nick Savage offered to organise a "History" Walk, possibly starting at the War Memorial on Friday 6 July at 6.30pm.

- (iv) **Dementia Action Alliance: To receive dates of dementia awareness sessions:** Tuesday 22 May at 7pm and Wednesday 23 May at 10am. In order to comply with the Council's Dementia Friendly registration all Town Councillors need to attend a session.
- (v) **WW1 Centenary: To receive details of discussion with British Legion and Highways England representatives and agree way forward:** Clerk and Town Mayor reported on meeting with representatives from British Legion and Highways England. At the meeting it was suggested that just one side of the road is closed (south bound), while the procession to the War Memorial takes place. This will require plenty of stewards who will be encouraged to take part in the Highway Safety Awareness course provided by Devon County Council by e-learning.
- (vi) **Chapter 8 training for stewards: To agree way forward:** See above, encourage volunteer stewards to take part in Highway Safety Awareness training.
- (vii) **Circular route leaflet: To receive confirmation that the TAP Fund application for £100 to print the leaflet was successful and agree the final proof for the leaflet ( to be circulated separate from the agenda).**

**RESOLVED:** That 1,000 circular route/trim trail leaflets are printed for distribution locally. Proposed Cllr Iain Emmett, seconded Cllr Janet Johns.

## 81. PEDESTRIAN SAFETY IN CULLOMPTON'S MAIN STREETS: To receive response from Traffic & Environment Working Group meeting held on 9 March 2018 with regard to a traffic

**light system in Fore Street and agree way forward.:** Clerk reported that the T&E Working had agreed as follows: : That the installation of a traffic light system in Fore Street to manage traffic flows will simply aggravate the situation in another location and is not feasible.

*Martin Smith left the meeting*

**82. CORRESPONDENCE:**

- (i) **To consider letter from member of the public regarding the re-use and recycling of plastics and agree way forward**

**RESOLVED:** That the letter writer is invited to attend the Committee's next meeting to discuss her ideas in more detail. Proposed Cllr Iain Emmett, seconded Cllr Janet Johns.

- 83. DATE AND TIME OF NEXT MEETING:** Tuesday 1 May at 7pm at the Hayridge Centre.

DRAFT

