



All members of Cullompton Town Council are hereby summoned to attend  
a extraordinary meeting of the **Town Council** to be held on  
**Thursday 10 August 2017 commencing 6pm at Cullompton Town Hall**

*Judy Morris*

**SIGNED:** Mrs Judy Morris (Town Clerk)

**DATE:** 3 August 2017

## **AGENDA**

**PUBLIC QUESTION TIME: 15 minutes** is set aside at the beginning of the meeting to enable members of the public to bring issues relating to Cullompton to the attention of Councillors. Up to 3 minutes is allowed for each question.

It may not be possible to reply and your question may just be noted. The question will be recorded.

1. **APOLOGIES:** To receive apologies for absence.
2. **DECLARATIONS OF INTEREST:** To receive disclosures of pecuniary, non-pecuniary and personal interests.
3. **PUBLIC QUESTION TIME:** To receive questions from member of the public present at the meeting.
4. **MINUTES:** To receive and sign as a correct record the Minutes of the previous Full Council meeting held on 27 July 2017 (Appendix A).
5. **PLANNING AND LICENSING MATTERS:**
  - a. Discussion with Tina Maryan (MDDC Planning Officer) regarding the outline planning applications (17/01170/MOUT and 17/01178/MOUT) forming the initial phases of the NW Cullompton Urban Extension and other planning, related, matters.
  - b. [17/01170/MOUT](#) – Codex Land PCC  
Outline application for the erection of up to 200 dwellings, together with associated infrastructure and other works, including vehicular access, on land comprising

northern portion of Phase 1 of the North West Cullompton Urban Extension at Land at NGR 302186 108607 North of Rull Lane and to The West of Willand Road, Cullompton.

- c. [17/01178/MFUL](#) – Persimmon Homes (South West) Limited  
Erection of 200 dwellings, formation of new access, provision of phase of link road, primary school site, open space, landscaping and associated works at Land at NGR 302103 108277 (West Of Willand Road), Cullompton.
- d. [17/01193/TPO](#) – Mrs Harrison  
Application to dismantle 1 Copper Beech tree protected by Tree Preservation Order 98/00013/TPO at 5 Manitoba Gardens, Cullompton.
- e. [17/01205/LBC](#) – Barclays Bank PLC  
Listed Building Consent for the replacement of second floor left side bay window at Barclays Bank PLC, 28 High Street, Cullompton.

**6. DATE AND TIME OF NEXT MEETING:** Thursday 24 August 2017 at 7pm.

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*In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting.*

*Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.*

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**MINUTES of a Meeting of Cullompton Town Council  
held on  
Thursday 27 July 2017 commencing at 7pm at Cullompton Town Hall**

**PRESENT:** Cllr Iain Emmett (in the chair)

Cllrs: Eileen Andrews, Daniel Barnes, Karl Busch\*, Camille Harrison, Kate Haslett, Janet Johns, Will Jones\*, Liza Oxford-Booth, Rachel Sinclair, Martin Smith, Mike Thompson and Richard Thorne.

Also in attendance: 8 members of the public

\*In attendance for part only of the meeting

Mrs Judy Morris: Clerk

**44. APOLOGIES:** Apologies were received and accepted from: Cllrs: James Buczkowski (personal) and Gordon Guest (personal).

**45. DECLARATIONS OF INTEREST:**

- Cllrs Camille Harrison, Kate Haslett, Janet Johns and Will Jones declared a personal interest in respect of the co-options as some of the applicants are known to them.
- Cllr Eileen Andrews declared a personal interest in respect of Item 52(ii) as she Vice-Chairman of the Cullompton Community Association.
- Cllr Martin Smith declared a personal interest in respect of Item 52(ii) as he is a trustee of the Cullompton Community Association.

**NOTE:** Cllr Mike Thompson stated that he will be recording the meeting.

**46. PUBLIC QUESTION TIME: To receive questions from member of the public present at the meeting:**

**(i) Mr Chris Snow** asked when the John Tallack Centre accounts will be presented to the Council and a cheque handed over.

*It was explained that the draft accounts had been considered by the Policy, Finance and Personnel Committee but had been deferred until the Committee's next meeting for clarification.*

- (ii) **Mrs L Read** asked about the location of the proposed swimming pool and whether the Council could confirm that a site is allocated in the North West Urban Extension as they had heard a rumour that it might be moved to the Garden Village.

*It was confirmed that, as far as the Town Council is aware, a site in the NW Extension, has been allocated in the Neighbourhood Plan.*

**RESOLVED:** That the Council contacts the local media to let people know that there is a site for a swimming pool allocated in the North West Extension and that this allocation is supported by the Town Council. Proposed Cllr Rachel Sinclair, seconded Cllr Martin Smith.

- (iii) **Ashley Hellier** asked about the status of the Upcott Recreation Field, as this is a registered charity will the whole Council make the decision at Item 52(iv) or just the trustees?
- (iv) **Cathy Penharris** (CCA Chairman) asked whether the Council supports the proposed route of the road through the CCA Fields.

*It was explained that MDDC are still evaluating different routes for the Eastern Relief Road. The Council will not be in a position to discuss until the outcome of the Mid Devon Local Plan Public Inquiry is known and a preferred route has been put forward.*

47. **MINUTES:** The Minutes of the previous Full Council meeting held on 22 June 2017 were approved and signed as a correct record. Proposed Cllr Rachel Sinclair, seconded Cllr Kate Haslett.

48. **CO-OPTION:** To consider applications to fill the current Town Councillor vacancy.

*The meeting was closed to allow the three applicants to make a short presentation. Each applicant then made a short presentation and the meeting was re-opened.*

A paper vote was taken and it was

**RESOLVED:** That Liza Oxford-Booth is elected to fill the Council vacancy.

The Town Mayor thanked all three applicants for attending the meeting.

*Liza Oxford Booth signed the Acceptance of Office and joined the Council.*

*Cllrs: Karl Busch and Will Jones left the meeting.*

**49. REPORTS:**

- (i) **Town Mayor:** Reported that he had been 'out and about', pleased to open Cullompton Festival Week with Devon County Councillor John Berry and had a lovely time serving lunches at the Senior Citizens lunch with the Deputy Town Mayor. Attended the Mid Devon Show which proved to be a very good networking event. He also attended the Devon & Somerset Metro meeting with Cllr Martin Smith and the first meeting of the Garden Village consultative board. He confirmed that all meetings relating to the Garden Village will take place in Cullompton and urged everyone to get involved in the stakeholder groups.

- (ii) **County/District Councillors:** Cllr Eileen Andrews reported that she had attended a MDDC Cabinet meeting and asked that the name of the Garden Village be changed from Culm Garden Village to Cullompton Garden Village.

**RESOLVED:** That the vote of thanks is recorded to Cllr Eileen Andrews for organising a very successful Festival Week.

- (iii) **Police:** Report was circulated to all those present and noted. Discussion about drug crime and organised crime gangs. Although there is no evidence on any problems in Cullompton please let the police know if you become aware of a behaviour change in someone (particularly those that are vulnerable).
- (iv) **Neighbourhood Plan/Garden Village Initiative:** Outline planning application for 200 homes on the NW Extension recently submitted.

**RESOLVED:** That a Planning Officer is invited to the next meeting to discuss. District and County Councillors to be invited to attend the meeting.

- (v) **Culm Valley Dementia Action Alliance** (Cllr Janet Johns). Report circulated to all those present at the meeting and noted. Opportunity for Town Councillors to undertake dementia awareness training on 22 September at a Dementia Information Day being held at the Hayridge.
- (vi) **Air Quality Review consultation meeting** (20 July). Town Mayor, Deputy Town Mayor and Cllr Janet Johns attended, found the meeting very information. List of measures to help reduce air pollution, MDDC keen to receive feedback from the Town Council. Summary to be circulated to all Councillors for comment.
- (vii) **Meeting with MDDC/MP re Enforcement of Construction Management Plans and other related planning matters** (25 July). Meeting held in Tiverton, Neil Parish MP and MDDC Chief Executive attended, plus Planning & Enforcement Officers. MDDC agreed to undertake a number of actions relating to enforcement of the Construction Management Plans at Kingfisher Reach. Also raised drainage issues and maintenance of open space.

**50. BUSINESS AND FINANCE:** To approve Financial Statements and payments for

- (i) April 2017
- (ii) May 2017
- (iii) June 2017

**RESOLVED:** That payments totalling £31,115.62 for April 2017, £37,468.37 for May 2017 and £28,541.76 for June 2017 were approved and the Financial Statement for 1 April 2017 – 30 June 2017 was approved. Proposed Cllr Richard Thorne, seconded Cllr Martin Smith.

**NOTE:** Cllr Mike Thompson abstained from voting.

**51. COMMITTEES:** To receive the Minutes of the following Committee and Working Group meetings and approve the recommendations contained therein:

- (i) **Planning & Licencing Committee** meeting held on 13 July 2017; *Noted*
- (ii) **General Purposes Committee** meeting held on 6 June 2017 including approval of terms of reference as contained in the Minutes.

**RESOLVED:** That the Minutes of the General Purposes Committee meeting held on 6 June 2017 are noted and the terms of reference contained therein are approved.

**(iii) Policy, Finance and Personnel Committee** meetings held on 20 June and 18 July including approval of terms of reference as contained in the Minutes.

**RESOLVED:** That the Minutes of the Policy, Finance and Personnel Committee meeting held on 20 June and 18 July are noted, the terms of reference contained in the Minutes of the 20 June meeting are approved and the following recommendations contained in the Minutes of 18 July meeting are approved as follows:

- (a) That the Council sets the s.106 & Development Working Group a deadline to present firm proposals to the Councils regarding long term provision of public toilets in the town centre. This deadline to be before the 2018/19 precept is considered. Proposed Cllr Rachel Sinclair, seconded Cllr Mike Thompson.
  - (b) That £5,000 is transferred from the General Reserves to the Payroll budget as a contingency to underwrite any additional costs if it becomes necessary to extend the Neighbourhood Plan Administrator's contract after December 2017. Proposed Cllr Rachel Sinclair, seconded Cllr Martin Smith.
  - (c) That £3265.07 is transferred from General Reserves to a new EMR to pay the remaining balance to MDDC (this money is the balance remaining in the 2016/17 budget which was transferred to General Reserves in error at the end of the last financial year). Proposed Cllr Kate Haslett, seconded Cllr Janet Johns.
  - (d) That £3,600 is transferred from General Reserves to the Public Toilet Contributions budget as a contingency measure to ensure that there is sufficient in the budget to cover the 2017/18 cost of running the toilet. Proposed Cllr Janet Johns, seconded Cllr Camille Harrison.
- (iv) Traffic & Environment Working Group** meeting held on 27 June. *Noted*
- (v) Town Team** meeting held on 29 June. *Noted*
- (vi) S.106 & Development Working Group** meeting held on 5 July including approval of the terms of reference as contained in the Minutes.

**RESOLVED:** That the Minutes of the s.106 & Development Working Group are noted and the terms of reference contained therein are approved. Proposed Cllr Eileen Andrews, seconded Cllr Janet Johns.

**(vii) Policy Review Working Group** meeting held on 11 July. *Noted*

**(viii) Market Committee** meeting held on 12 July including approval of terms of reference as contained in the Minutes.

**RESOLVED:** That the Minutes of the Market Committee meeting held on 12 July are noted and the terms of reference contained therein are approved.

**(ix) St Andrews Car Park Working Group** meeting held on 13 July. *Noted*

**(x) Christmas Lights Working Group** meeting on 18 July 2017. *Noted*

## **52. COMMUNITY AND ENVIRONMENTAL MATTERS**

**(i) To consider response from Police with regard to setting up a Community Speed Watch scheme:** Before setting up a scheme the Police require details of locations where, it is considered, there is a speeding problem.

**RESOLVED:** That the Council responds citing the following locations as having a speeding problem: Exeter Road/Exeter Hill, Meadow Lane, Station Road/Honiton Road and Swallow Way.

- (ii) **To consider letter from local resident regarding the proposal to construct a road through the CCA Fields:** It was felt that the letter raised a number of very good points. The writer referred to the Falcon bus service which pulls-in along Station Road and sometimes creates traffic tailbacks.

**RESOLVED:**

1. That the Traffic & Environment Working Group is asked to look into the possibility of the Falcon bus pulling off the road to pick up passengers e.g. Weary Traveller car park.
2. That the letter writer is thanked for his suggestions as he has raised some very good points which are being followed-up with MDDC.

- (iii) **Response to objection to the closure of the MDDC customer services facility at the Hayridge:** It was noted that MDDC has agreed to review its decision to close the customer services facility at the Hayridge in September but in the meanwhile it will remain closed.

- (iv) **Use of Upcott Field: To consider request from St Andrews Church to use the Upcott Field for their Sunday Fun Day on 3 September 2017.**

**RESOLVED:** That the Council grants permission to St Andrews Church to use the Upcott Field for their Sunday Fun Day on 3 September 2017. Proposed Cllr Eileen Andrews, seconded Cllr Rachel Sinclair.

#### 53. MOTIONS PUT FORWARD BY COUNCILLORS

- (i) **That the Council sets up a working group to review working practices and overall council efficiency (Cllr Mike Thompson).**

**RESOLVED:** That the Council sets up a working group to look at finding someone independent to review working practices and the overall efficiency of the Council. Proposed Cllr Mike Thompson, seconded Cllr Camille Harrison.

**RESOLVED:** That, as it is now 9pm, the meeting is extended by fifteen minutes in order to complete the agenda. Proposed Cllr Daniel Barnes, seconded Cllr Kate Haslett.

#### 54. MINDFUL EMPLOYER SCHEME: To consider joining

**RESOLVED:** That, due to time constraints, this item is deferred until the next meeting. Proposed Cllr Mike Thompson, seconded Cllr Eileen Andrews.

#### 55. CORRESPONDENCE

- (i) **Devon Air Ambulance magazine:** Noted
- (ii) **St Georges View resident:** Thank you for deciding not to use St George's View for vehicular access to the new development. *Make resident aware that, ultimately, it wasn't the Council's decision* (MDDC)
- (iii) **St Andrews Car Park:** The contract for management of the car park has come to an end.

56. **DATE AND TIME OF NEXT MEETING:** Thursday 24 August 2017 at 7pm.

The meeting closed at 9.10pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

DRAFT