



Town Clerk: Mrs Judy Morris
The Town Hall, 1 High Street, Cullompton EX15 1AB
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CULLOMPTON STREET MARKET TERMS AND CONDITIONS (Updated 2017)

Thank you for your interest in Cullompton Street Markets, we are pleased to enclose details for your information and consideration.

Please ensure that you read the enclosed rules, as adherence to them is important.

Should you wish to proceed with your enquiry, please complete the appropriate paperwork, also stating as to whether you wish to be a casual or a registered trader.

Please note that we have outside gazebo stalls available in the High Street every Wednesday. The gazebos are 3m x 2m. The market will run from 9am to 2pm.

When we have received your paperwork (including a copy of your public liability insurance certificate), we will confirm the date you may commence trading in the market.

Should you need to discuss anything, please feel free to contact the council office, details below:

CONTACT DETAILS

Name: Judy Morris, Town Clerk
Tel Number: 01884 38249
Email: town.clerk@cullomptontowncouncil.gov.uk
Address: Cullompton Town Council (see address above)
Website: www.cullomptontowncouncil.gov.uk

MARKET TARIFF £10 per pitch (including gazebo subject to availability)
£3 for electricity
£2 for a table (limited numbers)
£2 for public liability insurance (as a one off only)

Vehicle parking: St Andrew's Car Park - free.
If full, you may wish to use Forge Way (Station Road) Car Park at a charge of £2 for up to 10 hours between 8.00am and 6.00pm.

All pitch fees and hire charges must be paid to Cullompton Town Council on the morning of the market, or in advance. The Town Council will issue a receipt. Payment can be made by cash or cheque. Cheques made payable to Cullompton Town Council.

INTRODUCTION

The Markets in Cullompton add considerable appeal to the shopping experience within the town. Cullompton has a Market Charter that dates back to 1278. The Cullompton Town Council will work to operate a quality and diverse market. The payment of the market rent will be taken as your acceptance of market rules and your intention to comply with them. The Wednesday Street Market trades from 9.00am to 2pm. There is also an independent Pannier Market held within the Town Hall on Wednesdays. The independent Farmers' Market operates the second Saturday of each month in the Higher Bull Ring.

ARRANGEMENTS

In order to ensure the performance of the market management, the following representatives have been established:

Town Council Market Committee:

Market Councillor – Town Mayor Councillor Iain Emmett

Town Clerk – Judy Morris

Applications shall be made to the Town Clerk in writing on the approved application form.

MARKET DAYS

- a) Stalls must not be sited nor articles to be sold or displayed in any street or public place in Cullompton except on an agreed market day.
- b) For the purposes of the rules, a "market day" is a Wednesday and Saturday.
- c) Market stalls must be set up and ready by 9.00am.

OPERATION OF STALLS

- a) Stalls must only be sited within the prescribed boundaries for each pitch. The Town Clerk should be consulted if there is any uncertainty as to this area.
- b) Where possible, Market Traders will generally not be offered a site opposite shops trading in similar goods nor sited next to another trader selling similar goods.

c) Traders must use the pitch allocated to them by the Town Clerk and do not have the right to move pitch without the Town Clerk's approval.

d) Traders will only be permitted to trade goods declared on their registration form.

e) All applications will be considered, though the Town Clerk has the discretion to limit stalls to two of a kind.

f) Vehicles may not be parked alongside stalls or used as part of a stall, or in the parking bays in High Street. Please see vehicle parking for local car parks.

g) Stallholders shall observe all lawful directions of the police, civil enforcement officer and the Town Clerk.

h) Traders vehicles may be parked to unload goods up to 9.00am after which time they must be moved to an appropriate parking area.

i) Every street trader will conduct himself or herself in a civil and orderly manner; be clean and respectable in dress and person and shall act with propriety at all times.

j) Litter must not be deposited on the street or in domestic bins. Each site must be left in a clean and tidy condition.

PITCH RESERVATIONS

Any trader may reserve a site on either market day. Any trader wishing to reserve a pitch can do so upon payment of the sum of £10.00 for the market day.

The right to occupy a reserved pitch may be lost if:

1. The Town Clerk is not notified by 12noon on the day before market that the pitch will not be taken (in order that it may be allocated to another trader).
2. If a reserved site is not occupied for two successive weeks.
3. In these circumstances, the reservation fee will not be refunded.

In the event of illness or other extenuating circumstances, the Town Clerk shall adjudicate how matters proceed. In the event of any dispute arising between the Town Clerk and market trader, the appointed Town Councillor from the Market Committee may be called upon for final guidance.

Should a trader inform the Town Clerk that they do not require some or all of their pitch for a period of time; the Town Clerk may use these areas without seeking permission from the registered trader.

Sub-letting of stalls is not permitted.

INSURANCE

All traders must have public liability insurance and product liability insurance with a minimum value of £5,000,000.

Public liability insurance can be provided on a one off basis at a cost of £2. This needs to be arranged in advance of the market day. Please contact the Town Council.

LITTER

Litter or other matter shall not be deposited on the street or in domestic bins. Each site shall be left in a clean and tidy condition when vacated.

ENFORCEMENT OF MARKET RULES

For the purpose of enforcing the market rules, the Town Clerk appointed by the Town Council is empowered to take such action as is necessary to ensure compliance.

The Town Clerk shall determine applications made. However, should traders not be satisfied with that decision, they may appeal to the Town Councillor on the Market Committee who has been authorised to make such adjudications. Presently, it is Councillor Iain Emmett. His decision shall be binding.