



**Minutes of a meeting of the Trustees of Gift of A Burrow for Allotments held on
Wednesday 19 April 2017 at 7pm at Cullompton Town Hall**

Trustees: Town Mayor Cllr Rachel Sinclair, Cllr Eileen Andrews, Cllr James Buczkowski and Cllr Chris Standford.

Present: Councillors Rachel Sinclair and James Buczkowski plus John Wright and Bryonie Falkingham (Cullompton Allotment Association)

Mrs J Morris – Clerk

- 1. APOLOGIES:** Apologies were received and accepted from Cllr Eileen Andrews (personal) and Cllr Chris Standford (personal).
- 2. MINUTES:** Approval of the Minutes was deferred until the next meeting as only two trustees were present and only one that had attended the previous meeting.
- 3. CULLOMPTON ALLOTMENT ASSOCIATION: Presentation by and discussion with representatives from the Cullompton Allotment Association.** John Wright, Chairman Cullompton Allotment Association, reported that the Association has 38 members covering 47 of the 52 plots on the site. Membership is not mandatory and the Association has the right to refuse membership.

The Association has been successful in obtaining a lottery grant for the purchase of a resource building which is now in place and equipped. Formal opening 22 April 2017. The building will mean that the Association can plan events without having to worry about the weather.

The Association consider that its role is a supporting one and it does not want to accept responsibility for the day-to-day management of the site. They have a constitution and insurance which provides Public Liability cover for members. Health & Safety documents have been sent to all members to raise awareness of the risks. All documents are available for members to read on site.

As the Association believes that the Trust, as the landlords, have a duty of care and need to ensure that health & safety is undertaken in a reasonable manner.

Cllr James Buczkowski offered to visit the site and undertake an informal inspection.

4. **ACCOUNTS: To receive and approve the 2016/17 Accounts:** The balance at 31 March 2017 is £1188.86, it was felt that £500 should be held as a contingency in case something unexpected should happen e.g. burst water pipe.

The representatives of the Allotment Association expressed their dissatisfaction at the proposal to increase rents from September 2018 as the charity was not set up to make money and, currently it has surplus funds.

The Trust document states as follows: *“to distribute any surplus income of the said premises amongst poor parishioners of Cullompton in the form of fuel, food, clothing or blankets at Christmas every year (Certificate that value of transaction does not exceed £500).*

RESOLVED

1. That the decision to increase allotment rents is reviewed at the next meeting.
 2. That £500 is held in reserve and the surplus of £688.86 to be transferred to a local foodbank charity. Clerk to first obtain clarification of the meaning of the final sentence of the deed document which states “Certificate that value of transaction does not exceed £500”.
 3. That the 2016/17 Accounts are approved.
5. **Date and time of next meeting:** Wednesday 26 July at 7pm.

SIGNED: _____

DATE: _____